

**RENVILLE COUNTY  
EMPLOYMENT APPLICATION  
Personal Information**

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

Employment Type:  Full Time  Part Time  Seasonal / Temporary

**Employment Eligibility**

Are you a US Citizen?

Yes  No If NO, are you allowed to work in the US?  Yes  No

Can you provide required proof of your eligibility to work?  Yes  No

Have you ever worked for Renville County?  Yes  No

If YES, write the start and stop dates: \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No

If YES, please explain: \_\_\_\_\_

**Education**

High School: \_\_\_\_\_ City/State \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Graduated/Received Diploma?  Yes  No  Still Attending

College: \_\_\_\_\_ City/State \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Degree?  Yes  No Major Area of Study: \_\_\_\_\_ Minor: \_\_\_\_\_

College (other): \_\_\_\_\_ City/State \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Degree?  Yes  No Major Area of Study: \_\_\_\_\_ Minor: \_\_\_\_\_

**Work Experience**

Most Recent Employer:

Company Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Job Responsibilities:

\_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

\_\_\_\_\_

**Previous Employer:**

Company Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Job Responsibilities:

\_\_\_\_\_

Reason for Leaving:

\_\_\_\_\_

\_\_\_\_\_

### Skills & Qualifications

List any skills, certifications, or training relevant to the position:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### References

**Reference #1**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Reference #2**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### Applicant Statement

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that providing false or misleading information may result in disqualification or termination of employment if hired.

Applicant Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**The State of North Dakota and Renville County do not discriminate on the basis of race, color, national origin, sex (including sexual orientation and gender identify), genetics, religion, age or disability in employment or the provisions of services and complies with the provisions of the North Dakota Human Rights Act.**