

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF AUGUST 2022

AUGUST 2, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Sean Mattern, Road Supervisor, met with the Board. They are mowing the top cut on County roads. Gravel has been taken to the Park for Cole's Road. He has ordered sign posts so the crew can replace signs in the County.

Ryan Ackerman, Ackerman-Estvold Engineering attended the meeting. He gave the Board an update on the Souris River Joint Board's activities. The Mouse River Park bridge replacement is scheduled for Spring 2023. Comm. Langehaug informed Ryan that the Board is considering reducing the payments the County makes to the SRJB. The County has paid \$40,000.00 annually for the past 7 years.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Stanley, second by Comm. Langehaug that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

The board discussed a request for a resolution of support from Souris Basin Planning Council and the Minot Area Chamber Economic Development Corporation.

Comm. Stanley introduced the following resolution and moved for its adoption:

RESOLUTION-2022-17

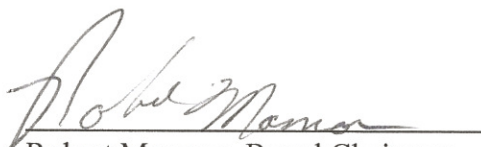
BE IT RESOLVED by the Renville County Board of Commissioners that it recognizes the importance of workforce development to the local and regional economy and the need to address the most demanding challenges in North Dakota Region 2.

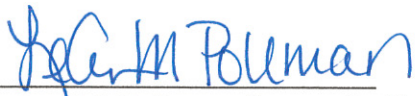
The Renville County Board of Commissioners supports the application to be made by the Minot Area Chamber Economic Development Corporation to the North Dakota Department of Commerce, Workforce Development for workforce development support responding to the negative impacts of the COVID-19 pandemic.

The Chairman of the Renville County Commission is hereby authorized to sign this resolution on behalf of the Board evidencing its support of the application and workforce development in North Dakota Region 2.

Motion seconded by Comm. Langehaug. On vote all voted aye and none voted nay and the resolution was duly adopted.



  
Robert Marmon, Board Chairman



LeAnn M. Pollman, County Auditor

The Board discussed a request for a letter of support from the MLS Community Improvement Association. They are applying for a grant to help pay for roof repairs on the building they are renovating. Their plan is to have bowling alleys, an arcade, mini golf, hotel rooms, sports simulator and a lounge. Moved by Comm. Langehaug, second by Comm. Stanley to not send a letter of support to the MLS Community Improvement Association at this time. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. July payroll and officers reports were reviewed and filed.

At 10:00 a.m. the meeting was opened for the public to be heard for or against the First District Health Unit's 2023 budget. The total dollars requested by the FDHU from Renville County increased by \$1,836.00 for the 2023 budget year. The total dollars requested for 2022 Tax Year are \$59,415.00. Moved by Comm. Stanley and second by Comm. Marmon to accept the FDHU budget request for 2023. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley that the minutes of July 2022 be approved as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to reduce the payment to the Souris River Joint Board to one payment of \$10,000.00 for 2023. Motion carried by unanimous vote of aye.

The Board discussed having a measure on the General Election ballot concerning the allowable mill levy rate for the Road & Bridge department. Currently the maximum levy is 10 mills which is about \$250,000.00. The measure would ask the public to approve up to an additional 10 mills for the department. The Board will discuss the proposed measure at the next meeting.

Sheriff Roger Hutchinson met with the Board. He gave the Board a report of the School Resource Officer for the past school year. The officer is stationed at the Glenburn School. All involved felt the first year of having a SRO in the school building was a success. Sheriff Hutchinson would like to see the program expand to the MLS School. His department is involved with the Vision Zero program with the ND Highway Patrol. They are participating in the seat belt usage program and the speeding program. He discussed the Sheriff's storage building and the need for gravel in the front approach to the building. Comm. Marmon will talk to Sean Mattern about getting the correct gravel for the area. Roger asked the Board to consider two changes to his 2023 budget. He would like the Sergeant position to be funded at \$66,000.00 and the Sheriff position to be \$75,000.00 for the 2023 budget year.

Auditor Pollman asked the Board to look at her department salaries also. She asked for \$60,582.00 for each of her deputies and \$75,952.00 for the Auditor position. The deputies have 15 and 10 years experience respectively and Auditor Pollman has almost 26 years with the County. The Board will review the requests and discuss the 2023 budget on August 16<sup>th</sup>.

RESOLUTION-2022-18

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	315.25
Aramark	Rugs/Rags/R&B	252.30
AT&T Mobility	Monthly Charges	83.48
B&D Donor Recognition	Leaf Engraving/MRP	9.50
Buzz Refrigeration	Cooler Repair/MRP	567.20
Carter Septic Service	Sanitation/MRP	1,610.00
Cenex Fleetcard	Gas/SHE	3,996.06
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	2022 Fire & Tornado Ins	6,191.00
Election Systems & Software	Ballots/Coding/Election	5,106.19
Farmers Union Lumber	Picnic Table Lumber/MRP	388.00
Gaffaney's	Calculator/Paper/REC/Multi User	336.87
Bethany Gates	Mileage/Fair Admission/Co Agt	178.75
Glenburn City	Water/Sanitation	54.85
Jason's Super Foods	Trash Bags/Soap/Tissue/Cthse/R&B	56.39
Jordan Law Office	May-June St Atty Services	5,696.50
Marmon Enterprises	Rugs Laundered/Cthse	57.00
Montana Dakota Utilities	Electricity	5,776.32
NDACo	Jul/9-1-1	260.80
NDSU	County Fair Numbers/CoAgt	10.00
Nelson Auto Center	2022 Ford Expedition/SHE	41,656.82
Northern Diesel & Tire	Haul/Spread Gravel/MRP	910.00
O'Keeffe Oil	Diesel/R&B	9,727.79
Otter Tail Power	Electricity/R&B	60.97
Power Plan	Edges/Belt/R&B	3,663.58
Prairie Bistro	Zone Meeting Lunch/SocServ	115.46
Pringle & Herigstad	Mental Health Proceedings/Clerk	208.00
Renville County Farmer	Plat Book/Co Agt	65.00
Renville County Farmer	Noxious Weed Control Notice/WEED	140.92
Renville County JDA	Transfer Tax Collections	56,000.00
Roland Enterprises Inc	Storage Building Gutters/SHE/Weed	1,504.00
Christa Scott	Jul Mileage/Fair Admission/Co Agt	93.25
Sidwell Company	GIS Cadastral Map Maintenance	80.00
Souris River Telephone	Monthly Charges	1,235.17
Surplus Property of ND	Stalker DSR2X Radars	300.00
Third Watch Communications	Freight Charges/SHE	360.43
Turtle Mountain Communications	Jul/Dispatch Line	55.26

Upper Souris Water District  
Visa

Water/MRP/R&B  
Gas/Lodging Computer Software

340.00  
2,207.53

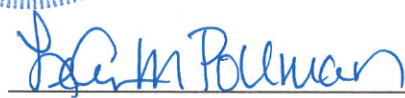
Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 2, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:15 p.m.

AUGUST 16, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Road Supervisor, Sean Mattern, met with the Board. The top cut mowing along County roads is done. One of the tractors is being repaired and the other one will need to be assessed. Sean has been looking for used trucks for his department.

Auditor Pollman gave the Board a cost report for the Primary Election. The cost per vote was \$25.66, with 537 votes cast in the Primary.

Moved by Comm. Stanley, second by Comm. Langehaug to name the Renville County Courthouse as the polling place for the November General Election. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Marmon to place the following measure on the November 2022 General Election ballot:

“As per NDCC 57-15-06.7(5), shall the governing body of Renville County be allowed to assess up to 20 mills for Road & Bridge projects?”

Yes - means you approve the measure as summarized above.

No- means you reject the measure as summarized above.

Full Text: The County currently has the authority, as stated in NDCC 24-05-01, to levy up

to 10 mills for road and bridge use. The funds are used for road and bridge projects throughout the County. The 10 mills currently in place is not sufficient for road and bridge expenses.

Motion carried by unanimous vote of aye.

## RESOLUTION-2022-19

### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Attorney General	24/7 Sobriety Program	310.00
Citizens Insurance Agency	2022 Expedition Insurance/SHE	1,098.00
Envision	Gas/Battery/Trash Bags/Cleaner	1,791.53
Graphics Lettering & Trim	2022 Expedition Graphics/SHE	490.00
Heisler Auto	Battery/Spark Plug Wires/SHE/R&B	268.97
Information Technology Dept	T-1 Access/Netmotion/Wireless	772.20
Diana Krause	Mileage/Meals	256.00
Mohall City	Water/Cthse/R&B	124.84
Mohall City	Maintaining/MRP	245.29
NDACo Resources	Set up Laptop Computer/9-1-1	1,285.37
NDSU Extension	Salary/Mar-June/Co Agent	6,591.65
North Country Mercantile	Mower Blades/Oil Filters/R&B	297.94
NXTEC	Wall Blocks/Freight/MRP	27.66
Propane Services	Repair Water Heater/Install Grill/MRP	360.00
Renville County Farmer	Abstract of Votes/Comm/Notices	583.66
Reservation Telephone	Aug/9-1-1	120.00
Sherwood City	Water/Sanitation/R&B	86.42
Souris River Telephone	Aug/9-1-1	112.50
The Foam Depot	Spray Foam Bldg/Weed/SHE	3,537.85
Tritech Software Systems	Insight Mobile Maint/Client Fee/SHE	3,386.08
Verizon Connect	Monthly Service	32.38
Verizon Wireless	Monthly Charges	721.89
Waste Management	Sanitation/MRP	1,622.30

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on August 16, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor

Bryon Fuchs, NDDOT-Local Government Division, notified the County that our application for funding for the replacement and/or repair of Pleasant Bridge was not approved. The next round of applications will be in 2023.

Bethany Gates, County Agent, met with the Board. Christ Scott, Administrative Assistant, resigned as of August 30, 2022. Bethany will advertise the position. Bethany invited the Board to attend a zoom meeting concerning legislative updates for the 2023 legislative session.

Jill McDonald and Rene Enders, Minot Domestic Violence Crisis Center (MDVCC), discussed their 2023 request for funding from the County. They gave an update on services the MDVCC has provided the County in the past year. Moved by Comm. Marmon, second by Comm. Stanley to approve \$20,000.00 in funding for the MDVCC for 2023. Motion carried by unanimous vote of aye.

The Board discussed the preliminary 2023 budget. Moved by Comm. Langehaug, second by Comm. Stanley to approve the 2023 preliminary budget as presented. Motion carried by unanimous vote of aye. The Preliminary Hearing for the County budget will be September 20, 2022 at 10:00 a.m.

The meeting adjourned at 11:15 a.m.

Board ordered the following bills paid for the month of August 2022:

#### Check History

CHECK#	NAME	AMOUNT	DATE
141309	ADVANCED BUSINESS METHODS	315.25	08/02/2022
141310	ARAMARK	252.30	08/02/2022
141311	AT T MOBILITY	83.48	08/02/2022
141312	B & D DONOR RECOGNITION	9.50	08/02/2022
141313	BUZZ REFRIGERATION	567.20	08/02/2022
141314	ROSS CARTER	1,610.00	08/02/2022
141315	Cenex Fleetcard	3,996.06	08/02/2022
141316	CIRCLE SANITATION INC	111.25	08/02/2022
141317	CITIZENS INSURANCE AGENCY INC	6,191.00	08/02/2022
141318	ELECTION SYSTEMS SOFTWARE	5,106.19	08/02/2022
141319	FARMERS UNION LUMBER	388.00	08/02/2022
141320	GAFFANEY'S OF MINOT INC	336.87	08/02/2022
141321	GATES, BETHANY	178.75	08/02/2022
141322	GLENBURN, CITY OF	54.85	08/02/2022
141323	JASON'S SUPER FOODS	56.39	08/02/2022
141324	JORDAN LAW OFFICE, PLLC	5,696.50	08/02/2022
141325	MARMON LLC	57.00	08/02/2022
141326	Montana-Dakota Utilities Co.	5,776.32	08/02/2022
141327	ND ASSOCIATION OF COUNTIES	260.80	08/02/2022
141328	NORTH DAKOTA STATE UNIVERSITY	10.00	08/02/2022
141329	NELSON AUTO CENTER	41,656.82	08/02/2022

141330	NORTHERN DIESEL AND TIRE	910.00	08/02/2022
141331	NORTHERN DIESEL AND TIRE	16.96	08/02/2022
141332	O'KEEFFE OIL COMPANY	9,727.79	08/02/2022
141333	OTTER TAIL POWER COMPANY	60.97	08/02/2022
141334	POWERPLAN	3,663.58	08/02/2022
141335	PRAIRIE BISTRO AND GARDENS	115.46	08/02/2022
141336	PRINGLE AND HERIGSTAD	208.00	08/02/2022
141337	Renville County Farmer	65.00	08/02/2022
141338	Renville County Farmer	140.92	08/02/2022
141339	Renville Co Job Development	56,000.00	08/02/2022
141340	ROLAND ENTERPRISES INC	1,504.00	08/02/2022
141341	SCOTT, CHRISTA	93.25	08/02/2022
141342	THE SIDWELL COMPANY	80.00	08/02/2022
141343	Souris River Telephone	1,235.17	08/02/2022
141344	Surplus Property, ND State	300.00	08/02/2022
141345	THIRD WATCH COMMUNICATIONS	360.43	08/02/2022
141346	Turtle Mountain Communication	55.26	08/02/2022
141347	Upper Souris Water Users Assoc	340.00	08/02/2022
141348	VISA	2,207.53	08/02/2022
141397	ATTORNEY GENERAL	310.00	08/16/2022
141398	CITIZENS INSURANCE AGENCY INC	1,098.00	08/16/2022
141399	ENVISION COOPERATIVE	1,791.53	08/16/2022
141400	ENVISION COOPERATIVE	810.55	08/16/2022
141401	GRAPHICS LETTERING	490.00	08/16/2022
141402	HEISLER AUTO	268.97	08/16/2022
141403	INFORMATION TECHNOLOGY DEPT.	772.20	08/16/2022
141404	KRAUSE, DIANA	256.00	08/16/2022
141405	Mohall, City of	245.29	08/16/2022
141406	Mohall, City of	124.84	08/16/2022
141407	NDACO RESOURCES GROUP INC	1,285.37	08/16/2022
141408	NDSU EXTENSION SERVICE	6,591.65	08/16/2022
141409	NORTH COUNTRY MERCANTILE	297.94	08/16/2022
141410	NXTEC USA INC	27.66	08/16/2022
141411	Propane Service Inc	360.00	08/16/2022
141412	Renville County Farmer	583.66	08/16/2022
141413	Reservation Telephone	120.00	08/16/2022
141414	SHERWOOD CITY	86.42	08/16/2022
141415	Souris River Telephone	112.50	08/16/2022
141416	THE FOAM DEPOT	3,537.85	08/16/2022
141417	TRITECH SOFTWARE SYSTEMS	3,386.08	08/16/2022
141418	VERIZON CONNECT NWF, INC	32.38	08/16/2022
141419	VERIZON WIRELESS	721.89	08/16/2022
141420	WASTE MANAGEMENT OF ND	1,622.30	08/16/2022

Payroll	\$135,925.00
Weed Dept.	\$ 9,467.50

Expenditures, by fund, approved by the Board for the month of August, 2022: General, \$176,300.39; Road & Bridge, \$32,732.25; Highway Tax, \$38,741.24; 9-1-1, \$4,755.42; Veteran Service, \$964.22; Document Preservation, \$760.37; County Agent, \$11,037.53; Weed Control, \$14,111.32; Sheriff Reserve, \$30,041.74.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS

  
Robert Marmon, Board Chairman



Attest:

  
LeAnn M. Pollman, County Auditor