

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF FEBRUARY 2024

FEBRUARY 2, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates. Vicky Gates was also in attendance.

Sean Mattern, Road Supervisor, met with the Board. Tires have been replaced on two motorgraders. The crew has also put fenders on two machines. Sean purchased a welder for the Mohall Shop. The Board asked Sean to get estimates on a 3,000 to 5,000 water tank.

Ryan Ackerman and Sabrina Herrmann from the Souris River Joint Board discussed the bridge project at the Mouse River Park. The bridge replacement project has been put out for bids three times and no bids have been received. Ryan will rebid the project in March with some changes to the requirements.

Moved by Comm. Hansen, second by Comm. Gates that the minutes of January 2024 be approved as presented. Motion carried by unanimous vote of aye.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Hansen, second by Comm. Gates that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

Kristy Titus, DES Coordinator, met with the Board to discuss the County Burn Policy. Moved by Comm. Gates, second by Comm. Hansen to rescind the Burn Policy that was put in place on April 4, 2023. Motion carried by unanimous vote of aye. Kristy informed the Board of changes the State has made to the online portal for burning conditions inquiries.

Lori Emerson has started with the Job Development Authority. She will be part-time.

At 10:00 a.m., the time set to open equipment rental bids, Comm. Hansen moved that the bids on hand be opened, second by Comm. Gates. Motion carried by unanimous vote of aye. Bids were received from McLain Enterprises, Farden Construction, Sundre Sand & Gravel and RDO Equipment. All bids were received in a timely manner. Moved by Comm. Gates, second by Comm. Hansen that the bids be accepted. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. January payroll was reviewed and filed. Travel requests were approved as presented.

Bethany Gates, County Agent, discussed an employee issue with the Board. The employee is not working the hours scheduled for the position. The Board will review the situation and may need to add a new section to the employee handbook. Auditor Pollman will gather information from Human Resource professionals at the NDACo and NDIRF.

The Board discussed the former RBM Hospital building. A grant has been approved by the State Environmental Hazardous Waste Program to remove all hazardous waste from the building. Auditor Pollman spoke with Derek Hall, Environmental Specialist. He stated that the State would remove the pipe insulation and other hazardous materials this summer.

The White Ash bridge replacement project has been put on hold by the NDDOT. The project was due to be bid in 2024. The new bid date is sometime in 2026.

Boyd Ackerman submitted a bid \$385.00 for Lot 7 and the N1/2 Lot 8, Block 17, Original Townsite in Tolley. Moved by Comm. Gates, second by Comm. Hansen to accept the bid. Motion carried by unanimous vote of aye.

County Sheriff, Roger Hutchinson, met with the Board. He introduced two new deputies to the Board. Justice McKenna and Dustin Dewbre started with the department in January.

RESOLUTION-2024-2

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Accushape Inc	Ballistic Vest/Carrier/SHE	1,834.00
Rocky Ackerman	Progress Payment/MRP	3,000.00
Acme Tools	Welder/R&B	1,999.99
American Welding & Gas	Welding Gas/R&B	160.69
Aramark	Rugs/Shop Towels/Co Agt	320.00
AT&T Mobility	Monthly Charges/Multi User	62.98
Attorney General	24/7 Sobriety Program	595.00
Batteries Plus Bulbs	Car Battery/SHE	231.75
Bison Sites Inc	County Website Renewal	124.75
Bottineau County Sheriff's Office	Prisoner Board/ Medical/Jail	3,589.60
Butler Machinery	Window/Motograder/R&B	565.86
Cameron Hardware	Door Prizes/Holiday Gathering	148.40
Cenex Fleetcard	Gas/SHE	2,198.67
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	2024 Insurance	42,775.00
Citizens State Bank	Deposit Slips-Checking/AUD	104.42
CMFC Refrigeration LLC	Repair Walk In Cooler/MRP	978.20
Dakota Truck & Farm	Rim Clamps/Stud Nuts/R&B	180.34
Enerbase	Cleaning Supplies/R&B	55.56
Envision	Gas/Traps/Oil Change/Supplies	1,224.73
Envision	Batteries/Co Agt	40.64
Farmers Union Lumber	Flooring Floor Leveler/Floor Jack/MRP	542.74
First Dist Health Unit	Camping License/MRP	275.00
Francis Hall Construction	Remove Weed Bldg Door	800.00
Gaffaney's	Chair Mat/AUD	165.91
Bethany Gates	Jan Mileage/Co Agt	87.77
Glass Doctor of Minot	Windshield Replacement/SHE	325.01

Glenburn City	Water/Sanitation/R&B	55.60
Heisler Auto	Parts Cleaning/R&B	497.63
Information Tech Dept	Netmotion/Office 365/T-1 Access	1,013.65
Darrell Iverson	Camping Commission/MRP	1,008.00
Jason's Super Foods	Meeting Supplies/Co Agt	23.76
John Deere Financial	Oil/Filters/Coupler/R&B	767.03
Lowe's Printing	Spelling Bee Trophies/Plaques	67.70
Marmon LLC	Clean Floor Mats/Cthse	79.20
Minot Coal	Stoker Coal/Cthse	3,451.00
MOCIC	2024 Membership Dues	100.00
Mohall City	Water/Sanitation/Cthse/R&B	131.89
Mohall City	Community Center Rent/Co Agt	50.00
NDACo	NDCC Dues/GIS Services/Special Ops	4,660.00
NDACo	Marriage License Program	5.00
NDACo	Jan/9-1-1	309.57
NDACo	2024 Annual Drug Testing Program	705.60
NDAWN Center	NDAWN Station/Co Agt	500.00
ND County Auditors Assoc	2021 Annual Dues	200.00
NDDOT	Bridge Inspection/R&B	1,503.49
ND Envelope Co	Brown Kraft Envelopes/AUD	163.25
ND 911 Assoc	2024 Annual Dues	100.00
ND State Radio	4 th Qtr LETS/SHE	120.00
NDSU Extension	Sep-Dec Wages/Co Agt	6,092.76
ND Co Treasurers Assoc	2024 Dues	200.00
NACo	2024 Dues	450.00
Northern Diesel & Tire	Tires/Tire Repair/Service	1,310.62
Northern Firearms	Weapon/Magazines/Scope/SHE	1,169.00
Northland Coal	Boiler Rings/Cthse	5,672.00
Northland Electric	LED Lamps/Cthse	1,412.40
O'Keeffe Oil	Diesel/Propane/R&B	2,220.12
Otter Tail Power	Monthly Charges/R&B	109.69
Pomp's Tire Service	Motorgrader Tires/R&B	19,841.58
Post Board	Psych Evaluation/SHE	300.00
Propane Services	Propane/Tank Rent/MRP/R&B	2,370.37
Pure Power Sports	Side by Side Tracks/SHE	10,251.69
Renville County Farmer	Commis/Bids/Job Opening/Stamp	230.61
Renville County Treasurer	Side by Side/Microwave/Fridge/SHE	1,025.78
Reservation Telephone	Jan/9-1-1	120.00
Shock's Safe & Lock	Judges Chambers Locks	614.80
Souris River Telephone	Monthly Charges	1084.17
Sherwood City	Water/Sanitation/R&B	170.60
Gerry Steen	Floor Jacks/Wet & Dry Filter Bags/MRP	237.55
Stein's	Hand Towels/Cthse	176.46
Tyler Technologies	2024 Support Agreement	5,121.31
Tyler Technologies	Project Management ERP Pro	1,290.00
Upper Souris Water Dist	Water/R&B/MRP	125.00
Verizon Wireless	Monthly Charges-Jan/Feb	1,137.35
Ward County	Prisoner Board/Jail	80.00
Ward Co Sheriff	Sheriff's Service/SHE	41.75
Waste Management	Sanitation/MRP	289.63

Wold Engineering
Visa

Engineering Services
Laptop/Boots/Jacket/Badges

24,105.00
3,052.11

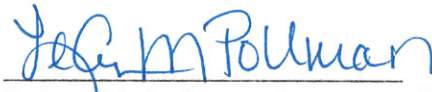
Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on February 6, 2024 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

Robin Stark, Tax Director, discussed the 2024 agriculture land values. She has reviewed the data and the County is in compliance for ag land values for the 2024 tax year. No increase is needed. Moved by Comm. Gates, second by Comm. Hansen to approve the report on ag values as presented for the coming tax year. Motion carried by unanimous vote of aye.

The meeting adjourned at 11:45 a.m.

Board ordered the following bills paid for the month of February 2024:

Check History

CHECK#	NAME	AMOUNT	DATE
143600	ACKERMAN, ROCKY	3,000.00	02/06/2024
143601	AT T MOBILITY	62.98	02/06/2024
143602	GATES, BETHANY	87.77	02/06/2024
143603	Iverson, Darrell	1,008.00	02/06/2024
143604	Mohall, City of	131.89	02/06/2024
143605	Mohall, City of	50.00	02/06/2024
143606	VISA	3,052.11	02/06/2024
143607	ACCUSHAPE INC	1,834.00	02/06/2024
143608	ACME TOOLS	1,999.99	02/06/2024
143609	AMERICAN WELDING AND GAS	160.69	02/06/2024
143610	ARAMARK	320.00	02/06/2024
143611	ATTORNEY GENERAL	595.00	02/06/2024
143612	BATTERIES PLUS BULBS	231.75	02/06/2024
143613	BISON SITES	124.75	02/06/2024
143614	BOTTINEAU COUNTY SHERIFF	3,489.60	02/06/2024
143615	BUTLER MACHINERY	565.86	02/06/2024
143616	CAMERON HARDWARE	148.40	02/06/2024
143617	Cenex Fleetcard	2,198.67	02/06/2024
143618	CIRCLE SANITATION INC	111.25	02/06/2024
143619	CITIZENS INSURANCE AGENCY INC	42,775.00	02/06/2024
143620	Citizens State Bank	104.42	02/06/2024
143621	CMFC REFRIGERATION LLC	978.20	02/06/2024
143622	DAKOTA TRUCK FARM SERVICE	180.34	02/06/2024
143623	FRANCIS HALL CONST LLC	800.00	02/06/2024

143624 GAFFANEY'S OF MINOT INC	165.91	02/06/2024
143625 GLASS DOCTOR	325.01	02/06/2024
143626 GLENBURN, CITY OF	55.60	02/06/2024
143627 HEISLER AUTO	497.63	02/06/2024
143628 JASON'S SUPER FOODS	23.76	02/06/2024
143629 JOHN DEERE FINANCIAL	767.03	02/06/2024
143630 LOWE'S PRINTING INC	67.70	02/06/2024
143631 ENVISION COOPERATIVE	1,302.33	02/07/2024
143632 MARMON LLC	79.20	02/07/2024
143633 MOCIC	100.00	02/07/2024
143634 MINOT COAL INC	3,451.00	02/07/2024
143635 ND ASSOCIATION OF COUNTIES	4,660.00	02/07/2024
143636 ND ASSOCIATION OF COUNTIES	5.00	02/07/2024
143637 ND ASSOCIATION OF COUNTIES	309.57	02/07/2024
143638 ND ASSOCIATION OF COUNTIES	705.60	02/07/2024
143639 NDAWN CENTER DEPT SOIL SCIENCE	500.00	02/07/2024
143640 ND COUNTY AUDITORS ASSOC	200.00	02/07/2024
143641 ND Dept of Transportation	1,503.49	02/07/2024
143642 ND ENVELOPE COMPANY	163.25	02/07/2024
143643 ND 911 ASSOCIATION	100.00	02/07/2024
143644 ND State Radio Communications	120.00	02/07/2024
143645 NDSU EXTENSION SERVICE	6,092.76	02/07/2024
143646 ND COUNTY TREASURERS ASSOC	200.00	02/07/2024
143647 NACO	450.00	02/07/2024
143648 NORTHERN DIESEL AND TIRE	1,310.62	02/07/2024
143649 NORTHLAND COAL AND EQUIP INC	5,672.00	02/07/2024
143650 NORTHLAND ELECTRIC INC.	1,412.40	02/07/2024
143651 O'KEEFFE OIL COMPANY	2,220.12	02/07/2024
143652 OTTER TAIL POWER COMPANY	109.69	02/07/2024
143653 POMPS TIRE MINOT	19,841.58	02/07/2024
143654 POST BOARD	300.00	02/07/2024
143655 Propane Service Inc	2,370.37	02/07/2024
143656 Renville County Treasurer	1,025.78	02/07/2024
143657 SCHOCK'S SAFE AND LOCK	614.80	02/07/2024
143658 SHERWOOD CITY	170.60	02/07/2024
143659 Souris River Telephone	1,084.17	02/07/2024
143660 STEEN, GERALD	237.55	02/07/2024
143661 STEINS INC	176.46	02/07/2024
143662 TYLER TECHNOLOGIES INC	5,131.21	02/07/2024
143663 TYLER TECHNOLOGIES INC	1,290.00	02/07/2024
143664 UPPER SOURIS WATER DISTRICT	125.00	02/07/2024
143665 VERIZON WIRELESS	571.72	02/07/2024
143666 WARD COUNTY AUDITOR	80.00	02/07/2024
143667 WARD COUNTY SHERIFF	41.75	02/07/2024
143668 WOLD ENGINEERING	24,105.00	02/07/2024

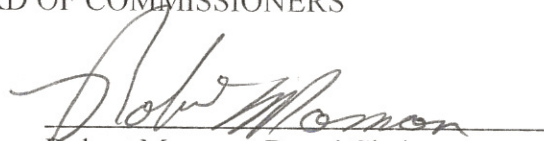
Payroll	\$137,290.48
Weed Department	\$ 1,460.00

Expenditures, by fund, approved by the Board for the month of February, 2024: General, \$177,841.54; Road & Bridge, \$93,874.7; Highway Tax, \$45,235.31; 9-1-1, \$1,780.27; Veteran Service, \$1,085.91; Document Preservation, \$2,565.61; County Agent, \$10,551.31; Weed Control, \$3,391.00; Sheriff Reserve, \$9,962.50.

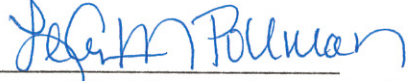
Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS




Robert Marmon, Board Chairman

Attest:



LeAnn M. Pollman, County Auditor

