

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF AUGUST 2024

AUGUST 6, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Sean Mattern, Road Supervisor, met with the Board. They are done mowing the top cut along County roads. Gravel has been put in the Park Bar parking lot and two loads of gravel were left at the Park for use on the roads as needed.

The Board reviewed the Court Services contract the County has with Mohall City. Moved by Comm. Gates, second by Comm. Hansen to amend the contract with Mohall City to read that Mohall City would be responsible for costs ensued to enforce their city ordinances. Motion carried by unanimous vote of aye. The contract will be forwarded to Mohall City for their consideration.

Ryan Ackerman and Sabrina Herrman from Ackerman-Estvold Engineers, gave the Board on update on the bridge replacement project at Mouse River Park. The Souris River Joint Board will be bidding out the project as a "construction manager" project type.

At 10:00 a.m. the meeting was opened for the public to be heard for or against the First District Health Unit's 2025 budget. Holly Brekhus, FDHU Director introduced herself to the Board. The total dollars requested by the FDHU from Renville County increased by \$3,233.00 for the 2025 budget year. The total dollars requested for 2024 Tax Year are \$66,953.00. Moved by Comm. Hansen and second by Comm. Gates to accept the FDHU budget request for 2025. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to name the Renville County Courthouse as the polling place for the November General Election and establish the hours for Election Day to open at 8:00 a.m. to close at 7:00 p.m. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates that the minutes of July 2024 be approved as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to nominate Robin Stark to the NDACo Hall of Excellence. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented.

Danielle Petersen, County Recorder, met with the Board to discuss her salary request for the 2025 budget. The Board recommended a 3% raise and she asked for an 8% raise. She explained her duties to the Board in some detail.

Kristy Titus, DES Coordinator, discussed her role as DES Coordinator for Renville County and Bottineau County. Comm. Gates spoke to a Bottineau County commissioner concerning the cost share currently in place for Kristy's salary. The current split is 80% Renville County and 20% Bottineau County. Bottineau County is discussing the possible change in that

cost share amount at their meeting today. Comm. Gates suggested a 60/40 split. The Bottineau County Auditor will let Auditor Pollman know what is suggested by Bottineau County.

County Sheriff Roger Hutchinson stopped in and gave the Board a departmental update. He has ordered a trailer for the UTV. He has a grant from Homeland Security to pay \$6,000.00 of the \$7,900.00 cost of the trailer.

Penny Volosin met with the Board to discuss the feral cat issue at the Mouse River Park. She has contacted several rescue agencies that are willing to remove the cats from the Park. Mechell Holien stated she would take the cats to her farm. The Board approved the removal of the cats from the Park. Penny will get the Board the information she received from the rescue agencies and the State Attorney General's office.

#### RESOLUTION-2024-14

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Batteries	149.00
AT&T	Monthly Charges	63.10
Bottineau Co Sheriff	Inmate Board	575.00
Carter's Septic Service	Septic Service/MRP	2,025.00
Circle Sanitation	Sanitation	111.25
Citizen's Insurance Agency	Update Motor Grader	104.00
Dakota Lawn Equipment	ALTOZ Parts 2020 - 2024/MRP	1,312.05
Discovery Benefits	FSA Monthly Fee	70.00
Envision Cooperative	Gas/Supplies/Pump/R&B/MRP	1,611.06
Farden Construction	Crushed Gravel/R&B	22,064.00
Farmers Union Hardware	Pex ½ Tee for Shed/MRP	11.97
Farmers Union Lumber	Propane/Screws/Door/MRP	2,516.75
Farmers Union Oil	Serpentine Belt/MRP	38.99
Gaffaney's	Copy Paper/Multiuser	2,599.60
Andrew Gates	Apr-Jul/Mileage	48.24
Bethany Gates	May-June/Mileage	818.74
Glenburn City	Water/Sanitation	55.60
Jamee Hansen	Apr-Jul/Mileage	321.60
Heisler Auto	Oil/Filter/R&B/MRP	115.85
Information Technology Dept	WAN/Netmotion/Office 365	1,068.50
Jack & Jill Groceries	Drano/Trash Bags/Soda	61.37
John Deere Financial	Low Drift Nozzle/MRP	11.12
Jordan Law Office	May-July 2024/Services	7,937.50
Matt Johnson Plumbing	Unplug Sink/Cthse	166.00

Miller Electric	Repair Overhead Door/R&B	144.00
Minot Restaurant Supply	Regulator for Fryer/MRP	33.50
NACCTFO	Membership Renewal	100.00
ND Dept of Environmental Quality	Boiler Inspection/Cthse	70.00
NDDOT	Bridge Inspection	215.66
NDAAO	Membership Fee	50.00
NDSU Extension	Salary/Co Agt 2/24 - 6/24	7,108.06
North Country Sportswear	Canadian Flag/MRP	49.00
North Dakota Envelope	Envelopes/SHE	105.00
Northern Diesel & Tire	Breaks/Oil Change/SHE/WEED	354.62
O'Keeffe Oil	Diesel/R&B	4,200.46
Otter Tail Power	Electricity	70.97
Marty Owens	Mileage/R&B	45.56
Pure Powersports	Trailer for UTV/Stonegarden Grant	7,947.99
Danny Schlosser	ATFS-50 Fryer- Propane/MRP	1,359.88
SRT Communications	Monthly Charges	1,128.92
Sprinkler's Plus	Backflow Bleeder/Cthse	450.00
Stein's Inc	Hand Towels/MRP/Cthse	1,301.54
Turtle Mountain Comm	Aug/Dispatch Line	55.22
Tyler Technologies	School ERP Implementation	4,997.50
Upper Souris Water Users	Water/R&B/MRP	436.30
Verizon Wireless	Monthly Charges	532.18
Visa	Tires/Training/Car Accessories/SHE	4,799.41

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 6, 2024 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor

Moved by Comm. Hansen, second by Comm. Gates to leave all salaries at the recommended level for the 2025 Budget. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to approve the Preliminary Budget as presented. Motion carried by unanimous vote of aye.

The meeting adjourned at 12:30 p.m.

AUGUST 20, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Bottineau County Commissioner Nathaniel Buynak met with the Board to discuss the Disaster Emergency Services coordinator agreement that is currently in place with the two counties. Kristy Titus, DES Coordinator, was also in attendance for the discussion. The cost for salary and retirement, FICA and Medicare expenses is currently 80% Renville County and 20% Bottineau County. Comm. Gates suggested a 60/40 split going forward because of changes in DES coordinator duties. Comm. Buynak will take the information back to his Board and they will be in touch with Renville County.

Kristy Titus, Planning & Zoning coordinator, discussed a request from a citizen to have the State Environmental Control Dept stop at Earth Recycling at Glenburn and do a site visit.

Custodian Chad Schmidt visited with the Board about the flooring in the Community Room. Jamie Keyes of Minot gave the Board an estimate of \$4,000.00 for the flooring and \$1,700.00 for removal and installation. Moved by Comm. Gates, second by Comm. Hansen to approve the estimate. Motion carried by unanimous vote of aye. Mr. Keyes will order the flooring today and have the job done in September.

#### RESOLUTION-2024-15

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copy Machine Maint/Copies	475.47
Air Clear Magic City Power Vac	Chimney Cleaning	500.00
Attorney General	ND 24/7 Sobriety Program	40.00
Reon Bernsdorf	Window Repair/MRP Bar	406.00
Bottineau County Sheriff's Office	Inmate Board/Medical	486.00
Butler Machinery	Element Lube/R&B	171.06
Cenex Fleet Fueling	Gas/Sheriff	2,800.30
Citizen Insurance Agency	2024 F&T Insurance/MRP Shed	8,380.00
Enerbase	Oil Change/SHE	107.26
John Deere Financial	Oil Filter	9.70
McGee, Hankla, & Backes	Court Service Agreement	1,312.26
Mohall City	Water/Sanitation/R&B/Cthse	204.77
Montana Dakota Utilities	Electricity	6,183.94
NDSU Extension	Salary Co Agent 4/1/24-6/30/24	7,108.06
Otis Elevator Company	Fuel Charge	95.00

Renville County Farmer	Publications	790.79
R&J Towing	Tow/Impound Vehicle/SHE	423.75
Renville County Treasurer	Car Wash/Meals/Retirement Exp	825.98
Reservation Telephone	Aug/9-1-1	120.00
Richardson Ag	Gas/MRP	597.76
Sherwood City	Water/Sanitation	86.11
Uniform Center	Uniforms/SHE	159.98
Western Dakota Energy Association	2024 Dues/Truck Permit Program Fee	3,357.01
Waste Management	Sanitation/MRP	961.46
Westlie Motor Company	Suspension/Shock Absorber/SHE	1,088.30
WEX Health	FSA Monthly Fee	70.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 20, 2024 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



*Robert Marmon*  
 Robert Marmon, Board Chairman

Attest:

*LeAnn M. Pollman*  
 LeAnn M. Pollman, County Auditor

County Agent, Bethany Gates, met with the Board. Patrick Smith has resigned as of August 30, 2024. She will advertise for the position.

Sean Mattern, Road Supervisor, met with the Board. They discussed the specifications for the motorgrader bid in October. He also received an estimate of \$20,000.00 for striping. The amount is included in Sean's 2024 budget.

The meeting adjourned at 11:00 a.m.

Board ordered the following bills paid for the month of August 2024:

Check History

CHECK#	NAME	AMOUNT	DATE
145125	AT T MOBILITY	63.10	08/05/2024
145126	DISCOVERY BENEFITS, INC	70.00	08/05/2024
145127	INFORMATION TECHNOLOGY DEPT	1,068.50	08/05/2024
145128	JOHN DEERE FINANCIAL	11.12	08/05/2024
145129	NDAAO	50.00	08/05/2024
145130	Turtle Mountain Communication	55.22	08/05/2024
145131	VISA	4,799.41	08/05/2024
145175	BOTTINEAU COUNTY SHERIFF	575.00	08/15/2024

145176	CAMERON HARDWARE	2,000.00	08/15/2024
145177	CIRCLE SANITATION INC	111.25	08/15/2024
145178	CITIZENS INSURANCE AGENCY INC	104.00	08/15/2024
145179	DAKOTA LAWN EQUIPMENT	1,312.05	08/15/2024
145181	ENVISION COOPERATIVE	1,611.06	08/15/2024
145182	FARDEN CONSTRUCTION INC	22,064.00	08/15/2024
145183	FARMERS UNION HARDWARE	11.97	08/15/2024
145184	FARMERS UNION LUMBER	2,516.75	08/15/2024
145185	Farmers Union Oil-Kenmare	38.99	08/15/2024
145186	GAFFANEY'S OF MINOT INC	2,599.60	08/15/2024
145187	GATES, ANDY	48.24	08/15/2024
145188	GATES, BETHANY	818.74	08/15/2024
145189	GLENBURN, CITY OF	55.60	08/15/2024
145190	HANSEN, JAMEE	321.60	08/15/2024
145191	HEISLER AUTO	115.85	08/15/2024
145192	MOHALL JACK AND JILL	61.37	08/15/2024
145193	JORDAN LAW OFFICE, PLLC	7,937.50	08/15/2024
145194	MATT JOHNSON PLUMBING	166.00	08/15/2024
145195	MILLER ELECTRIC, INC.	144.00	08/15/2024
145196	Minot Restaurant Supply	33.50	08/15/2024
145197	NACCTFO	100.00	08/15/2024
145198	ND DEPT ENVIRONMENTAL QUALITY	70.00	08/15/2024
145199	ND Dept of Transportation	215.66	08/15/2024
145200	ND ENVELOPE COMPANY	105.00	08/15/2024
145202	North Country Sportswear	49.00	08/15/2024
145203	NORTHERN DIESEL AND TIRE	354.62	08/15/2024
145204	O'KEEFFE OIL COMPANY	4,200.46	08/15/2024
145206	OTTER TAIL POWER COMPANY	70.97	08/15/2024
145207	OWENS, MARTY	45.56	08/15/2024
145208	PRECISION FARM PARTS USA	2,000.00	08/15/2024
145209	PURE POWERSPORTS	7,947.99	08/15/2024
145211	ROSS CARTER	2,025.00	08/15/2024
145212	SCHLOSSER, DANNY	1,359.88	08/15/2024
145213	Souris River Telephone	1,128.92	08/15/2024
145214	SPRINKLERS PLUS	450.00	08/15/2024
145215	STEINS INC	1,301.54	08/15/2024
145219	TYLER TECHNOLOGIES INC	4,997.50	08/15/2024
145220	UPPER SOURIS WATER DISTRICT	436.30	08/15/2024
145221	VERIZON WIRELESS	532.18	08/15/2024
145222	ADVANCED BUSINESS METHODS	475.47	08/20/2024
145223	AIR CLEAR MAGIC CITY POWER VAC	500.00	08/20/2024
145224	ATTORNEY GENERAL	40.00	08/20/2024
145225	BERNSDORF, REON	406.00	08/20/2024
145226	BOTTINEAU COUNTY SHERIFF	430.00	08/20/2024
145227	BOTTINEAU COUNTY SHERIFF	56.00	08/20/2024
145228	BUTLER MACHINERY	171.06	08/20/2024
145229	Cenex Fleetcard	2,800.30	08/20/2024
145230	CITIZENS INSURANCE AGENCY INC	8,380.00	08/20/2024
145231	ENERBASE COOP	107.26	08/20/2024
145232	JOHN DEERE FINANCIAL	9.70	08/20/2024
145233	MCGEE, HANKLA, BACKES	1,312.26	08/20/2024
145234	Mohall, City of	204.77	08/20/2024
145235	Montana-Dakota Utilities Co.	6,183.94	08/20/2024
145236	NDSU EXTENSION SERVICE	7,108.06	08/20/2024
145237	Otis Elevator Company	95.00	08/20/2024
145238	R AND J S TOWING	423.75	08/20/2024
145239	Renville County Farmer	790.79	08/20/2024
145240	Reservation Telephone	120.00	08/20/2024
145241	RICHARDSON AG INC	597.76	08/20/2024
145242	SHERWOOD CITY	86.11	08/20/2024
145243	UNIFORM CENTER	159.98	08/20/2024
145244	WASTE MANAGEMENT OF ND	961.46	08/20/2024
145245	WESTERN DAKOTA ENERGY ASSOC	3,857.01	08/20/2024
145246	WESTLIE MOTOR CO	1,088.30	08/20/2024
145247	WEX HEALTH	70.00	08/20/2024

Payroll	\$ 150,481.07
Weed Department	\$ 5,424.02

Expenditures, by fund, approved by the Board for the month of August, 2024: General, \$184,756.30; Road & Bridge, \$49,139.60; Highway Tax, \$44,023.74; 9-1-1, \$1,282.50; Veteran Service, \$1,085.89; County Agent, \$11,432.84; Weed Control, \$5,477.88; Sheriff Reserve, \$14,898.00.

Details of the bills are on file in the Auditor's office.



RENVILLE COUNTY BOARD OF COMMISSIONERS

  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor