

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF SEPTEMBER 2021

SEPTEMBER 7, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Sean Mattern, Road Supervisor, gave the Board an update for his department. They will begin mowing County roads next week. The Air Force is working on graveling several missile site roads in the County. Sean had no concerns regarding his 2022 budget.

Correspondence addressed to the Board's attention was reviewed and discussed. August payroll and officers reports were reviewed and filed. Travel requests were approved as presented.

Moved by Comm. Stanley, second by Comm. Langehaug that the minutes of August 2021 be approved as presented. Motion carried by unanimous vote of aye.

Deputy Auditor, Robin Stark, spoke to the Board about the expansion project at the Mouse River Park. She is applying for grant monies from Garrison Diversion. The project will add camping sites to the southeast side of the Park. Moved by Comm. Stanley, second by Comm. Langehaug to approve the expansion project and submit a grant application to Garrison Diversion. Motion carried by unanimous vote of aye. The project will also be partially funded by gaming funds received from Kenmare Vet's Gaming donations.

Moved by Comm. Langehaug, second by Comm. Stanley to have the monthly oil revenue received from the State receipted to the Highway Fund for the remainder of 2021. The funding will revert to the General Fund in January 2022. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to open the coal bids. A bid was received from Minot Coal in the amount of \$144.50 per ton for the 2021-2022 heating season. Moved by Comm. Langehaug, second by Comm. Stanley to accept the bid from Minot Coal. Motion carried by unanimous vote of aye. This bid reflects a \$8.00 per ton increase from last season.

Lyndsay Ulrickson, Souris Basin Planning Council, has asked the County to name a city representative for the SBPC Board. The City of Sherwood was the most recent city named. The Board will look at the request at their September 21st meeting.

County Sheriff, Roger Hutchinson, met with the Board. He thanked them for approving his 2022 departmental budget. He asked the Board to consider two changes to his budget. He would like to add \$500 to the Tires line item and \$2,000 to the Equipment line item. The Board will review his request at the next meeting. Sheriff Hutchinson has been invited to Washington, DC along with other "border state" sheriffs. They will be discussing the recent reduction to the Stonegarden Grant program. The trip is at no cost to Sheriff Hutchinson or the County.

NDSU Interim District Director, Shana Forster and County Agent Bethany Gates, met with the Board to discuss the additional 2 mill levy allowance that will expire in 2024. The law allows 2 mills to be levied for the County Agent's budget and an approved vote allows an

additional 2 mills. The office has levied an average of 3.17 mills over the last 10 years and they would like to continue to have the option of the additional available mills. Moved by Comm. Langehaug, second by Comm. Stanley to submit the question of voter approved additional levy authority to be voted on at the June 2022 Primary election. Motion carried by unanimous vote of aye.

RESOLUTION-2021-16

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

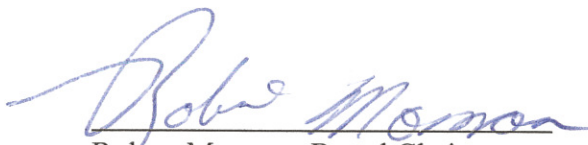
<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	157.20
Aramark	Rugs/Towels/R&B	225.59
AT&T Mobility	Monthly Charges	78.78
Attorney General	24/7 Program	30.00
Carter Septic Services	Sanitation/MRP	840.00
Circle Sanitation	Sanitation/Cthse/R&B	111.00
Envision	Gas/Service/Trash Bags/Sprayer	1,419.84
Envision	Nitrate Testing Supplies/Co Agt	41.06
First District Health Unit	3 rd Qtr Mill Levy	14,455.00
Gall's	Patches/SHE	571.99
Bethany Gates	August Mileage/Co Agt	389.76
Glenburn City	Water/Sanitation/R&B	54.85
John Deere Financial	Chain/Filter/Clamp/R&B	87.85
Montana Dakota Utilities	Electricity	5,426.48
NDACo	Aug/9-1-1	259.96
NDSU	Envelopes/Co Agt	150.00
Northland Electric	Replace Receptacle & Circuit Breaker/MRP	150.18
Otter Tail Power	Electricity/R&B	56.83
Pringle & Herigstad	Mental Health Fees/St Atty	897.64
Quadient Leasing	Postage Meter Lease/Multi User	224.58
Renville Elevator	Gas/MRP	402.02
Renville County Farmer	Comm/Tax Notice/Bids	365.75
Reservation Telephone	Sep/9-1-1	120.00
Sirchie	Shake-N-Cast Kit/SHE	18.60
Souris River Telephone	Monthly Charges	1,220.87
Souris River Telephone	Sep/9-1-1	112.50
Tecta America Dakotas LLC	Roof Maintenance/Cthse	1,149.00
Tritech Software Systems	GIS Data & License Maint Fee/SHE	3,224.96
True North Steel	Culverts/Bands/R&B	3,206.16
Turtle Mountain Communications	Dispatch Line/SHE	54.11
Universal Services	Toner Cartridge/AUD	159.00

Upper Souris Water District	Water/MRP/R&B	523.20
VISA	Uniforms/Office Supplies/Alternator	2,677.08
Waste Management	Sanitation/MRP	2,100.24
Western Dakota Energy Assoc	Membership Dues/Trip Permit Dues	1,842.51

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 7, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.




 Robert Marmon, Board Chairman

Attest:


 LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:45 a.m.

SEPTEMBER 21, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon and Commissioner William Stanley. Commissioner Arnold Langehaug was absent.

Road Supervisor, Sean Mattern, met with the Board. They are busy mowing County roads and have also mulched trees at the Grano crossing. One township has requested to have some trees mulched by the County. They will also be picking rock on County Road #2.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed. Travel requests were approved as presented.

Moved by Comm. Stanley, second by Comm. Marmon to amend the 9-1-1 budget, Dispatch Service to \$50,500.00 for the 2021 budget year. Motion carried by unanimous vote of aye. The payment to Bottineau County in 2021 covered August thru December of 2019 and all of 2020.

Sheriff Roger Hutchinson visited with the Board. He asked if he could donate some equipment that his department can no longer use to the Glenburn Fire Department. The Board was fine with that.

At 10:00 a.m. the Board held the public preliminary budget hearing. No one appeared before the Board. The Board discussed the Airport budget request of \$98,000.00 for 2022. They would like to talk to Mike Nehring concerning the expenses and revenues for the Airport for

2020. Auditor Pollman will speak to Mike and give him an appointment for the October 7th Board meeting.

Kristy Titus, DES Coordinator, asked the Board if she could conduct a table top exercise for the Courthouse employees. It would be a mandatory meeting. The exercise would take about an hour and a half. The Courthouse would be closed to the public so that all employees can attend the training. She will check on a date that will work for everyone. Moved by Comm. Stanley, second by Comm. Marmon to close the courthouse on the approved date so that all employees can attend the training. Motion carried by unanimous vote of aye.

Kristy also discussed the County's current Burn Policy. Some counties in the State are leaving their burn policies in place through the winter. The Board made no decision concerning ending the current burn policy for 2021.

Penny Volosin discussed the need for some sort of animal shelter in the County. She currently traps cats and does have a network in place to rehome them. She does not have a holding facility other than her own personal set up. She had spoken to someone in the city of Berthold and they told her that Ward County has a contract with the Souris Valley Animal Shelter in Minot. Auditor Pollman will contact the shelter in Minot and bring the information back to the Board for discussion.

Moved by Comm. Marmon, second by Comm. Stanley to name Sherwood City the city of representation to the Souris Basin Planning Council. Motion carried by unanimous vote of aye.

The Board discussed the 2022 budget. Moved by Comm. Marmon, second by Comm. Stanley to approve \$3,000.00 annual salary for the Coroner. Motion carried by unanimous vote of aye. Moved by Comm. Stanley to increase the Sheriff's budget line item for Tires by \$500.00 and the Equipment line item by \$2,000.00. Motion carried by unanimous vote of aye. Moved by Comm. Stanley, second by Comm. Marmon to add an additional \$1,530.00 to the Auditor's annual salary for 2022. Motion carried by unanimous vote of aye.

RESOLUTION-2021-17

Resolution Allowing Claims & Ordering Payment Thereof

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Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Air Clean Magic	Clean Chimney	500.00
Cenex Fleetcard	Gas/SHE	2,560.93
Farmers Union Lumber	High Temp Paint/Cthse	37.57
Heisler Auto	Service/SHE	70.92
Information Technology Dept	T-1 Access/Netmotion/Email	750.25
Jason's Super Foods	Towels/Tissue/Trash Bags	52.94

Rena Johnson	Mileage/Meals	448.56
Jordan Law Office	Aug/St Atty Services	5,375.00
Mitch's Window Cleaning	Wash Courthouse Windows	315.00
Mohall City	Water/Cthse/R&B	304.28
NDACo	Switches/Netmotion License	5,801.66
NDACo	Workers Comp Medical Assessment	350.00
Northern Diesel & Tire	Tire/Tire Repair/R&B	304.00
O'Keefe Oil	Diesel/R&B	8,584.82
Pro Forms	Check Stock/AUD	125.64
Ready Talk	Conference Call/Soc Serv	4.08
Sherwood City	Water/Sanitation/R&B	85.32
Soltis	Tax Paper/AUD	350.19
Souris River Jt Board	3 rd Qtr Payment	10,000.00
Stein's	Towels/Tissue/Cthse	228.80
Turtle Mountain Comm	Sep/Dispatch Line	54.11
United Laboratories	Nano Sprayer/MRP	90.91
Upper Souris Water District	Water/MRP/R&B	408.00
Verizon Connect	Monthly Service	32.38

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 21, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Marmon and adopted by a unanimous vote of aye.



Robert Marmon

Robert Marmon, Board Chairman

Attest:

LeAnn M. Pollman

LeAnn M. Pollman, County Auditor

The Board inspected the front steps of the Courthouse. The cement is pitted and cracked. Comm. Marmon will talk to the custodian about possible repairs.

The meeting adjourned at 12:00 p.m.

Board ordered the following bills paid for the month of September 2021:

Check History

CHECK#	NAME	AMOUNT	DATE
139855	AT T MOBILITY	78.78	09/01/2021
139856	Montana-Dakota Utilities Co.	5,426.48	09/01/2021
139857	Turtle Mountain Communication	54.11	09/01/2021

139858	Upper Souris Water Users Assoc	523.20	09/01/2021
139859	VISA	2,677.08	09/01/2021
139901	ADVANCED BUSINESS METHODS	157.20	09/07/2021
139902	ARAMARK	225.59	09/07/2021
139903	ATTORNEY GENERAL	30.00	09/07/2021
139904	CIRCLE SANITATION INC	111.00	09/07/2021
139905	ENVISION COOPERATIVE	1,419.84	09/07/2021
139906	ENVISION COOPERATIVE	1,085.97	09/07/2021
139907	ENVISION COOPERATIVE	41.06	09/07/2021
139909	GALLS	571.99	09/07/2021
139910	GATES, BETHANY	389.76	09/07/2021
139911	GLENBURN, CITY OF	54.85	09/07/2021
139912	JOHN DEERE FINANCIAL	87.85	09/07/2021
139913	ND ASSOCIATION OF COUNTIES	259.96	09/07/2021
139914	NORTH DAKOTA STATE UNIVERSITY	150.00	09/07/2021
139915	NORTHLAND ELECTRIC INC.	150.18	09/07/2021
139916	OTTER TAIL POWER COMPANY	56.83	09/07/2021
139917	PRINGLE AND HERIGSTAD	897.64	09/07/2021
139918	QUADIEN LEASING USA INC	224.58	09/07/2021
139919	Renville County Farmer	365.75	09/07/2021
139920	Renville Elevator Co	402.02	09/07/2021
139921	Reservation Telephone	120.00	09/07/2021
139922	SIRCHIE	18.60	09/07/2021
139923	Souris River Telephone	1,220.87	09/07/2021
139924	Souris River Telephone	112.50	09/07/2021
139925	TECTA AMERICA DAKOTAS LLC	1,149.00	09/07/2021
139926	TRI-TECH SOFTWARE SYSTEMS	3,224.96	09/07/2021
139927	TRUE NORTH STEEL	3,206.16	09/07/2021
139928	Universal Services	159.00	09/07/2021
139929	WASTE MANAGEMENT OF ND	2,100.24	09/07/2021
139930	WESTERN DAKOTA ENERGY ASSOC	1,842.51	09/07/2021
139931	ROSS CARTER	840.00	09/07/2021
139932	Cenex Fleetcard	2,560.93	09/15/2021
139933	VERIZON WIRELESS	789.82	09/15/2021
139934	AIR CLEAN MAGIC CITY	500.00	09/21/2021
139935	FARMERS UNION LUMBER	37.57	09/21/2021
139936	HEISLER AUTO	70.92	09/21/2021
139937	INFORMATION TECHNOLOGY DEPT.	750.25	09/21/2021
139938	JASON'S SUPER FOODS	52.94	09/21/2021
139939	Johnson, Renae	448.56	09/21/2021
139940	JORDAN LAW OFFICE	5,375.00	09/21/2021
139941	Mohall, City of	304.28	09/21/2021
139942	NDACO RESOURCES GROUP INC	5,801.66	09/21/2021
139943	ND ASSOCIATION OF COUNTIES	350.00	09/21/2021
139944	NORTHERN DIESEL AND TIRE	304.00	09/21/2021
139945	O'KEEFFE OIL COMPANY	8,584.82	09/21/2021
139947	Pro Forms	125.64	09/21/2021
139948	READY TALK	4.08	09/21/2021
139949	SHERWOOD CITY	85.32	09/21/2021
139950	Soltis	350.19	09/21/2021
139951	SOURIS RIVER JOINT BOARD	10,000.00	09/21/2021
139953	STEIN'S INC	228.80	09/21/2021
139954	Turtle Mountain Communication	54.11	09/21/2021
139955	UNITED LABORATORIES	90.91	09/21/2021
139956	Upper Souris Water Users Assoc	408.00	09/21/2021
139957	VERIZON CONNECT NWF, INC	32.38	09/21/2021
139958	MITCH'S WINDOW CLEANING	315.00	09/22/2021

Payroll	\$132,480.75
Weed Board	\$ 1,130.00

Expenditures, by fund, approved by the Board for the month of September, 2021: General, \$149,944.64; Road & Bridge, \$393,496.12; Highway Tax, \$41,200.77; 9-1-1, \$5,042.07; Veteran Service, \$922.85; County Agent, \$6,171.25; Weed Control, \$2,615.97; Sheriff Reserve, \$9,863.00.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Robert Marmon
Robert Marmon, Board Chairman

Attest:

LeAnn M. Pollman
LeAnn M. Pollman, County Auditor