

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF JANUARY 2022

JANUARY 4, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Sean Mattern, Road Supervisor, met with the Board. One of the sanding trucks is in Minot for repairs. They have stockpiled salted sand for the winter season also. Sean checked the prices of welders for the Mohall Shop. Estimated costs are \$1,500.00 to \$4,000.00. He will decide what suits their needs best and order a welder.

Ryan Ackerman and Sabrina Herrmann, Ackerman-Estvold Engineering, met with the Board. Ryan gave the Board a report on the progress of the Mouse River Plan. The bridge at Mouse River Park will be replaced this summer.

At 10:00 a.m., the time set to open insurance bids, Comm. Stanley moved that the bid on hand be opened, second by Comm. Langehaug. Motion carried by unanimous vote of aye. It was noted that the bid, from Citizen State Agency, was received in a timely manner. Moved by Comm. Stanley, second by Comm. Langehaug that the bid of Citizens Agency be accepted for inland marine, general liability, and auto insurance. Motion carried by unanimous vote of aye. Agent Mike Nehring was present for the bid opening. Mason Nehring gave the Board an Insurance Review report. The report contained descriptions and pictures of property covered under the ND Fire & Tornado Fund. Some buildings were very under insured. The Board will review the report and discuss the update at the January 18th Board meeting.

Moved by Comm. Langehaug, second by Comm. Stanley that the minutes of December 2021 be approved with two corrections. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

Moved by Comm. Stanley, second by Comm. Langehaug to approve a budget amendment to the Emergency Fund in the amount of \$3,000.00. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug that the quarterly reports for the period ended December 31, 2021 be approved and accepted. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to deposit Oil Revenue into the General Fund as of January 1, 2022. Motion carried by unanimous vote of aye.

Amy Ones, Ben Ethan and David Stark, Tolley Fire Department, met with the Board to discuss gaming activities at the Mouse River Park. They would like to have the site permit for pull tabs and bingo at the Country Mouse Bar for the 2022 season. The Board asked David if the fire department would speak to the lease holder of the bar to get his opinion on this proposal. The department agreed and stated they would get back to the Board on the matter.

Moved by Comm. Langehaug, second by Comm. Stanley that the following appointments be made: Weed Board, Greg Hanson (CY 2022-2025); Water Resource Board, Peter Gates (CY 2022-2024); School Reorganization Board, Brad Gilbertson (CY 2022-2024) and Job Development Board, Larry Cook and Rick Tohm (CY2022-2024). Motion carried by unanimous vote of aye.

RESOLUTION-2022-1

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	155.11
Aramark	Rags/Rugs/R&B	344.69
AT&T Mobility	Monthly Charges	78.49
Bottineau County	2021/9-1-1 Dispatch Fees	34,627.95
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	2021 Motorgrader/R&B	37.00
Computer Projects of IL	OpenFox Mobile Messenger/SHE	600.00
Economic Development Assoc	2022 Annual Dues	150.00
FDHU	Campground License Renewal	255.00
Glenburn City	Water/Sanitation	164.55
Governsoft	2022 Annual Software Support	12,583.00
Gravel Products	Salted Sand/R&B	1,185.12
Darrell Iverson	2021 Camping Incentive	22,511.30
Mohall City	Water/Cthse/R&B	131.49
NDACo Resources	2022 Annual Service Agreement	13,532.64
NDACo	2022 Worker Comp Premium	18,161.17
NDACo	2022 Dues	6,345.00
NDACo	Dec/9-1-1	256.92
ND Clerks Assoc	2022 Dues	100.00
ND Co Commissioners Assoc	2022 Dues	1,040.00
ND Emergency Managers Assoc	2022 Dues	50.00
NDSU	NCREC Seed Conditioning Equip	10,000.00
NACo	2022 Dues	450.00
Northern Diesel & Tire	Oil Change/MRP	108.50
O'Keefe Oil	Diesel/R&B	3,876.42
Otis Elevator Co	2022 Annual Service Contract/Cthse	1,591.32
Otter Tail Power	Electricity/R&B	94.52
Power Plan	Air Filter/R&B	138.01
Renville County Farmer	Comm/Section 324 Notice/Bids	229.46
Sherwood City	Water/Sanitation/R&B	85.76
Souris River Telephone	Monthly Charges	1,264.83

Turtle Mountain Communications	Dec/Dispatch Line	53.78
Tyler Technologies	DocuPro User Support/Maintenance/REC	4,654.15
Upper Souris Water District	Water/R&B/MRP	136.30
Verizon Connect	Monthly Service	32.38
Verizon Wireless	Monthly Charges	741.47
Visa	Equipment/Office Supplies/Tires	3,457.95

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on January 4, 2022 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.



Robert Marmon
 Robert Marmon, Board Chairman

LeAnn M. Pollman
 LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:00 p.m.

JANUARY 18, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Arnold Langehaug and Commissioner William Stanley.

Diana Krause, Tax Director, discussed the 2022 agriculture land values. The County is currently at 7.89% of the acceptable range set by the State. Moved by Comm. Langehaug, second by Comm. Stanley to have a 3 percent increase in agriculture land values for the 2022 tax year. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. The crew have been busy cleaning roads. They have had problems with the trucks breaking down.

The Board discussed the ARPA funds the County will receive. The final rule has been released and the funds can be used for roads and infrastructure. The County will use the funds to help pay for the Loraine East & West road project. The project is scheduled for bids in the fall of 2022.

Moved by Comm. Stanley, second by Comm. Langehaug to open the bids for a new motorgrader. Motion carried by unanimous vote of aye. The bid from Butler Machinery was \$175,263.21 and the bid from RDO Equipment was \$210,500.00. The amounts reflect a guaranteed buy back of \$137,100.00. Moved by Comm. Langehaug, second by Comm. Stanley

to accept the bid from Butler Machinery. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley, to replace lost warrant #10031 for First Western Bank in the amount of \$25.00. The warrant was misplaced in June 2021. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the Beer & Liquor licenses for Danny Schlosser/Country Mouse Bar for the 2022 season. Motion carried by unanimous vote of aye.

Sheriff Roger Hutchinson introduced new Deputy Daniel Moss to the Board. Daniel started on January 15 with the County. Roger also presented the 2021 call for service report to the Board. The department responded to 2,300 calls for service in 2021. This was up from 2020 when the department responded to 1,765 calls for service.

The Board reviewed the Fire & Tornado insurance portfolio. They will review it again at the February 1 meeting.

RESOLUTION-2022-2

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

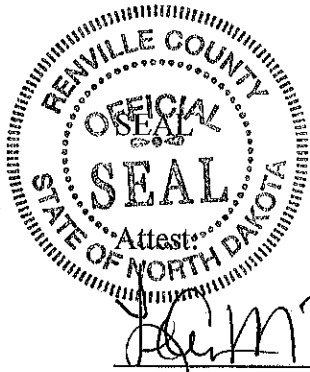
Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

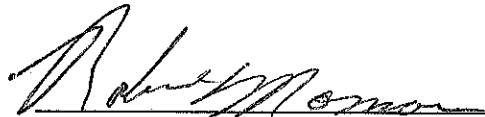
<u>Payee</u>	<u>For</u>	<u>Amount</u>
Attorney General	24/7 Program/SHE	155.00
Butler Machinery	Filters/R&B	243.61
Cameron Hardware	Mailbox/R&B	44.99
Cenex Fleetcard	Gas/SHE	3,316.09
Citizens Insurance Agency	2022 Insurance	34,501.00
Citizens Insurance Agency	2022 F&T Ins/Added Property	60.00
Dakota Truck & Farm Service	Mirror/Coolant Tank/Cables/R&B	1,206.50
Enerbase	Diesel/R&B	356.79
Envision	Gas/Bolts/Antifreeze/Service	1,458.95
Gooseneck Implement	Tractor Repair/R&B	7,258.22
Heisler Auto	Battery/Reflector/Lights/R&B/MRP	288.90
Information Technology Dept	T-1 Access/Netmotion/Wireless	760.85
Jason's Super Foods	Trash Bags/Clorox/Towels/Tissue	72.99
John Deere Financial	Filters/Teeth/R&B	1,043.22
Jordan Law Office	Dec/St Atty Services	4,375.00
Minot Coal	Coal/Cthse	1,482.57
Miller Electric	Relay Switch/Boiler	232.49
Mohall Ambulance Service	Transport Body/Coroner	15.72
Mohall City	Water/Cthse/R&B	105.62

NDACo	2021 Marriage License Applications/REC	6.00
NDACo	2022 Dues	200.00
ND County Auditors Assoc	2022 Dues	100.00
ND 9-1-1 Assoc	2022 Dues	25.00
ND State Radio Communications	Oct-Dec/LETS	120.00
ND County Treasurers Assoc	2022 Dues	100.00
ND Safety Council	2022 Dues	320.00
Propane Services	Propane/Tank Rent/Cthse/MRP	595.46
Reservation Telephone	Jan/9-1-1	120.00
Sherwood City	Water/Sanitation/R&B	85.73
Souris River Telephone	Jan/9-1-1	112.50
Upper Souris Water	Water/MRP/R&B	779.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on January 18, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman


LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:00 p.m.

Board ordered the following bills paid for the month of January 2022:

Check History

CHECK#	NAME	AMOUNT	DATE
140396	ADVANCED BUSINESS METHODS	155.11	01/04/2022
140397	ARAMARK	344.69	01/04/2022
140398	BOTTINEAU COUNTY	34,627.95	01/04/2022
140399	CIRCLE SANITATION INC	111.25	01/04/2022
140400	CITIZENS INSURANCE AGENCY INC	37.00	01/04/2022
140401	COMPUTER PROJECTS OF IL, INC	600.00	01/04/2022
140403	ECONOMIC DEV ASSOC OF ND	150.00	01/04/2022
140404	FIRST DISTRICT HEALTH UNIT	225.00	01/04/2022
140405	GLENBURN, CITY OF	164.55	01/04/2022
140406	GOVERNSOFT	13,583.00	01/04/2022
140407	GRAVEL PRODUCTS, INC.	1,185.12	01/04/2022
140408	Mohall, City of	131.48	01/04/2022
140409	NDACO RESOURCES GROUP INC	13,532.64	01/04/2022
140410	ND ASSOCIATION OF COUNTIES	18,161.17	01/04/2022
140411	ND ASSOCIATION OF COUNTIES	6,345.00	01/04/2022

140412	ND ASSOCIATION OF COUNTIES	256.92	01/04/2022
140413	ND CLERKS ASSOCIATION	100.00	01/04/2022
140414	ND COUNTY COMMISSIONERS ASSOC	1,040.00	01/04/2022
140415	ND EMERGENCY MGMT ASSOC	50.00	01/04/2022
140416	NDSU	10,000.00	01/04/2022
140417	NACO	450.00	01/04/2022
140418	NORTHERN DIESEL AND TIRE	108.50	01/04/2022
140419	O'KEEFFE OIL COMPANY	3,876.42	01/04/2022
140420	Otis Elevator Company	1,591.32	01/04/2022
140421	OTTER TAIL POWER COMPANY	94.52	01/04/2022
140422	POWERPLAN	138.01	01/04/2022
140423	Renville County Farmer	229.46	01/04/2022
140424	SHERWOOD CITY	85.76	01/04/2022
140425	Souris River Telephone	1,264.83	01/04/2022
140426	Turtle Mountain Communication	53.78	01/04/2022
140427	TYLER TECHNOLOGIES INC	4,654.15	01/04/2022
140428	Upper Souris Water Users Assoc	136.30	01/04/2022
140429	VERIZON CONNECT NWF, INC	32.38	01/04/2022
140430	VERIZON WIRELESS	741.47	01/04/2022
140431	VISA	3,457.95	01/04/2022
140432	FIRST DISTRICT HEALTH UNIT	30.00	01/06/2022
140433	ATTORNEY GENERAL	155.00	01/19/2022
140434	BUTLER MACHINERY	243.61	01/19/2022
140435	CAMERON HARDWARE	44.99	01/19/2022
140436	Cenex Fleetcard	3,316.09	01/19/2022
140437	DAKOTA TRUCK FARM SERVICE	1,206.50	01/19/2022
140439	ENERBASE	356.79	01/19/2022
140440	ENVISION COOPERATIVE	1,458.95	01/19/2022
140441	GOOSENECK IMPLEMENT	7,258.22	01/19/2022
140442	HEISLER AUTO	288.90	01/19/2022
140443	INFORMATION TECHNOLOGY DEPT.	760.85	01/19/2022
140444	JASON'S SUPER FOODS	72.99	01/19/2022
140445	JOHN DEERE FINANCIAL	1,043.22	01/19/2022
140446	JORDAN LAW OFFICE, PLLC	4,375.00	01/19/2022
140447	Mohall Ambulance	15.72	01/19/2022
140448	Mohall, City of	105.62	01/19/2022
140449	ND ASSOCIATION OF COUNTIES	6.00	01/19/2022
140450	ND ASSOCIATION OF COUNTIES	200.00	01/19/2022
140451	ND COUNTY AUDITORS ASSOC	100.00	01/19/2022
140452	ND 911 ASSOCIATION	25.00	01/19/2022
140453	ND SAFETY COUNCIL	320.00	01/19/2022
140454	ND State Radio Communications	120.00	01/19/2022
140455	ND COUNTY TREASURERS ASSOC	100.00	01/19/2022
140456	Propane Service Inc	595.46	01/19/2022
140457	Reservation Telephone	120.00	01/19/2022
140458	SHERWOOD CITY	85.73	01/19/2022
140459	Souris River Telephone	112.50	01/19/2022
140460	Upper Souris Water Users Assoc	779.00	01/19/2022
140461	CITIZENS INSURANCE AGENCY INC	34,501.00	01/19/2022
140462	CITIZENS INSURANCE AGENCY INC	60.00	01/19/2022
140463	MILLER ELECTRIC, INC.	232.49	01/19/2022

Payroll	\$129,655.60
Weed Board	\$ 1,186.50

Expenditures, by fund, approved by the Board for the month of January, 2022: General, \$196,561.47; Road & Bridge, \$60,586.51; Highway Tax, \$41,221.18; 9-1-1, \$36,018.37; Veteran Service, \$943.69; Document Preservation, \$4,654.15; County Agent, \$5,124.89; Weed Control, \$3,712.74; Sheriff Reserve, \$10,072.18.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Robert Marmon
Robert Marmon, Board Chairman

LeAnn M. Pollman
LeAnn M. Pollman, County Auditor