RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS FOR THE MONTH OF MARCH 2022

MARCH 1, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Jason Mayfield, Wold Engineering, discussed the proposed Loraine East & West road project. Moved by Comm. Langehaug, second by Comm. Stanley to bid out the project on April 5, 2022. Motion carried by unanimous vote of aye. The estimated cost is \$1,425,000.00.

The Board also discussed a safety issue concerning the steep ditches and shoulder width on the county road south from State Hwy 5 towards Tolley City. Jason will check with the NDDOT to see if that would qualify under the Safety Program funding.

Sean Mattern, Road Supervisor, met with the Board. He has put two new tires on the IH truck, he is looking at getting 4' cutting edges instead of the 8' sections. The 4' sections are more manageable for the employees.

At 10:00 a.m., the time set to open culvert and bridge supply bids, Comm. Stanley moved that the bids on hand be opened. Second by Comm. Langehaug. Motion carried by unanimous vote of aye. Bids were received from Farden Construction, Wheeler Lumber and True North Steel. Following review of the bids, Comm. Stanley moved that all bids be accepted with the provision that all companies honor the lowest bid received. Second by Comm. Langehaug. Motion carried by unanimous vote of aye.

HDR Engineers, Troy Borchard and Dennis Reed, discussed the Mouse River Park bridge replacement project. The project is through Ackerman-Estvold Engineers and the Souris River Joint Board. The box culverts currently in place will be removed and given to the County. The Board and Sean Mattern will decide where to store the box culverts. The project includes a kayak/canoe launch area for the Park. It is projected that the project won't be done until Summer 2023.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the funding agreement for the Clerk of Court office with the State of ND. This will cover reimbursement for the 2023-2025 biennium. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. February payroll, travel requests and officers reports were reviewed and filed.

Moved by Comm. Stanley, second by Comm. Langehaug that the minutes of February 2022 be approved as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the site authorization for Veteran's Club of Kenmare gaming at the Country Mouse Bar. Motion carried by unanimous vote of aye.

RESOLUTION-2022-5

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

Payee	For	Amount
Advanced Business Methods	Copier Lease/Soc Serv	309.09
AT&T Mobility	Monthly Charges	78.09
Aramark	Rags/Rugs/R&B	252.24
Attorney General	24/7 Sobriety Program	265.00
Butler Machinery	Replacement Seat/R&B	3,763.83
Cenex Fleetcard	Gas/SHE	5,292.25
Certified Laboratories	Boiler Chemical/Cthse	394.56
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	Add MRP Signs/Update Bldgs	592.00
Dakota Truck and Farm	Trucks Repairs/R&B	4,436.43
Envision	Gas/Service/Ice Melt	3,468.03
FDHU	1 st Qtr Mill Levy	14,394.75
Gaffaney's	Quarterly Copies/REC/Multi User	228.76
Glenburn City	Water/Sanitation/R&B	54.85
Heisler Auto	Pressure Switch/Buzzer/R&B	278.91
Information Tech Dept	T-1 Access/Wireless/Netmotion	762.20
Jason's Super Foods	Trash Bags/Bleach/Tissue/Cthse	77.02
John Deere Financial	Clamps/Hose/Fittings Couplers/R&B	281.22
Jordan Law Office	Jan/Feb/St Atty Services	8,630.00
Diana Krause	Mileage/Meals/AUD	422.21
Law Enforcement Systems	Case Management File Envelopes/SHE	125.00
Marmon LLC	Rugs/Rags/Mop Head/Cthse	104.30
Matt Johnson Plumbing	Water Heater/Installation/Cthse	565.31
Mid-States Organized Crime Info	2022 Membership Dues	100.00
Miller Electric	Ballast/Cthse	23.50
Minot Coal	Stoker Coal/Cthse	3,024.39
Mohall City	Water/Sanitation/R&B/Cthse	118.02
Montana Dakota Utilities	Electricity	5,999.29
MW Industries	Repair Railing/Cthse	133.88
NDACo Resources	Dell Monitor/Technology	277.64
NDACo	Feb/9-1-1	299.57
ND Sheriffs & Deputies Assoc	2022 Annual Dues	400.00
Northern Diesel & Tire	Truck Tires/R&B	1,319.80
Northland Electric	Replace Thermostat/MRP	252.16
Otter Tail Power	Electricity/R&B	226.73
Quadient Leasing USA	Postage Meter Lease/Multi User	224.58
Radisson Hotel	Lodging/Co Agt	172.80

Renville County Council on Aging	Mill Match/2020 Mill	3,226.70
Renville County Farmer	Comm/Notices/Bids	375.76
Renville County Treasurer	POST License/Gas/Sew Patches	167.78
Reservation Telephone	Feb/9-1-1	120.00
Sherwood City	Water/Sanitation/R&B	86.52
Chad Schmidt	Haul Ash/Cthse	900.00
Souris River Telephone	Feb/9-1-1	112.50
Souris River Telephone		
	Monthly Charges	1,249.11
Robin Stark	Mileage/Meals/AUD	422.21
Stein's Inc	Floor Cleaner/Cthse	66.28
Turtle Mountain Communications	Feb/Dispatch Line	54.50
Universal Services	Printer Cartridge/AUD	88.00
Upper Souris Water	Water/MRP/R&B	72.00
Vanguard Appraisals	2022 Annual Service Fees	1,325.00
Verizon Wireless	Monthly Charges	744.31
Verizon Connect	Monthly Charges	97.14
Visa	Computer/Desk/Ink/Flash Drives	2,983.71
Ward County	Prisoner Board	2,175.00
Waste Management	Sanitation/MRP	517.43

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on March 1, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.

Robert Marmon, Board Chairman

LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:00 p.m.

MARCH 22, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug. Jeremy Hansen was present for most of the meeting.

Road Supervisor, Sean Mattern, met with the Board. One of the trucks is going in for repairs, the crew are taking wings off today and they will start tarring next week. Sean will wait a week or so before putting on load restrictions. Comm. Langehaug attended the Ensign

Township annual meeting and stated that the township will be doing a road project and would like the County to do some pre-construction work for them. Sean will talk to the Ensign Township supervisors. Ensign Township will also have the County do snow removal for the 2022-2023 season.

Renae Johnson, Administrative Assistant for the Sheriff, met with the Board to let them know she will be retiring in January 2023. She would be willing to keep the 9-1-1 position for a time. That is an appointed position by the Commission.

Sheriff Roger Hutchinson discussed personnel with the Board. Chris Secrest will be leaving as of April 12, 2022 and Aryton Yozamp will start April 1, 2022. Deputy Daniel Moss will be going to the Academy in Bismarck in May. Deputy Moss will work with Renae to eventually take over her office duties. One of the patrol vehicles was damaged in an accident and is being repaired. Sheriff Hutchinson was been nominated by the National Sheriff's Association to attend the National Sheriff's Institute of Leadership in Washington, DC. The course is paid for by the National Sheriff's Association. He has also been nominated to become a POST Board member in North Dakota. He will send a letter of intent to Attorney General Drew Wrigley.

Sheriff Hutchinson received a request from the ND National Guard to donate outdated body armor or helmets to the Ukranian war effort. Moved by Comm. Langehaug, second by Comm. Stanley to donate outdated equipment for rescue/first aid/medical personnel use only. Motion carried by unanimous vote of aye. Roger will inquire as to the intended use of the equipment.

The Board discussed the Weed Board/Sheriff storage building located in the Industrial Park. Work needs to be done to re-enforce the building. Comm. Marmon, Sheriff Hutchinson and Weed Board officer Dan Dew will meet to see what needs to be done with the building.

Amy Ones, Tolley Fire Department Secretary/Treasurer, met with the Board. She asked that for the 2023 Mouse River Park season, the County advertise for charitable gaming proposals. The Board will take that request to the full Park Board on April 19 for consideration.

Kristy Titus, DES Coordinator, discussed the County Burn Policy. It is still in place from last spring. No changes have been made to the policy. She has spoken to the fire chiefs in the County and they are all fine with the current policy. She will publish the information.

Darrell Iverson, MRP Caretaker, met with the Board. He would like to purchase a stump grinder for the Park. He will opening a new camping area and would need to clear many trees. The cost is approximately \$3,000.00. He would use gaming funds that were donated by Kenmare Vet's Gaming. The Board approved his request.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests and officers reports were reviewed, approved and filed.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the Mouse River Park Access Agreement with HDR Engineers for the bridge replacement at the Park. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to end COVID leave as of May 1, 2022. Employees who contract COVID will then have to use their accrued sick and or

vacation leave. Motion carried by unanimous vote of aye.

Auditor Pollman asked the Board for approval to re-form the Building Care Committee for the Courthouse and grounds. It would be a five member committee consisting of the Sheriff, Recorder, Auditor, Custodian and one Commissioner. Any changes proposed for the building or grounds would first be presented to the committee and then the committee would forward their decision to the County Commission Board for final approval or disapproval. Changes would include, but not be limited to: paint, flooring, furniture replacement (if original to the building), outdoor landscaping etc.

The County received a bill for specials for a property in Tolley City. The County became the owners of the property through tax action. The bill is for garbage and sewer specials. Auditor Pollman will contact Tolley City concerning the charges. The structure has not had an occupant for several years.

RESOLUTION-2022-6

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

Payee	<u>For</u>	<u>Amount</u>
Attorney General	24/7 Program	280.00
B&D Donor Recognition	Engrave Leaf/MRP	7.50
Bryant Beauger	Mileage/Meals	175.50
Cameron Hardware	Door Knob/Wash Brush/Bolts/R&B	82.71
Citizens State Bank	Deposit Slips	91.60
Dakota Truck & Farm Service	Wiper Motor/R&B	300.05
Envision	Gas/Paint/Ice Melt/Hitch Pins	1,234.71
Fireside Office Solutions	File Folder Labels/AUD	4.09
Lyle Freeman	P&Z Meeting/Mileage	32.76
Bethany Gates	March Mileage/Co Agt	236.34
Gravel Products	Salted Sand/R&B	2,525.76
Heisler Auto	Booster Cables/Belts/Oil	335.59
David Henderson	P&Z Meeting/Mileage	19.89
Information Tech Dept	T-1 Access/Netmotion	760.85
Jason's Super Foods	Trash Bags/Bleach/Soap	49.24
Renae Johnson	Mileage/Meals/9-1-1	257.20
Arnold Langehaug	Mileage/Jan-Mar	145.08
Matt Johnson Plumbing	Water Fountain & Installation/Cthse	2,348.29
Minot Coal	Stoker Coal/Cthse	3,085.08
Mohall Ambulance Service	Transport Body/Coroner	37.47
Mohall City	Community Center Rent/Co Agt	50.00
Mohall City	Water/R&B/Cthse	100.66

North Country Mercantile	X-Mark Mower/MRP	11,999.99
O'Keeffe Oil	Diesel/Propane/R&B	16,409.11
LeAnn Pollman	Mileage/Meals/Election	225.70
Power Plan	Cutting Edges/Window Pane/R&B	4,595.66
Pringle & Herigstad	Mental Health/38-2022-MH-1	481.00
Quality Inn	Lodging/Election/9-1-1	259.20
Reservation Telephone	Mar/9-1-1	120.00
Schock's Safe & Lock	Re-key Locks/MRP	464.95
Sherwood City	Water/Sanitation/R&B	85.79
Souris River Telephone	Mar/9-1-1	112.50
William Stanley	Mileage/Jan-Mar	238.68
Tyler Technologies	2022 Vetra Spec Renewal/Technology	449.00
Uniform Center	Uniform Pants/SHE	162.00
Verizon Wireless	Monthly Charges	720.80
Village Business Institute	2022 EAP Yearly Contract	1,500.00
Ward County	Prisoner Board/JAIL	2,705.00
Waste Management	Sanitation/MRP	524.77
Williams County	Liability Insurance/Soc Serv	245.19

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on March 22, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.

Robert Marmon, Board Chairman

LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:10 p.m.

Board ordered the following bills paid for the month of March 2022:

Check History

CHECK#	NAME	AMOUNT	DATE
140650	ADVANCED BUSINESS METHODS	309.09	03/01/2022
140651	ARAMARK	252.24	03/01/2022
140652	AT T MOBILITY	78.09	03/01/2022
140653	ATTORNEY GENERAL	265.00	03/01/2022
140654	Cenex Fleetcard	2,837.50	03/01/2022
140655	CERTIFIED LABORATORIES	394.56	03/01/2022
140656	CIRCLE SANITATION INC	111.25	03/01/2022
140657	CITIZENS INSURANCE AGENCY INC	592.00	03/01/2022

140658	ENVISION COOPERATIVE	3,468.03	03/01/2022
140659	FIRST DISTRICT HEALTH UNIT	•	03/01/2022
140660	GAFFANEY'S OF MINOT INC		03/01/2022
140661	GLENBURN, CITY OF		03/01/2022
140662	HEISLER AUTO		03/01/2022
140663	JASON'S SUPER FOODS	77.02	03/01/2022
140664	JOHN DEERE FINANCIAL	281.22	03/01/2022
140665	JORDAN LAW OFFICE, PLLC		03/01/2022
140666	KRAUSE, DIANA		03/01/2022
140667	Law Enforcement Systems, Inc.		03/01/2022
140668	MARMON LLC		03/01/2022
140669	MATT JOHNSON PLUMBING		03/01/2022
140670	MOCIC	100.00	03/01/2022
140671	MILLER ELECTRIC, INC.	23.50	03/01/2022
140672	MINOT COAL INC	3.024.39	03/01/2022
140673	Mohall, City of		03/01/2022
140674	Montana-Dakota Utilities Co.		03/01/2022
140675	NDACO RESOURCES GROUP INC		03/01/2022
140676	ND ASSOCIATION OF COUNTIES		03/01/2022
140677	ND SHERIFFS AND DEPUTIES ASSN	400.00	03/01/2022
140678	NORTHERN DIESEL AND TIRE	1,319.80	03/01/2022
140679	NORTHLAND ELECTRIC INC.	252.16	03/01/2022
140680	OTTER TAIL POWER COMPANY		03/01/2022
140681	QUADIENT LEASING USA INC		03/01/2022
140682	Radisson Hotel		03/01/2022
140683	REN CO COUNCIL ON AGING		03/01/2022
140684	Renville County Farmer	375.76	03/01/2022
140685	Renville County Treasurer	167.78	03/01/2022
140686	SCHMIDT, CHAD	900.00	03/01/2022
140687	SHERWOOD CITY		03/01/2022
140688	Souris River Telephone		03/01/2022
140689	Souris River Telephone		03/01/2022
140690	Stark, Robin		03/01/2022
140691	STEINS INC	66.28	03/01/2022
140692	Turtle Mountain Communication	54.50	03/01/2022
140693	Universal Services	88.00	03/01/2022
140694	Upper Souris Water Users Assoc		03/01/2022
140695	VANGUARD APPRAISALS, INC		03/01/2022
140696	VERIZON CONNECT NWF, INC		03/01/2022
140697	VISA		03/01/2022
140698	WARD COUNTY AUDITOR	2,175.00	03/01/2022
140699	Reservation Telephone	120.00	03/16/2022
140700	VERIZON WIRELESS		03/16/2022
140702	ATTORNEY GENERAL		03/22/2022
140703	B AND D DONOR RECOGNITION		03/22/2022
140704	BEAUGER, BRYANT		03/22/2022
140705	CAMERON HARDWARE		03/22/2022
140706	Citizens State Bank		03/22/2022
140707	DAKOTA TRUCK FARM SERVICE	300.05	03/22/2022
140708	ENVISION COOPERATIVE	61.99	03/22/2022
140709	ENVISION COOPERATIVE	1,234.71	03/22/2022
140710	FIRESIDE OFFICE SOLUTIONS		03/22/2022
140711	FREEMAN, LYLE		03/22/2022
140711	GATES, BETHANY		
			03/22/2022
140713	GLENBURN, CITY OF		03/22/2022
140714	GRAVEL PRODUCTS, INC.		03/22/2022
140715	HEISLER AUTO	335.59	03/22/2022
140716	HENDERSON, DAVID	19.89	03/22/2022
140717	INFORMATION TECHNOLOGY DEPT.		03/22/2022
140718	JASON'S SUPER FOODS		03/22/2022
140719	Johnson, Renae		03/22/2022
140720	LANGEHAUG, ARNOLD		03/22/2022
140722	MATT JOHNSON PLUMBING		03/22/2022
140723	MINOT COAL INC		03/22/2022
140724	Mohall Ambulance		03/22/2022
140725	MOHALL CHAMBER OF COMMERCE	100.00	03/22/2022
140726	Mohall, City of		03/22/2022
140727	Mohall, City of		03/22/2022
140728	NORTH COUNTRY MERCANTILE		03/22/2022
140729			
	O'KEEFFE OIL COMPANY		03/22/2022
140730	POLLMAN, LEANN M		03/22/2022
140731	POWERPLAN		03/22/2022
140732	PRINGLE AND HERIGSTAD		03/22/2022
140733	QUALITY INN	259.20	03/22/2022
140734	Renville County Farmer		03/22/2022

140735 140737 140738 140740 140741 140742 140743 140744 140745 140746	SCHOCK'S SAFE AND LOCK SHERWOOD CITY Souris River Telephone STANLEY, WILLIAM F TYLER TECHNOLOGIES INC UNIFORM CENTER Upper Souris Water Users Assoc THE VILLAGE BUSINESS INSTITUTE WARD COUNTY AUDITOR WASTE MANAGEMENT OF ND WILLIAMS COUNTY		85.79 112.50 238.68 449.00 162.00 73.00 1,500.00 2,705.00 524.77	03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022 03/22/2022
140746	Payroll Weed Board	\$12 \$	29,093.13 1,336.50	03/22/2022

Expenditures, by fund, approved by the Board for the month of March, 2021: General, \$160,391.29; Road & Bridge, \$50,336.47; Highway Tax, \$40,962.19; Emergency, \$2,348.29; 9-1-1, \$1,950.54; Veteran Service, \$963.48;; County Agent, \$5,298.38; Weed Control, \$1,972.07; Sheriff Reserve, \$9,982.18.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS

Robert Marmon, Board Chairman

LeAnn M. Pollman, County Auditor

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