

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF SEPTEMBER 2022

SEPTEMBER 6, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Sean Mattern, Road Supervisor, met with the Board. One of the trucks needs repairs again. The seat in the Glenburn blade got installed, all the bridges are mowed and "35 MPH" signs have been installed on the west access road into the Park. The fall weed mowing notice will be October 15<sup>th</sup> and the bale removal date will be November 1<sup>st</sup>. Chad Johnson, RDO Equipment, stopped in to introduce himself to the Board.

Roger Hutchinson, Sheriff, met with the Board. Don Henes donated a rifle and a shotgun to the department. The donation will save the department the expense of purchasing these much needed items. Sheriff Hutchinson and Deputy Alex Cook completed Active Shooter Training in Bismarck/Mandan last month. Roger also discussed his 2023 budget, and stated the only two changes to his budget amounted to a \$6,924.00 increase over what the Board had recommended. The Board will discuss his budget requests at the September 20<sup>th</sup> meeting.

Moved by Comm. Langehaug, second by Comm. Stanley to open the coal bids. A bid was received from Minot Coal in the amount of \$159.00 per ton for the 2022-2023 heating season. Moved by Comm. Stanley, second by Comm. Langehaug to accept the bid from Minot Coal. Motion carried by unanimous vote of aye. This bid reflects a \$14.50 per ton increase from last season.

Renae Johnson, 9-1-1 Coordinator, discussed her 2023 budget. She would like a salary of \$12,000.00 to \$15,000.00 per year for 2023. She will be working part time out of an office in the Auditor's office and will help in the Sheriff's office as needed. She is resigning with the Sheriff's office as of December 31, 2022.

Danielle Petersen, County Recorder, met with the Board to discuss her salary and the deputy recorder salary for 2023. She would like to see the 8.5% cost of living increase for the salaries in her department.

Auditor Pollman also requested the 8.5% cost of living increase for the salaries in the Auditor's Department.

Correspondence addressed to the Board's attention was reviewed and discussed. August payroll and officers reports were reviewed and filed.

Moved by Comm. Stanley, second by Comm. Langehaug that the minutes of August 2022 be approved as presented. Motion carried by unanimous vote of aye.

RESOLUTION-2022-20

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.


<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	162.72
Air Clear Magic City Power Vac	Clean Chimney/Cthse	500.00
Aramark	Rags/Rugs/R&B	252.30
AT&T Mobility	Monthly Charges/AUD	83.48
Attorney General	24/7 Sobriety Program	310.00
Bowers Aerial	Spray/Cthse	238.75
Carter Septic Services	Sanitation/MRP	1,330.00
Cenex Fleetcard	Gas/SHE	3,319.31
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Dakota Truck & Farm	Belt/R&B	30.76
Dell Marketing	9-1-1 Laptop/Software	291.80
Farden Construction	Rock/Impound Lot	500.00
FDHU	3 <sup>rd</sup> Qtr Mill Levy	14,394.75
Glenburn City	Water/Sanitation/R&B	54.85
Heisler Auto	Filters/Master Switch/R&B	183.30
Jason's Super Foods	Bleach/Wipes/Meeting Supplies	99.62
John Deere Financial	Repair AC/R&B	393.53
Jordan Law Office	July/St Atty Charges	2,583.00
Law Enforcement Admin Support	Conference Registration/SHE	129.00
Matt Johnson Plumbing	Replace Drain Pump/Water Heater/MRP	1,121.11
Mayo Construction	CP-3800(022) Bit Overlay/Loraine E&W	21,167.26
NDACo Resources Group	Server/Technology	12,544.52
NDACo	ILG Class/Petersen	35.00
NDACo	Aug/9-1-1	265.47
NDDOT	Bridge Inspection Program/R&B	213.71
ND Dept of Environmental Services	Boiler Inspection Certificate/Cthse	70.00
Newman Signs	Traffic Signs/Street Signs/R&B	823.43
Northland Electric	Repair RV Pedestal/MRP	89.06
O'Keeffe Oil	Diesel/R&B	15,729.33
Otter Tail Power	Electricity/R&B	60.61
PowerPlan	DEF Fluid/Deductible/R&B	1,651.52
Quadient Leasing USA	4 <sup>th</sup> Qtr Postage Meter Lease	224.58
Ramada by Windham	Lodging/Krause/AUD	345.60
Renville Elevator	Weed Spray/MRP	127.02
Renville County Treasurer	Car Wash/ACH Fee	49.68
Sherwood City	Water/Sanitation/R&B	85.30
Sign Solutions USA	Sign Posts/R&B	4,093.18

Souris River Telephone	Monthly Charges	1,309.88
Souris River Telephone	Sep/9-1-1	112.50
Kristy Titus	Mileage/Meals/DES	342.25
True North Steel	Culverts/Bands/R&B	9,852.56
Turtle Mountain Communications	Aug Dispatch Line	55.26
Upper Souris Water Users	Water/MRP/R&B	677.00
Verizon Connect	Monthly Service/SHE	32.38
Verizon Wireless	Monthly Charges	721.89
Visa	Gas/Boots/Pants/Mirrors/Garmin	2,259.80
Ward County	Prisoner Board/Jail	560.00
Waste Management	Sanitation/MRP	2,227.27
Western Dakota Energy Assoc	Annual Dues	2,845.21
Western States Sheriff's Assoc	Membership Renewal	100.00


Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 6, 2022 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.



  
 Robert Marmon, Board Chairman

Attest:

  
 LeAnn M. Pollman, County Auditor

Moved by Comm. Langehaug, second by Comm. Stanley to remove and discard computer monitor #1796 from inventory. It no longer works. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to transfer \$25,000.00 from the General Fund to the Capital Improvement Fund. Motion carried by unanimous vote of aye.

The Upper Great Plains Transportation Institute is applying for a Safe Streets and Roads for All federal grant. They have requested letters of support from counties and townships in the State. Moved by Comm. Langehaug, second by Comm. Stanley to send a letter to the Secretary of Transportation in support of the UGPTI grant application. Motion carried by unanimous vote of aye.

County Agent, Bethany Gates, met with the Board. Dan Dew, Weed Officer, resigned as of September 2, 2022. Comm. Langehaug will call a meeting for the Weed Board to discuss the vacancy. She is interviewing for her administrative assistant position on September 7<sup>th</sup>. Comm. Marmon and Sarah Buynak will be helping with the interview process.

The meeting adjourned at 12:15 p.m.

SEPTEMBER 20, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Sean Mattern, Road Supervisor, met with the Board. The west access road into the Mouse River Park has a damaged guard rail. He will access the damage and repair the site. They have been putting gravel on CR#3. Brett Winkels resigned as of September 14<sup>th</sup>. Sean will advertise the position. He will rearrange the current routes so that nothing gets missed on the County and township roads. Sean has found some County signs pulled up and laying along side roads. He is not sure if this is being done because of large machinery being moved. Those persons that have laid down the signs, need to be putting them back up. The removal of the signs is considered tampering with County property.

Moved by Comm. Stanley, second by Comm. Langehaug to appoint Danielle Petersen as the County Commissioners delegate to the ND State Fair annual meeting. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to remove a house and garage owned by the County. The property is located in Mohall. Auditor Pollman has filed a demolition permit with Mohall City. The estimated cost for removal is \$14,000.00. Farden Construction will remove the structures and basement and fill the hole and level the lot. Motion carried by unanimous vote of aye.

At 10:00 a.m. the Board held the public preliminary budget hearing. No one appeared before the Board.

Auditor Pollman received a request from the NDDOT concerning railroad crossing safety. The Board discussed the crossing in Tolley City. They would like to see crossing arms and or warning lights put at that site. This concern will be forwarded to the NDDOT.

#### RESOLUTION-2022-21

##### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Accushape Inc	Ballistic Vests/Shields	32,661.00
Buzz Refrigeration	Repair Cooler/MRP	557.00
Farmers Union Lumber	Keyed Lever Lock/MRP	69.19
Graphics Lettering & Trim	Door/Fender Graphics	178.00

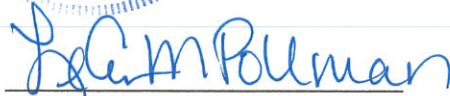
Information Technology Dept	T-1 Access/Netmotion/Wireless	764.10
Jason's Super Foods	Meeting Supplies/CoAgt	7.20
John Deere Financial	Repair Wiring Harness/Chain/R&B	4,635.63
Renae Johnson	Mileage/Meals/9-1-1	270.00
Diana Krause	Mileage/Meals	217.50
Arnold Langehaug	Mileage/Jul-Sep	240.00
Robert Marmon	Mileage/Jul-Sep	62.50
Mayo Construction	CP-3800(022)/Lorraine E & W	28,885.78
Mitch's Window Cleaning	Window Cleaning/Cthse	350.00
Mohall City	Water/Cthse/R&B	119.88
Mohall City	Demo Permit	25.00
NACCTFO	Membership Renewal/AUD	100.00
NDACo Resources	Set Up Server/Technology	5,225.00
ND Envelope Company	Envelopes/AUD	428.00
Quality Inn	Lodging/9-1-1/AUD	518.40
Renville County Farmer	Comm/Tax Notice/Stamp	423.49
Reservation Telephone	Sep/9-1-1	120.00
William Stanley	Mileage/Jul-Sep	286.25
Robin Stark	Mileage/Meals/AUD	217.50
Stein's	Towels/Tissue/Cleaner/MRP	236.42
Turtle Mountain Communications	Sep Dispatch Line	55.26
Universal Services	Ink Cartridge/AUD	145.00
Upper Souris Water	Water/MRP/R&B	573.00

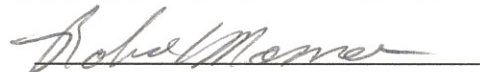
Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 20, 2022 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.



Attest:

  
 LeAnn M. Pollman, County Auditor

  
 Robert Marmon, Board Chairman

The Board discussed the 2023 Budget. The budget will be finalized at the October 6<sup>th</sup> meeting.

The meeting adjourned at 11:15 a.m.

Board ordered the following bills paid for the month of September 2022:

Check History

CHECK#	NAME	AMOUNT	DATE
141432	AT T MOBILITY	83.48	09/01/2022
141433	DELL MARKETING LP	291.80	09/01/2022
141434	DVCC	70.00	09/01/2022
141436	Montana-Dakota Utilities Co.	6,307.13	09/01/2022
141438	OTTER TAIL POWER COMPANY	60.61	09/01/2022
141442	TRUE NORTH STEEL	9,852.56	09/01/2022
141443	Turtle Mountain Communication	55.26	09/01/2022
141482	ADVANCED BUSINESS METHODS	162.72	09/06/2022
141483	AIR CLEAR MAGIC CITY POWER VAC	500.00	09/06/2022
141484	ARAMARK	252.30	09/06/2022
141485	ATTORNEY GENERAL	310.00	09/06/2022
141486	BOWERS AERIAL LLC	238.75	09/06/2022
141487	ROSS CARTER	1,330.00	09/06/2022
141488	Cenex Fleetcard	3,319.31	09/06/2022
141489	CIRCLE SANITATION INC	111.25	09/06/2022
141490	DAKOTA TRUCK FARM SERVICE	30.76	09/06/2022
141491	FARDEN CONSTRUCTION INC	500.00	09/06/2022
141492	FIRST DISTRICT HEALTH UNIT	14,394.75	09/06/2022
141493	GLENBURN, CITY OF	54.85	09/06/2022
141494	HEISLER AUTO	183.30	09/06/2022
141495	JASON'S SUPER FOODS	99.62	09/06/2022
141496	JOHN DEERE FINANCIAL	393.53	09/06/2022
141497	JORDAN LAW OFFICE, PLLC	2,583.00	09/06/2022
141498	LAW ENFORCEMENT ADMIN SUPPORT	129.00	09/06/2022
141499	MATT JOHNSON PLUMBING	1,121.11	09/06/2022
141500	MAYO CONSTRUCTION	21,167.26	09/06/2022
141501	NDACO RESOURCES GROUP INC	12,544.52	09/06/2022
141502	ND ASSOCIATION OF COUNTIES	35.00	09/06/2022
141503	ND ASSOCIATION OF COUNTIES	265.47	09/06/2022
141504	ND DEPT ENVIRONMENTAL QUALITY	70.00	09/06/2022
141505	ND Dept of Transportation	213.71	09/06/2022
141506	NEWMAN SIGNS INC	823.43	09/06/2022
141507	NORTHERN DIESEL AND TIRE	81.50	09/06/2022
141508	NORTHLAND ELECTRIC INC.	89.06	09/06/2022
141509	O'KEEFFE OIL COMPANY	15,729.33	09/06/2022
141510	POWERPLAN	1,651.52	09/06/2022
141511	QUADIENT LEASING USA INC	224.58	09/06/2022
141512	RAMADA BISMARCK	345.60	09/06/2022
141513	Renville County Treasurer	49.68	09/06/2022
141514	Renville Elevator Co	127.02	09/06/2022
141515	SHERWOOD CITY	85.30	09/06/2022
141516	SIGN SOLUTIONS USA	4,093.18	09/06/2022
141517	Souris River Telephone	1,309.88	09/06/2022
141518	Souris River Telephone	112.50	09/06/2022
141519	TITUS, KRISTY	342.25	09/06/2022
141520	Upper Souris Water Users Assoc	677.00	09/06/2022

141521	VERIZON CONNECT NWF, INC	32.38	09/06/2022
141522	VERIZON WIRELESS	721.89	09/06/2022
141523	VISA	2,259.80	09/06/2022
141524	WARD COUNTY AUDITOR	560.00	09/06/2022
141525	WASTE MANAGEMENT OF ND	2,227.27	09/06/2022
141526	WESTERN DAKOTA ENERGY ASSOC	2,845.21	09/06/2022
141527	WESTERN STATES SHERIFFS ASSN	100.00	09/06/2022
141528	ACCUSHAPE INC	32,661.00	09/20/2022
141529	BUZZ REFRIGERATION	557.00	09/20/2022
141530	ENVISION COOPERATIVE	178.08	09/20/2022
141531	FARMERS UNION LUMBER	69.19	09/20/2022
141532	GRAPHICS LETTERING	178.00	09/20/2022
141533	INFORMATION TECHNOLOGY DEPT	764.10	09/20/2022
141534	JASON'S SUPER FOODS	7.20	09/20/2022
141535	JOHN DEERE FINANCIAL	4,635.63	09/20/2022
141536	Johnson, Renae	270.00	09/20/2022
141537	KRAUSE, DIANA	217.50	09/20/2022
141538	LANGHAUG, ARNOLD	240.00	09/20/2022
141539	MARMON, ROBERT	62.50	09/20/2022
141540	MAYO CONSTRUCTION	28,885.78	09/20/2022
141541	MITCH'S WINDOW CLEANING	350.00	09/20/2022
141542	Mohall, City of	119.88	09/20/2022
141543	Mohall, City of	25.00	09/20/2022
141544	NACCTFO	100.00	09/20/2022
141545	NDACO RESOURCES GROUP INC	5,225.00	09/20/2022
141546	ND ENVELOPE COMPANY	428.00	09/20/2022
141547	QUALITY INN	518.40	09/20/2022
141548	Renville County Farmer	423.49	09/20/2022
141549	Reservation Telephone	120.00	09/20/2022
141550	STANLEY, WILLIAM F	286.25	09/20/2022
141551	Stark, Robin	217.50	09/20/2022
141552	STEINS INC	236.42	09/20/2022
141553	Turtle Mountain Communication	55.26	09/20/2022
141554	Universal Services	145.00	09/20/2022
141555	Upper Souris Water Users Assoc	573.00	09/20/2022

Payroll \$ 130,837.99

Expenditures, by fund, approved by the Board for the month of September, 2022: General, \$159,182.34; Road & Bridge, \$53,173.78; Highway Tax, \$36,578.37; Emergency Fund, \$32,661.00; American Rescue Plan Act Fund, \$50,053.04; 9-1-1, \$1,816.81; Veteran Service, \$964.22; County Agent, \$993.62; Weed Control, \$341.62; Sheriff Reserve, \$12,659.36.


Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor