

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF MAY 2022

MAY 3, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon and Commissioner William Stanley. Commissioner Arnold Langehaug attended by phone.

Comm. Stanley and Comm. Marmon attended the Elmer Jesme Conference of Counties on Tuesday, April 26<sup>th</sup> in Minot.

Kristy Titus, DES Coordinator, met with the Board to discuss the recent snow events of April 12-14 and April 22-24, 2022. She has had two cities request funding for snow removal costs. The threshold for the County to qualify for the disaster is \$9,500.00. The snowfall had to be "historic" and it was for Renville County. Kristy will talk to Sean to assess the Counties costs throughout the storms. The State would like an emergency declaration from the Counties involved in the snow events. FEMA will pay 75%, the State would pay 10% and the local match is 15%.

Moved by Comm. Stanley and seconded by Comm. Marmon that the following resolution be approved as follows:

Resolution 2022-10

RENVILLE COUNTY, NORTH DAKOTA  
EMERGENCY SNOW DECLARATION  
MAY 3, 2022

WHEREAS, RENVILLE COUNTY, including the Cities of: Mohall, Sherwood, Glenburn, Grano, Loraine, and Tolley and Townships in Renville County, have experienced and received a significant amount of snowfall and high wind gusts during the event of April 12<sup>th</sup> thru April 14<sup>th</sup>; and

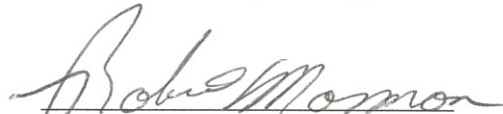
WHEREAS, the heavy snowfall accompanied by high winds have caused roads to be blocked repeatedly resulting in continuous cleanup issues to County, City, and Township roads; and

WHEREAS, the impact of snow on County, City, and Township roads, threaten the health, well-being and public safety of the citizens of Renville County; and


WHEREAS, the cost of snow removal, including overtime, equipment repairs, contractor costs, fuel, etc., on public roads is far in excess of available County, City, and Township resources and funds.

NOW, THEREFORE, BE IT RESOLVED, that Renville County Commission declares a Snow Emergency and orders the activation and utilization of the Emergency Operations Plan for Renville County, its procedures, attachments and appendices to monitor the situation, alleviate hardship, and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit hardships and impact of this emergency upon the citizens of Renville County, North Dakota.

DATED at Mohall, Renville County, North Dakota this 3<sup>rd</sup> day of May, 2022.

  
Robert Marmon  
Board Chairman



  
LeAnn M. Pollman  
County Auditor

Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley that the minutes of April 2022 be approved as presented. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. The Volvo truck has been repaired. The crew are out blading the roads. The load restrictions are on. He checked the west access road into the Park and will make sure it is bladed regularly. County Road #3 will need some additional gravel this summer. Sean discussed getting a ripper/scarifier for one of the blades. The estimated cost is \$20,500.00. Moved by Comm. Langehaug, second by Comm. Stanley to approve the purchase. Motion carried by unanimous vote of aye.

Auditor Pollman presented information on new GIS program offered through NDACo. The service focuses on providing map making for Counties. Updated election maps are needed because of changes with school district borders and changes in commissioner districts. The service would also allow the road department to map all of their signs and culverts. Moved by Comm. Stanley, second by Comm. Langehaug to approve the program through the end of 2022 on a trial basis to see how beneficial the program can be for the County. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. April payroll and officers reports were reviewed and filed.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the 4-H raffle permit. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the General Purpose Financial Statements for 2021. Motion carried by unanimous vote of aye.

#### RESOLUTION-2022-11

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and

has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	151.16
AT&T Mobility	Monthly Charges/Multi User	79.04
Attorney General	24/7 Program/SHE	320.00
Butler Machinery	Motorgrader/R&B	311,263.21
Cenex Fleetcard	Gas/SHE	2,652.51
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	Motorgrader Insurance/R&B	79.00
Dakota Fire Extinguisher	Annual Service/R&B	423.58
Dakota Truck & Farm Service	Truck Repairs/R&B	4,120.54
Electro Watchman	Annual Boiler Monitoring Fee/Cthse	359.40
Elmer Jesme Conference of Co	2022/Dues	45.00
Glenburn City	Water/Sanitation/R&B	54.85
Jason's Super Foods	Trash Bags/Cthse	26.07
Jerry's Repair & Alignment	2017 Dodge Alignment/SHE	85.00
Diana Krause	Equalization Meeting Mileage/AUD	95.36
Montana Dakota Utilities	Monthly Charges	4,762.51
NDACo	Apr/9-1-1	359.81
ND Unclaimed Property	3Yr Tax Action Excess Funds	514.42
ND&T Services	Tire Repair/R&B	321.00
NXTEC USA	Vaulted Toilet Supplies/MRP	187.42
O'Keefe Oil	Diesel/Oil/R&B	1,988.14
Otter Tail Power	Electricity/R&B	98.68
Danielle Petersen	Mileage/Meals/Clerk	229.20
Ramkota Hotel	Lodging/AUD	172.80
Renville County Farmer	Comm/Legals	271.04
Christa Scott	Meals/Co Agt	56.00
Sea Change	Ballot Application Postcards/Election	422.10
Robin Stark	Mileage/Meals/AUD	237.70
Stein's	Towels/Tissue/Cthse	204.43
Turtle Mountain Communications	May Dispatch Line/SHE	54.13
United Laboratories	Sludge Sharks/Vaulted Toilets/MRP	539.82
Ward County	Prisoner Board/JAIL	1,360.00
Wold Engineering	Loraine Overlay/R&B	42,798.68
Visa	Stump Grinder/Uniform Pants	5,464.01

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on May 3, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor

Comm. Langehaug left the meeting at 10:30 a.m.

Assistant State's Attorney Seymour Jordan met with the Board. They discussed the "30 X 30" American the Beautiful, and Half Earth Land Preservation Programs. McKenzie County and Bottineau County have adopted resolutions opposing the programs. Mr. Jordan will provide the Board with more information on the programs and the Board will discuss it at the May 24<sup>th</sup> Board meeting.

The meeting adjourned at 11:45 a.m.

MAY 9, 2022

Chrm. Marmon, Road Supervisor Sean Mattern and County Auditor LeAnn M. Pollman attended the pre-construction meeting with Mayo Construction and Wold Engineering. The Loraine East/West project is scheduled to start on May 31<sup>st</sup>.

MAY 24, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon Commissioner Arnold Langehaug and Commissioner William Stanley.

Road Supervisor, Sean Mattern, met with the Board. The Board received an estimate from Farden Construction to repair the west access road into the Mouse River Park. The cost would be \$240,855.90. The Board discussed the estimate and decided to wait until the bridge is replaced next summer before allocating funds to repair the road. Sean will spot repair the road this summer.

Sean stated that he had spoken to a representative from Butler Machinery and they suggested bidding a motorgrader now instead of waiting until January 2023. The machines are taking much longer to build than in past years. The Board will discuss this during the budget meetings in June and July. Sean will be putting gravel on parts of CR#3 and north on CR#7.

The Board discussed the increased costs associated with running the road department, including diesel and parts. Moved by Comm. Stanley, second by Comm. Langehaug to deposit oil revenue funds into the Road & Bridge Fund for June, July, August and September and deposit into the Highway Fund for October and November. The funds received in December would revert back to the General Fund. Motion carried by unanimous vote of aye.

Chad Schmidt, Custodian, discussed window replacement in the Courthouse with the Board. Ted Keller of Keller Construction visited with Chad on May 13<sup>th</sup>. They reviewed the windows, replacement of the front steps and apron and the need for any tuckpointing on the

building. The County will wait for an estimate for the repairs and for the windows. Funding will also need to be addressed. There are some matching funds available through the Court Improvement Facilities grant program that would help with the courtroom windows and the Clerk of Court office windows.

Dan VanderVorste, HDR Engineers, discussed a construction easement and a permanent easement needed for the bridge replacement project at Mouse River Park. Moved by Comm. Stanley, second by Comm. Langehaug to approve the right of way easement as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to approve the temporary construction easement needed for the bridge replacement project at Mouse River Park. Motion carried by unanimous vote of aye.

Sheriff Roger Hutchinson met with the Board. His department will be participating in the Vision Zero program for the next couple weeks. They will concentrate on speeding and seat belt use. The program is funded through the ND Highway Patrol. Roger stated that the Leadership/Administrative class he attended in Washington DC was well worth his time.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the township road mileage certification for the townships for the next biennium. The mileage was certified at 896 township road miles. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to accept the offer of \$100.00 for county owned property described as: S ½ Lot 8, and All Lots 9 thru 12, Block 17, Original Townsite, Tolley City. The purchasers are Lester and Barbara Dickinson. Motion carried by unanimous vote of aye. The County had acquired the property through tax action.

#### RESOLUTION-2022-12

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Aramark	Industrial Towels/Rugs/R&B	252.30
Bison Sites	Annual Website Renewal	450.00
Butler Machinery	CAT Ripper/R&B	20,500.00
Butler Machinery	Filter/R&B	118.55
Circle Sanitation	Sanitation/MRP/R&B	111.25
Citizens Insurance	CAT Ripper/R&B	30.00
Dakota Business Solutions	Postage Meter Ink/Multi User	220.99
Envision	Gas/Ice Melt/Service/Wiper	1,596.02
Farmers Union Oil	Hydraulic Oil/MRP	92.62

Fire Extinguishers Systems	Exhaust Hood/Installation/MRP	16,400.00
Gaffaney's	Quarterly Copies/REC/SHE/AUD	464.90
Heisler Auto	Wiper Arms/Lights/Filter/R&B	410.16
Information Tech Dept	T-1 Access/Netmotion	781.45
John Deere Financial	Hydraulic Hose/Fittings/R&B	298.44
Pierre Krause	Mileage/R&B	78.39
Law Enforcement Systems	Animal Ticket Warning Book/SHE	119.00
Matt Johnson Plumbing	Drain Repair/MRP	487.00
Minot Coal	Coal/Cthse	1,601.06
Mohall Ambulance	Body Bags/Coroner	179.97
Mohall City	Water/Cthse/R&B	117.40
Montana Dakota Utilities	Electricity/R&B	730.95
NDACo	GIS Services	2,250.00
ND Assoc of Co Superintendents	2022 Dues	50.00
ND States Attorney Assoc	2022 Dues	300.00
North Country Sportswear	US/ ND/Canadian Flags/Cthse/MRP	269.00
Northland Electric	Add Pedestals/Wire Exhaust Hood/MRP	10,336.05
Quadient Leasing	Postage Meter Rent/Multi User	224.58
Radisson Hotel	Lodging/Co Agt/Clerk	345.60
Renville County Treasurer	Car Wash/ACH/Postage	91.55
Reservation Telephone	May/9-1-1	120.00
Sam's Club	Membership Renewal/Multi User	45.00
Sherwood City	Water/Sanitation/R&B	87.04
Souris River Telephone	Monthly Charges	1,198.92
Souris River Telephone	May/9-1-1	112.50
David Stark	Mileage/Postage/Coroner	280.67
Tyler Technologies	Label Maker Maint Agreement/REC	186.17
Upper Souris Water	Water/R&B/MRP	432.00
Vanguard Appraisals	Web Site Package/Stmts	1,400.00
Verizon Wireless	Monthly Charges	749.36
Waste Management	Sanitation/MRP	555.77

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on May 24, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.



Attest:

LeAnn M. Pollman  
LeAnn M. Pollman, County Auditor

Robert Marmon  
Robert Marmon, Board Chairman

Moved by Comm. Stanley, second by Comm. Langehaug to approve a 3 year contract for mapping services with Sidwell Company. The cost will be \$6,201.67 per year. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to approve a 5 year contract with Vanguard for web based parcel look up data and tax statement availability. The cost would be \$1,200.00 per year. This service is mainly used by realtors and mortgage lenders. Motion carried by unanimous vote of aye.

The meeting adjourned at 12:05 p.m.

Board ordered the following bills paid for the month of May 2022:

#### Check History

CHECK#	NAME	AMOUNT	DATE
140946	ADVANCED BUSINESS METHODS	151.16	05/03/2022
140948	AT T MOBILITY	79.04	05/03/2022
140949	ATTORNEY GENERAL	320.00	05/03/2022
140950	BUTLER MACHINERY	311,263.21	05/03/2022
140951	Cenex Fleetcard	2,652.51	05/03/2022
140952	CIRCLE SANITATION INC	111.25	05/03/2022
140953	CITIZENS INSURANCE AGENCY INC	79.00	05/03/2022
140954	DAKOTA TRUCK FARM SERVICE	4,120.54	05/03/2022
140955	ELECTRO WATCHMAN INC	359.40	05/03/2022
140956	ELMER JESME CONFERENCE OF CO	45.00	05/03/2022
140957	GLENBURN, CITY OF	54.85	05/03/2022
140959	JASON'S SUPER FOODS	26.07	05/03/2022
140960	JERRY'S REPAIR ALIGNMENT	85.00	05/03/2022
140961	KRAUSE, DIANA	95.36	05/03/2022
140963	Montana-Dakota Utilities Co	4,762.51	05/03/2022
140964	ND ASSOCIATION OF COUNTIES	359.81	05/03/2022
140965	ND ENVELOPE COMPANY	468.45	05/03/2022
140966	ND UNCLAIMED PROPERTY	514.42	05/03/2022
140967	NORTHERN DIESEL AND TIRE	321.00	05/03/2022
140968	NXTEC USA INC	187.42	05/03/2022
140969	O'KEEFFE OIL COMPANY	19,887.14	05/03/2022
140970	OTTER TAIL POWER COMPANY	98.68	05/03/2022
140971	PETERSEN, DANIELLE	229.20	05/03/2022
140972	Ramkota Hotel	172.80	05/03/2022
140973	Renville County Farmer	271.04	05/03/2022
140974	SCOTT, CHRISTA	56.00	05/03/2022
140975	SEACHANGE PRINT INNOVATIONS	422.10	05/03/2022
140976	Stark, Robin	239.70	05/03/2022
140977	STEINS INC	204.43	05/03/2022
140978	Turtle Mountain Communication	54.13	05/03/2022
140979	UNITED LABORATORIES	539.82	05/03/2022
140980	VISA	5,464.01	05/03/2022
140981	WARD COUNTY AUDITOR	1,360.00	05/03/2022

140982	WOLD ENGINEERING	42,798.68	05/03/2022
140983	Dakota Fire Extinguisher	423.58	05/05/2022
140986	Souris River Telephone	1,198.92	05/05/2022
140987	ARAMARK	252.30	05/13/2022
140988	VERIZON WIRELESS	749.36	05/13/2022
141001	BISON SITES	450.00	05/24/2022
141002	BUTLER MACHINERY	20,500.00	05/24/2022
141003	BUTLER MACHINERY	118.55	05/24/2022
141004	CIRCLE SANITATION INC	111.25	05/24/2022
141005	CITIZENS INSURANCE AGENCY INC	30.00	05/24/2022
141006	DAKOTA BUSINESS SOLUTIONS	220.99	05/24/2022
141007	ENVISION COOPERATIVE	1,596.02	05/24/2022
141008	Farmers Union Oil-Kenmare	92.62	05/24/2022
141009	FIRE EXTINGUISHER SYSTEM	16,400.00	05/24/2022
141010	GAFFANEY'S OF MINOT INC	464.90	05/24/2022
141011	HEISLER AUTO	410.16	05/24/2022
141012	INFORMATION TECHNOLOGY DEPT.	781.45	05/24/2022
141013	JOHN DEERE FINANCIAL	298.44	05/24/2022
141014	KRAUSE, PIERRE	78.39	05/24/2022
141015	Law Enforcement Systems, Inc.	119.00	05/24/2022
141016	MATT JOHNSON PLUMBING	487.00	05/24/2022
141017	MINOT COAL INC	1,601.06	05/24/2022
141018	Mohall Ambulance	179.97	05/24/2022
141019	Mohall, City of	117.40	05/24/2022
141020	Montana-Dakota Utilities Co.	730.95	05/24/2022
141021	ND ASSOCIATION OF COUNTIES	2,250.00	05/24/2022
141022	ND ASSOC. OF CO. SUPT.	50.00	05/24/2022
141023	ND STATES ATTORNEY ASSOC	300.00	05/24/2022
141024	North Country Sportswear	269.00	05/24/2022
141025	NORTHLAND ELECTRIC INC.	10,336.05	05/24/2022
141026	QUADIENT LEASING USA INC	224.58	05/24/2022
141027	Radisson Hotel	345.60	05/24/2022
141028	Renville County Farmer	35.00	05/24/2022
141029	Renville County Treasurer	91.55	05/24/2022
141030	Reservation Telephone	120.00	05/24/2022
141031	SAM'S CLUB	45.00	05/24/2022
141032	SHERWOOD CITY	87.04	05/24/2022
141033	Souris River Telephone	112.50	05/24/2022
141034	STARK, DAVID	280.67	05/24/2022
141035	TYLER TECHNOLOGIES INC	186.17	05/24/2022
141036	Upper Souris Water Users Assoc	432.00	05/24/2022
141037	VANGUARD APPRAISALS, INC	1,400.00	05/24/2022
141038	WASTE MANAGEMENT OF ND	555.77	05/24/2022
	Payroll	\$ 129,263.18	
	Weed Board	\$ 1,436.50	

Expenditures, by fund, approved by the Board for the month of May, 2022: General, \$157,870.73; Road & Bridge, \$420,947.38; Highway Tax, \$38,741.24; 9-1-1, \$1,468.27; Veteran Service, \$963.29; County Agent, \$5,340.78; Weed Control, \$2,142.21; Sheriff Reserve, \$10,307.18.



Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



  
Robert Marmon, Board Chairman

Attest.

  
LeAnn M. Pollman, County Auditor