

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF AUGUST 2021

AUGUST 3, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Sean Mattern, Road Supervisor, gave the Board an update for his department. They have a truck down for repairs, they have been spot graveling on County Road #3 and they completed the repair to the small bridge north of Sherwood. Moved by Comm. Stanley, second by Comm. Langehaug to reopen the bridge. Motion carried by unanimous vote of aye. Reports will be sent to NDDOT. The crew will start mowing and cleaning up around bridges in the County.

Moved by Comm. Stanley, second by Comm. Langehaug to approve two utility permits, one from SRT Communications and one from Reservation Telephone. They will be boring under County roads. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to establish the American Rescue Plan fund and to deposit the payments from the US Treasury for this relief effort into the fund and to dedicate this fund for all activity of the American Rescue Plan until December 31, 2024, at which time all funds are to be expended. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug that the minutes of July 2021 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. July payroll and officers reports were reviewed and filed. Travel requests were approved as presented.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the agreement for State's Attorney services with Jordan Law Office. Motion carried by unanimous vote of aye.

At 10:00 a.m. the meeting was opened for the public to be heard for or against the First District Health Unit's 2022 budget. The total dollars requested by the FDHU from Renville County decreased by \$241.00 for the 2022 budget year. The total dollars requested for 2021 Tax Year are \$57,579.00. Moved by Comm. Stanley and second by Comm. Langehaug to accept the FDHU budget request for 2022. Motion carried by unanimous vote of aye.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank, Gate City Bank and First Western Bank. Moved by Comm. Langehaug, second by Comm. Stanley that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the 2022 Preliminary Budget as presented. Motion carried by unanimous vote of aye.

RESOLUTION-2021-14

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

| <u>Payee</u> | <u>For</u> | <u>Amount</u> |
|------------------------------------|--|---------------|
| Advanced Business Methods | Copier Lease/Copies/Soc Serv | 201.96 |
| Aramark | Rags/Rugs/R&B | 298.38 |
| AT&T Mobility | Monthly Charges | 79.95 |
| B & D Donor Recognition | Engrave Leaves/MRP | 22.50 |
| Buzz Refrigeration | AC Repair/MRP | 140.00 |
| Carter Septic Services | Sanitation/MRP | 900.00 |
| Cenex Fleetcard | Gas/SHE | 2,620.10 |
| Circle Sanitation | Sanitation/Cthse/R&B | 109.00 |
| Elmer Jesme Conference of Counties | 2021 Dues | 45.00 |
| First District Health | 2 nd Qtr Mill Levy | 14,455.00 |
| Glenburn City | Water/Sanitation/R&B | 54.85 |
| Graphics Lettering & Trim | Squad Number Decals/SHE | 108.00 |
| Heisler Auto | Battery/Filters/Tube Repair/Weed Eater | 502.67 |
| J. Higgins | Campaign Hat/SHE | 151.00 |
| Lexipol LLC | Annual Manual Fee/SHE | 3,565.00 |
| Montana Dakota Utilities | Electricity | 5,830.42 |
| NDACo | Jul/9-1-1 | 260.64 |
| NDDOT | Bridge Inspection Program | 7,369.92 |
| NDSU Extension | Mar-Jun Salary/Co Agt | 6,717.98 |
| Neff, Eiken & Neff | Monthly St Atty Services | 3,875.00 |
| Northern Diesel & Tires | Tires/R&B | 2,644.20 |
| Northland Electric | Repair C-Store Canopy/Pedestal/MRP | 664.89 |
| O'Keeffe Oil | Diesel/R&B | 6,659.16 |
| Otter Tail Power | Electricity/R&B | 57.04 |
| Renville County Farmer | Comm/Notices | 458.92 |
| Renville County Treasurer | Car Wash/Attach Patches/ACH | 107.85 |
| Renville Elevator | Gas/MRP | 269.81 |
| Sidwell Company | GIS Maintenance | 5,880.00 |
| Souris River Telephone | Monthly Charges | 1,218.45 |
| Turtle Mountain Communications | July Dispatch Line/SHE | 54.11 |
| US Postal Service | Box Rent #305/Soc Serv | 76.00 |
| Upper Souris Water Users | Water/MRP | 458.50 |
| Verizon Connect | Monthly Charges | 32.38 |
| Visa | Containers/Equipment/Ink/SRO Training | 4,475.89 |
| Williams County | Car Wash/Wiper Fluid/Soc Serv | 5.45 |

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 3, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman


LeAnn M. Pollman, County Auditor

The meeting adjourned at 10:45 a.m.

AUGUST 17, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

The Board discussed the 2022 budget. They went through the budget requests by department. Salary requests were reviewed. Moved by Comm. Marmon, second by Comm. Stanley to recommend a \$1,200.00 per year raise for all full time positions, plus 3%. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the 2022 budget request in the amount of \$20,000.00 from Domestic Violence Center in Minot. Motion carried by unanimous vote of aye.

RESOLUTION-2021-15

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

| <u>Payee</u> | <u>For</u> | <u>Amount</u> |
|------------------|-----------------------|---------------|
| Attorney General | 24/7 Sobriety Program | 155.00 |

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|----------------------------|--------------------------------|-----------|
| Batteries & Bulbs | Batteries/SHE | 80.84 |
| Cameron Hardware | Air Conditioner/Spray Foam | 618.38 |
| Ryder Donohue | Meals | 192.50 |
| Enerbase | Tires/Sheriff | 920.80 |
| Envision | Gas/Fittings/Fly Spray/Sprayer | 1,389.01 |
| Farmers Union Lumber | Lumber/Deadbolt/MRP | 541.17 |
| Bethany Gates | Jul Mileage/Meals/Co Agt | 394.88 |
| Hatfield, Wass & Assoc | Security Camera System | 12,700.00 |
| Information Tech Dept | T-1 Access/Wireless/Netmotion | 780.35 |
| J Higgins Inc | Jacket/Pants/SHE | 489.00 |
| Jason's Super Foods | Trash Bags/Cthse | 28.64 |
| Diana Krause | Mileage/Meals/AUD | 214.20 |
| Arnold Langehaug | Jun-Aug/Mileage | 224.56 |
| Robert Marmon | Jun-Aug/Mileage | 56.00 |
| Mohall Ambulance | Gate Belts/Coroner | 41.98 |
| Mohall City | Water/Cthse/R&B | 316.28 |
| ND APCO | Conference Fee/9-1-1 | 125.00 |
| NDSU | Envelopes/Co Agt | 150.00 |
| Newman Signs | Traffic Signs/R&B | 1,213.14 |
| NXTEC USA | Deodorant Blocks/MRP | 204.06 |
| Prairie Bistro & Gardens | Plants/Cthse/MRP | 1,011.00 |
| R&J Fuel & Service | Towing/SHE | 381.60 |
| Ramada Bismarck Hotel | Lodging/Krause/AUD | 86.40 |
| Renville Co Soil Cons Dist | Check Correction | 100.00 |
| Reservation Telephone | Aug/9-1-1 | 120.00 |
| Sherwood City | Water/Sanitation/R&B | 85.76 |
| Souris River Telephone | Aug/9-1-1 | 112.50 |
| William Stanley | Jun-Aug/Mileage | 241.92 |
| Uniform Center | Shirts/Pants/SHE | 790.92 |
| Verizon Wireless | Monthly Charges | 770.43 |
| Waste Management | Sanitation/MRP | 2,129.91 |

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 17, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.



LeAnn M. Pollman
LeAnn M. Pollman, County Auditor

Robert Marmon
Robert Marmon, Board Chairman

The Board discussed the lease for the Park bar and c-store. Comm. Stanley has recieved several complaints concerning the bar. The Board will discuss the lease for the 2022 season with the other two park board members.

At 10:00 a.m., the time set to open the bids for sale of County owned property, Comm. Stanley moved that the bid on hand be opened, second by Comm. Langehaug. Motion carried by unanimous vote of aye. A bid was received from Michael O'Clair for Lots 10, 11 & 12, Block 11, Original Townsite, Tolley City in the amount of \$1,111.00. Moved by Comm. Stanley, second by Comm. Langehaug to accept the bid for the property. Motion carried by unanimous vote of aye.

The meeting adjourned at 11:00 a.m.

Board ordered the following bills paid for the month of August 2021:

Check History

| CHECK# | NAME | AMOUNT | DATE |
|--------|------------------------------------|----------|------------|
| 139772 | ADVANCED BUSINESS METHODS | 201.96 | 08/03/2021 |
| 139773 | ARAMARK | 298.38 | 08/03/2021 |
| 139774 | B & D DONOR RECOGNITION | 22.50 | 08/03/2021 |
| 139775 | BUZZ REFRIGERATION | 140.00 | 08/03/2021 |
| 139776 | ROSS CARTER | 900.00 | 08/03/2021 |
| 139777 | Cenex Fleetcard | 2,620.10 | 08/03/2021 |
| 139778 | CIRCLE SANITATION INC | 109.00 | 08/03/2021 |
| 139779 | ELMER JESME CONFERENCE OF COUNTIES | 45.00 | 08/03/2021 |
| 139781 | GLENBURN, CITY OF | 54.85 | 08/03/2021 |
| 139782 | GRAPHICS LETTERING | 108.00 | 08/03/2021 |
| 139783 | HEISLER AUTO | 502.67 | 08/03/2021 |
| 139784 | J HIGGINS INC | 151.00 | 08/03/2021 |
| 139785 | LEXIPOL LLC | 3,565.00 | 08/03/2021 |
| 139786 | Montana-Dakota Utilities Co. | 5,830.42 | 08/03/2021 |
| 139787 | ND ASSOCIATION OF COUNTIES | 260.64 | 08/03/2021 |
| 139788 | ND Dept of Transportation | 7,369.92 | 08/03/2021 |
| 139789 | NDSU EXTENSION SERVICE | 6,717.98 | 08/03/2021 |
| 139790 | NEFF EIKEN & NEFF PC | 3,875.00 | 08/03/2021 |
| 139791 | NORTHERN DIESEL AND TIRE | 2,644.20 | 08/03/2021 |
| 139792 | NORTHLAND ELECTRIC INC. | 664.89 | 08/03/2021 |
| 139793 | O'KEEFFE OIL COMPANY | 6,659.16 | 08/03/2021 |
| 139794 | OTTER TAIL POWER COMPANY | 57.04 | 08/03/2021 |
| 139795 | RENVILLE ELEVATOR | 269.81 | 08/03/2021 |
| 139796 | Renville County Farmer | 458.92 | 08/03/2021 |
| 139797 | Renville County Treasurer | 107.85 | 08/03/2021 |
| 139798 | THE SIDWELL COMPANY | 5,880.00 | 08/03/2021 |
| 139799 | Souris River Telephone | 1,218.45 | 08/03/2021 |
| 139800 | US POSTAL SERVICE | 76.00 | 08/03/2021 |
| 139801 | Upper Souris Water Users Assoc | 458.50 | 08/03/2021 |
| 139802 | VERIZON CONNECT NWF, INC | 32.38 | 08/03/2021 |
| 139803 | VISA | 4,475.89 | 08/03/2021 |
| 139804 | WILLIAMS COUNTY | 5.48 | 08/03/2021 |
| 139805 | ATTORNEY GENERAL | 155.00 | 08/17/2021 |
| 139806 | BATTERIES PLUS BULBS | 80.84 | 08/17/2021 |
| 139807 | CAMERON HARDWARE | 618.38 | 08/17/2021 |
| 139808 | ENERBASE | 920.80 | 08/17/2021 |
| 139809 | ENVISION COOPERATIVE | 1,389.01 | 08/17/2021 |
| 139810 | FARMERS UNION LUMBER | 541.17 | 08/17/2021 |

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| 139811 | GATES, BETHANY | 394.88 | 08/17/2021 |
| 139812 | HATFIELD WASS AND ASSOC | 12,700.00 | 08/17/2021 |
| 139813 | INFORMATION TECHNOLOGY DEPT. | 780.35 | 08/17/2021 |
| 139814 | J HIGGINS INC | 489.00 | 08/17/2021 |
| 139815 | JASON'S SUPER FOODS | 28.64 | 08/17/2021 |
| 139816 | KRAUSE, DIANA | 214.20 | 08/17/2021 |
| 139817 | LANGHAUG, ARNOLD | 224.56 | 08/17/2021 |
| 139818 | MARMON, ROBERT | 56.00 | 08/17/2021 |
| 139819 | Mohall Ambulance | 41.98 | 08/17/2021 |
| 139820 | Mohall, City of | 316.28 | 08/17/2021 |
| 139821 | ND APCO | 125.00 | 08/17/2021 |
| 139822 | NORTH DAKOTA STATE UNIVERSITY | 150.00 | 08/17/2021 |
| 139823 | NEWMAN SIGNS INC | 1,213.14 | 08/17/2021 |
| 139824 | NXTEC USA INC | 204.06 | 08/17/2021 |
| 139827 | R & J FUEL & SERVICE | 381.60 | 08/17/2021 |
| 139828 | RAMADA BISMARCK | 86.40 | 08/17/2021 |
| 139829 | RENVILLE CO SOIL CONSERVATION | 100.00 | 08/17/2021 |
| 139830 | Reservation Telephone | 120.00 | 08/17/2021 |
| 139831 | SHERWOOD CITY | 85.76 | 08/17/2021 |
| 139832 | Souris River Telephone | 112.50 | 08/17/2021 |
| 139833 | STANLEY, WILLIAM F | 241.92 | 08/17/2021 |
| 139834 | UNIFORM CENTER | 790.92 | 08/17/2021 |
| 139835 | VERIZON WIRELESS | 770.43 | 08/17/2021 |
| 139836 | WASTE MANAGEMENT OF ND | 2,129.91 | 08/17/2021 |
| 139837 | DONOHUE, RYDER | 192.50 | 08/19/2021 |

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|------------|---------------|
| Payroll | \$ 133,977.03 |
| Weed Board | \$ 5,445.00 |

Expenditures, by fund, approved by the Board for the month of August, 2021: General, \$146,593.51; Road & Bridge, \$36,994.35; Highway Tax, \$41,200.77; 9-1-1, \$1,494.23; Emergency Fund, \$12,700.00; Veteran Service, \$922.85; County Agent, \$12,158.68; Weed Control, \$5,984.99; Sheriff Reserve, \$11,363.39.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Attest:

LeAnn M. Pollman
LeAnn M. Pollman, County Auditor

Robert Marmon
Robert Marmon, Board Chairman