

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF OCTOBER 2021

OCTOBER 3, 4 & 5, 2021

Comm. Marmon and Comm. Stanley attended the ND Association of Counties convention in Bismarck.

OCTOBER 7, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Sean Mattern, Road Supervisor, gave the Board an update for his department. They have mowed the willows at Cole's Road in Mouse River Park. The department is back on five, eight hour work days. Sean has replaced tires on two motorgraders.

Mike Nehring, Mohall Airport Authority, met with the Board concerning the airport's 2022 budget request. The Board asked about continuing and new projects at the airport. Mike gave the Board a report on the 2021 activity and what improvements they are planning for 2022.

Comm. Stanley introduced the following resolution and moved for its adoption, second by Comm. Langehaug and duly adopted by unanimous vote of aye:

BE IT RESOLVED, That the following levies be approved for the 2021 tax year levy:

RESOLUTION 2021-18

| Fund | Estimated CY 2022 Expenditures | 2021 Tax Year Levy |
|----------------------------|--------------------------------------|-----------------------|
| General | 2,233,594 | 900,000 |
| Road and Bridge | 1,961,150 | 275,000 |
| Highway Tax | 546,334 | 0 |
| Emergency | 125,000 | 10,000 |
| American Recovery Plan Act | 400,000 | 0 |
| E 9-1-1 | 58,902 | 0 |
| Veteran Service | 13,495 | 12,000 |
| County Agent | 97,318 | 80,000 |
| Pesticide Fund | 750 | 0 |
| Weed/Spurge Control | 84,803 | 50,000 |
| Council On Aging | 51,378 | 25,000 |
| Historical Society | 21,950 | 6,400 |
| Water Resource Board | 96,100 | 47,500 |
| Hazardous Chemical | 10,000 | 0 |
| State Medical Center | | 1 Mill |
| 1st District Health | 60,000 | 45,000 |

| | | |
|---------------------------|---------|--------|
| Garrison Diversion | | 1 Mill |
| Soil Conservation | 180,557 | 34,000 |
| Sheriff Reserve Fund | 174,000 | 0 |
| Document Preservation | 15,000 | 0 |
| Job Development Authority | 105,300 | 58,000 |
| Public Airport | 370,500 | 98,000 |
| Capital Improvement | 50,000 | 0 |



Attest:

LeAnn M. Pollman

LeAnn M. Pollman, County Auditor

Robert Marmon

Robert Marmon, Board Chairman

Comm. Stanley introduced the following resolution and moved for its adoption, second by Comm. Langehaug and duly adopted by unanimous vote of aye:

RESOLUTION-2021-19

BE IT RESOLVED that the following salaries be paid for the calendar year 2022:

| | |
|------------------------------------|-----------|
| County Commissioner (each) | 18,000.00 |
| Auditor | 70,002.00 |
| Deputy Auditor/Tax Director | 55,830.00 |
| Deputy Auditor/Assist Tax Director | 55,830.00 |
| County Recorder/Clerk of Court | 62,631.00 |
| Deputy County Recorder | 48,816.00 |
| Assistant State's Attorney | 38,000.00 |
| Custodian | 51,294.00 |
| Sheriff | 70,452.00 |
| Deputy Sheriff/Sgt | 61,676.00 |
| Deputy Sheriffs (each) | 58,464.00 |
| Admin Assist Sheriff/DES/9-1-1 | 60,534.00 |
| Road Supervisor | 63,006.00 |
| Road Personnel (eight) | 55,722.00 |
| Veteran Service Officer | 10,395.00 |
| DES Coordinator/JDA | 53,408.00 |
| County Agent- County Share | 25,000.00 |
| Clerk-County Agent | 46,068.00 |
| Weed Control Officer | 14,238.00 |
| Weed Control Clerical | 600.00 |
| Coroner | 3,000.00 |

Board Per Diems:

| | |
|----------------------|---------|
| Weed Control | \$50.00 |
| Water Resource Board | 75.00 |

Park Board 50.00
Planning Commission 50.00

Single health insurance policy for full-time employees. County will pay employee's share of state retirement for eligible employees.

Dated this 8th day of October, 2021




Robert Marmon, Board Chairman


LeAnn M. Pollman, County Auditor

Correspondence addressed to the Board's attention was reviewed and discussed. September payroll and officers reports were reviewed and filed.

Moved by Comm. Stanley, second by Comm. Langehaug that the minutes of September 2021 be approved as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley that the quarterly reports for the period ended September 30, 2021 be approved and accepted. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to appoint Brad Gilbertson as the State Fair Board representative for the County. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the bale removal notice for County roads. Deadline for removal is November 1, 2021. Motion carried by unanimous vote of aye.

Moved by Comm. Marmon, second by Comm. Langehaug to approve the sale price of the six properties acquired by the County through 3 Year Tax Action. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to remove the Trimble, a hand held GIS unit, from inventory and donate it to Mohall City. Motion carried by unanimous vote of aye.

Kristy Titus, DES Coordinator, met with the Board to discuss the County's burn policy. She recommended the policy be left in place for now. They will revisit the policy as needed.

RESOLUTION-2021-20

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

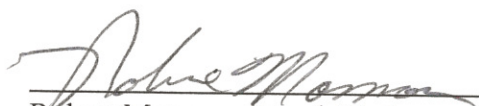
Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

| <u>Payee</u> | <u>For</u> | <u>Amount</u> |
|-----------------------------|------------------------------------|---------------|
| Acme Tools | Markers/R&B | 26.91 |
| Advanced Business Methods | Copier Lease/Copies/Soc Serv | 155.41 |
| Aramark | Industrial Towels/Rugs/R&B | 225.59 |
| AT&T Mobility | Monthly Charges | 78.78 |
| Carter Septic Service | Sanitation/MRP | 600.00 |
| Cenex Fleetcard | Gas/SHE | 2,321.67 |
| Circle Sanitation | Sanitation/Cthse/R&B | 109.00 |
| Farmers Union Lumber | Lumber/Tar Paper/MRP | 350.40 |
| Fireside Office Solutions | Folder Labels/AUD | 43.50 |
| Envision | Gas/Lumber/Antifreeze | 1,338.77 |
| Gaffaney's | Copies/Multi User/REC | 215.52 |
| Glenburn City | Water/Sanitation/R&B | 54.85 |
| Justine Hanson | Sheriff's Office CPR Training | 225.00 |
| Information Technology Dept | T-1 Access/Wireless/Netmotion | 750.25 |
| Jason's Super Foods | Tissue/Bleach/Soap/Cthse | 45.46 |
| Diana Krause | Mileage/Meals/AUD | 207.20 |
| Mohall Ambulance | Transport/Coroner | 6.55 |
| Montana Dakota Utilities | Electricity | 4,663.91 |
| NDACo | Sep/9-1-1 | 247.70 |
| Northland Electric | Replace Circuit Breaker/MRP | 85.30 |
| O'Keeffe Oil | Diesel/R&B | 5,862.48 |
| Otter Tail Power | Electricity/R&B | 64.52 |
| PRIA | Membership Dues/REC | 60.00 |
| Pro Forms | Receipt Books/AUD | 270.00 |
| Quality Inn | Lodging/AUD | 345.60 |
| Renville County Treasurer | Gas/Post License/Patches/SHE | 836.62 |
| Renville Elevator | Gas/MRP | 144.85 |
| Souris River Telephone | Monthly Charges | 1,216.17 |
| Souris River Telephone | Oct/9-1-1 | 112.50 |
| Robin Stark | Mileage/Meals/AUD | 207.20 |
| Verizon Wireless | Monthly Charges | 805.39 |
| Visa | Lodging/Air Purifier/Dry Erase Bd | 977.59 |
| Waste Management | Sanitation/MRP | 2,464.84 |
| Westlie Motors | Repairs/SHE | 2,264.29 |
| Williams County | Windshield Repair/Service/Soc Serv | 181.47 |


Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 7, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:30 a.m.

OCTOBER 19, 2021

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Sean Mattern, Road Supervisor, met with the Board. The motorgrader that we bid in January has still not been delivered from Butler Machinery. The machine was to be delivered within 120 days of the bid award. Sean will talk to Butler about the issue and see if they would have an "M" series to substitute. Butler has loaned the County a machine to use until our new one is delivered, but this machine is not equipped for snow removal. Auditor Pollman will send the bid specifications and contract to State's Attorney Jordan for review.

Sean had received notification that the shops had been inspected by the State EPA recently. They have a couple minor items to correct.

Kristy Titus, DES Coordinator, reported that she had spoken to the fire chiefs in the County and consensus was to leave the Burn Policy in place for now.

Sheriff Roger Hutchinson stopped in briefly. He updated the Board on his recent trip to Washington, DC to meet with officials concerning the Stonegarden Grant. The Divide County Sheriff and one Sheriff from Montana were the only other northern border sheriff's at the meeting. The funding has been cut by 20% for the northern border counties.

Moved by Comm. Stanley, second by Comm. Langehaug to replace lost warrant #140033 in the amount of \$225.00 for Justine Hanson. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests were approved as presented and officers reports were reviewed and filed.

The Board reviewed the 2021 tax year levies for the County.

RESOLUTION-2021-21

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

| <u>Payee</u> | <u>For</u> | <u>Amount</u> |
|---------------------------------|--------------------------------|---------------|
| Domestic Violence Crisis Center | 2021 Allocation | 20,000.00 |
| Bethany Gates | Mileage/Registration/Folders | 400.76 |
| Justine Hanson | Replace Lost Warrant | 225.00 |
| Jordan Law Office | St Atty Fees | 3,470.50 |
| Arnold Langehaug | Sept-Oct/Mileage | 107.52 |
| Robert Marmon | Sept-Oct/Mileage | 179.20 |
| Matt Johnson Plumbing | Heating Repairs/Cthse | 87.00 |
| Mohall City | Water/Cthse/R&B | 278.48 |
| Montana Dakota Utilities | Electricity | 3,324.26 |
| Motorola Solutions | Portable Radios/SHE | 13,550.04 |
| NDACo Resources | Computer/REC | 864.71 |
| ND State Radio Communications | LETS/SHE | 120.00 |
| NDSU Extension | Co Agt Salary | 4,708.32 |
| Office of State Auditor | Audit Report Review | 385.00 |
| Danielle Petersen | Mileage/REC | 195.58 |
| Pomp's Tire Service | Motorgrader Tires/R&B | 12,910.81 |
| Pro Forms | Receipt Books Freight/AUD | 23.15 |
| Quadient Finances USA | Postage/AUD/REC/SHE/JDA/CoAgt | 3,300.00 |
| Ramkota Hotel | NDACo Convention Lodging | 691.20 |
| Renville County Farmer | Commis/Notices/Stamps | 348.68 |
| Reservation Telephone | Oct/9-1-1 | 120.00 |
| Sherwood City | Water/Sanitation/R&B | 85.92 |
| Kevin Smith | Tires/SHE | 800.00 |
| William Stanley | Sept-Oct/Mileage | 365.12 |
| Third Watch Communications | Install Watch Guard System/SHE | 1,055.00 |
| Turtle Mountain Communications | Oct/9-1-1 | 53.78 |
| Uniform Center | Uniform Pants/SHE | 71.00 |
| Upper Souris Water District | Water/R&B/MRP | 352.00 |
| Verizon Connect | Monthly Charges | 32.38 |
| Ward County | Prisoner Board/JAIL | 265.00 |


Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 19, 2021 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

At 11:00 a.m. a hearing was held to review the appraisals of various properties acquired through tax action. Six parcels were acquired through tax action. No one appeared for the hearing. Moved by Comm. Stanley, second by Comm. Langehaug that the minimum sale price for Lots 1, 2 & 3, Block 11, OT, Mohall City be raised to \$20,000.00 and the remaining property appraisals be accepted for the other parcels acquired through 2020 tax action. Motion carried by unanimous vote of aye.

The meeting adjourned at 11:30 a.m.

OCTOBER 25, 2021

Comm. Marmon and Auditor Pollman attended the Elmer Jesme meeting at the Ward County Administration Building in Minot.

Board ordered the following bills paid for the month of October 2021:

Check History

| CHECK# | NAME | AMOUNT | DATE |
|--------|------------------------------|----------|------------|
| 139972 | AT T MOBILITY | 78.78 | 10/01/2021 |
| 139975 | Montana-Dakota Utilities Co. | 4,663.91 | 10/01/2021 |
| 140021 | VISA | 977.59 | 10/05/2021 |
| 140022 | ACME TOOLS | 26.91 | 10/07/2021 |
| 140023 | ADVANCED BUSINESS METHODS | 155.41 | 10/07/2021 |
| 140024 | ARAMARK | 225.59 | 10/07/2021 |
| 140025 | ROSS CARTER | 600.00 | 10/07/2021 |
| 140026 | Cenex Fleetcard | 2,321.67 | 10/07/2021 |
| 140027 | CIRCLE SANITATION INC | 109.00 | 10/07/2021 |
| 140028 | ENVISION COOPERATIVE | 1,338.77 | 10/07/2021 |
| 140029 | FARMERS UNION LUMBER | 350.40 | 10/07/2021 |
| 140030 | FIRESIDE OFFICE SOLUTIONS | 43.50 | 10/07/2021 |
| 140031 | GAFFANEY'S OF MINOT INC | 215.52 | 10/07/2021 |
| 140032 | GLENBURN, CITY OF | 54.85 | 10/07/2021 |
| 140034 | INFORMATION TECHNOLOGY DEPT. | 750.25 | 10/07/2021 |
| 140035 | JASON'S SUPER FOODS | 45.46 | 10/07/2021 |
| 140036 | KRAUSE, DIANA | 207.20 | 10/07/2021 |
| 140037 | Mohall Ambulance | 6.55 | 10/07/2021 |
| 140038 | ND ASSOCIATION OF COUNTIES | 247.70 | 10/07/2021 |

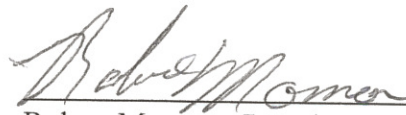
| | | | |
|--------|-------------------------------|-----------|------------|
| 140039 | NORTHLAND ELECTRIC INC. | 85.30 | 10/07/2021 |
| 140040 | O'KEEFFE OIL COMPANY | 5,862.48 | 10/07/2021 |
| 140041 | OTTER TAIL POWER COMPANY | 64.52 | 10/07/2021 |
| 140042 | PRIA | 60.00 | 10/07/2021 |
| 140043 | Pro Forms | 270.00 | 10/07/2021 |
| 140044 | QUALITY INN | 345.60 | 10/07/2021 |
| 140045 | Renville County Treasurer | 836.62 | 10/07/2021 |
| 140046 | Renville Elevator Co | 144.85 | 10/07/2021 |
| 140047 | Souris River Telephone | 1,216.17 | 10/07/2021 |
| 140048 | Souris River Telephone | 112.50 | 10/07/2021 |
| 140049 | Stark, Robin | 207.20 | 10/07/2021 |
| 140050 | VERIZON WIRELESS | 805.39 | 10/07/2021 |
| 140051 | WASTE MANAGEMENT OF ND | 2,464.84 | 10/07/2021 |
| 140052 | WESTLIE MOTOR CO | 2,264.29 | 10/07/2021 |
| 140053 | WILLIAMS COUNTY | 181.47 | 10/07/2021 |
| 140056 | GATES, BETHANY | 400.76 | 10/19/2021 |
| 140057 | HANSON, JUSTINE | 225.00 | 10/19/2021 |
| 140058 | JORDAN LAW OFFICE, PLLC | 3,470.50 | 10/19/2021 |
| 140059 | LANGEHAUG, ARNOLD | 107.52 | 10/19/2021 |
| 140060 | MARMON, ROBERT | 179.20 | 10/19/2021 |
| 140061 | MATT JOHNSON PLUMBING | 87.00 | 10/19/2021 |
| 140062 | Mohall, City of | 278.48 | 10/19/2021 |
| 140063 | Montana-Dakota Utilities | 3,324.26 | 10/19/2021 |
| 140064 | MOTOROLA | 13,550.04 | 10/19/2021 |
| 140065 | NDACO RESOURCES GROUP INC | 864.71 | 10/19/2021 |
| 140066 | ND State Radio Communications | 120.00 | 10/19/2021 |
| 140067 | NDSU EXTENSION SERVICE | 4,708.32 | 10/19/2021 |
| 140068 | OFFICE OF STATE AUDITOR | 385.00 | 10/19/2021 |
| 140069 | Overhead Door Co of Minot | 1,900.00 | 10/19/2021 |
| 140070 | PETERSEN, DANIELLE | 195.58 | 10/19/2021 |
| 140071 | POMP'S TIRE MINOT | 12,910.81 | 10/19/2021 |
| 140072 | Pro Forms | 23.15 | 10/19/2021 |
| 140073 | QUADIENT FINANCE USA | 3,300.00 | 10/19/2021 |
| 140074 | Ramkota Hotel | 691.20 | 10/19/2021 |
| 140075 | Renville County Farmer | 348.68 | 10/19/2021 |
| 140076 | Reservation Telephone | 120.00 | 10/19/2021 |
| 140077 | SHERWOOD CITY | 85.92 | 10/19/2021 |
| 140078 | SMITH, KEVIN | 800.00 | 10/19/2021 |
| 140079 | STANLEY, WILLIAM F | 365.12 | 10/19/2021 |
| 140080 | THIRD WATCH COMMUNICATIONS | 1,055.00 | 10/19/2021 |
| 140081 | Turtle Mountain Communication | 53.78 | 10/19/2021 |
| 140082 | UNIFORM CENTER | 71.00 | 10/19/2021 |
| 140083 | VERIZON CONNECT | 32.38 | 10/19/2021 |
| 140084 | WARD COUNTY AUDITOR | 265.00 | 10/19/2021 |
| 140097 | AT T MOBILITY | 79.65 | 10/27/2021 |

| | |
|------------|---------------|
| Payroll | \$ 130,038.97 |
| Weed Board | \$ 1,500.00 |


Expenditures, by fund, approved by the Board for the month of October, 2021: General, \$155,654.75; Road & Bridge, \$35,795.68; Highway Tax, \$41,883.31; Emergency Fund, \$4,139.03; 9-1-1, \$2,053.43; Veteran Service, \$922.85; County Agent, \$10,011.60; Weed Control, \$3,981.44; Sheriff Reserve, \$20,062.18.

Details of the bills are on file in the Auditor's office.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor