

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF OCTOBER 2022

OCTOBER 2, 3 & 4, 2022

Commissioners Marmon, Langehaug and Stanley attended the ND Association of Counties convention in Bismarck.

OCTOBER 6, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Sean Mattern, Road Supervisor, met with the Board. He received two applications for the motorgrader job opening. Neither applicant had any experience or a CDL. The Board and Sean discussed adding a township to each of the remaining 5 routes for now. They will see how everything goes with the 5 motorgraders running and address it again if problems arise. Sean and his crew will repair the damage to the guard rail at the Mouse River Park. He will document the before and after of the repairs. They are mowing the roads near Glenburn today.

Kent Indvik, Wold Engineering, met with Sean and the Board. They discussed the next road project. Moved by Comm. Stanley, second by Comm. Langehaug to overlay County Road #9, four miles north of Mohall and also County Road #20, Glenburn east 4 ½ miles. Estimated cost is \$1.5 million. Motion carried by unanimous vote of aye. Bid would be let in 2023 or 2024. The "Prairie Dog" funds would be used for this project. Those funds are estimated to be disbursed in January 2023. If the County does not get the funding, the project will be put on hold. Moved by Comm. Stanley, second by Comm. Langehaug to chip seal County Road #4, Loraine East & West and the Mohall North and Glenburn East projects for a total of 16 ½ miles. Motion carried by unanimous vote of aye. Estimated cost is \$40,000.00 per mile. This project would be slated for 2025.

Moved by Comm. Stanley, second by Comm. Langehaug to approve the NW Regional Housing Authority certification. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley that the minutes of September 2022 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. September payroll was reviewed and filed.

Moved by Comm. Langehaug, second by Comm. Stanley that the quarterly reports for the period ended September 30, 2022 be approved and accepted. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to remove and discard item #996, office chair, from inventory. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Marmon to approve an upgrade for the Courthouse elevator. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Marmon to approve the 2023 budget for the Mohall Airport and the \$98,000.00 levy request. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to amend the 2022 budget for the Highway Safety Grant fund by \$4,000.00. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to amend the 2022 budget for the American Recovery Plan Act fund by \$452,000.00. The total funding was not received by the County until August 2022. Motion carried by unanimous vote of aye.

Moved by Comm. Langehaug, second by Comm. Stanley to amend the 2022 budget for the House Bill 1505 fund by \$950,255.00. The funding was not received until 2022 so was not budgeted for. Motion carried by unanimous vote of aye.

Moved by Comm. Stanley, second by Comm. Langehaug to transfer the remaining CARES funds, \$15,289.11, from the Emergency Fund to the Capital Improvement Fund. Motion carried by unanimous vote of aye.

The properties involved in the 3 Year Tax Action process were discussed. There is a commercial property in Mohall, a residential property in Sherwood and 5 empty lots in Tolley.

The Board discussed the salary requests for the 2023 fiscal year. Comm. Langehaug moved to give a 4% increase for all full time positions. The motion died for lack of a second. Moved by Comm. Stanley to give a 6% increase for all full time positions, second by Comm. Marmon. Roll call vote: Comm. Marmon - yes; Comm. Stanley - yes; Comm. Langehaug - no. The motion carried.

Comm. Stanley introduced the following resolution and moved for its adoption, second by Comm. Marmon. Motion carried by unanimous vote of aye.

#### **RESOLUTION-2022-22**

BE IT RESOLVED that the following salaries be paid for the calendar year 2023:

County Commissioner (each)	19,080.00
Auditor	74,202.00
Deputy Auditor/Tax Director	59,190.00
Deputy Auditor/Assist Tax Director	59,190.00
County Recorder/Clerk of Court	66,390.00
Deputy County Recorder	51,750.00
Assistant State's Attorney	38,000.00
Custodian	54,372.00
Sheriff	74,679.00
Deputy Sheriff/Sgt	65,376.00
Deputy Sheriffs (each)	61,676.00
Road Supervisor	66,780.00
Road Personnel (each)	59,070.00
DES Coordinator/JDA	56,628.00
County Agent- <b>County Share</b>	25,000.00



Clerk-County Agent

39,222.00

Single health insurance policy for full-time employees. County will pay employee's share of state retirement for eligible employees.

Dated this 6th day of October, 2022



Robert Marmon, Board Chairman

Attest:

LeAnn M. Pollman, County Auditor

Moved by Comm. Langehaug, second by Comm. Stanley to set the following annual salaries for 2023: 9-1-1 Coordinator, \$12,000.00; Coroner, \$3,180.00; Weed Officer, \$15,092.00 and Veteran Service Officer \$11,019.00. These are part-time positions. Motion carried by unanimous vote of aye.

Comm. Stanley introduced the following resolution and moved for its adoption, second by Comm. Langehaug and duly adopted by unanimous vote of aye:

BE IT RESOLVED, That the following levies be approved for the 2022 tax year levy:

**RESOLUTION 2022-23**

Fund	Estimated CY 2023 Expenditures	2022 Tax Year Levy
General	2,342,991	900,000
Road and Bridge	1,887,500	275,000
Highway Tax	519,108	0
Emergency	65,000	10,000
E 9-1-1	61,250	0
Veteran Service	13,619	10,000
County Agent	92,972	75,000
Pesticide Fund	750	0
Weed/Spurge Control	81,657	40,000
Council On Aging	51,378	26,000
Historical Society	32,150	6,500
Water Resource Board	95,100	28,540
Hazardous Chemical	20,000	0
State Medical Center		1 Mill
1st District Health	59,415	45,000
Garrison Diversion		1 Mill

Soil Conservation	192,807	34,000
Sheriff Reserve Fund	145,000	0
Document Preservation	25,000	0
Job Development Authority	106,000	36,000
Public Airport	148,500	98,000
Capital Improvement	50,000	0



*Robert Marmon*

Robert Marmon, Board Chairman

Attest:

*LeAnn M. Pollman*

LeAnn M. Pollman, County Auditor

RESOLUTION-2022-24

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Replacement Battery Pack/R&B	119.00
Advanced Business Methods	Copier Lease/Copies	188.37
Aramark	Rugs/Industrial Towels/R&B	252.30
AT&T Mobility	Monthly Charges	83.48
Carter Septic Service	Sanitation/MRP	1,120.00
Cenex Fleetcard	Gas/SHE	2,785.54
Circle Sanitation	Sanitation/Cthse/R&B	111.25
Dakota Truck & Farm	Filters/Lug Nuts/R&B	494.50
Envision	Gas/Cable/Antifreeze/MRP/R&B	3,482.35
Farmers Union Lumber	Paint/MRP	56.07
Fireside Office Solutions	Folders/Tabs/AUD	181.54
Bethany Gates	Sep/Mileage/Co Agt	318.13
Glenburn City	Water/Sanitation/R&B	54.85
Gooseneck Implement	Replace Electronic Control/R&B	4,900.52
Heisler Auto	Brake Cleaner/R&B	79.25
Jason's Super Foods	Jason's Super Foods/Cthse	76.68
Renae Johnson	Mileage/Meals/9-1-1	217.50
Diana Krause	Mileage/AUD	162.50



Montana Dakota Utilities	Electricity	6,065.35
NDACo	Sep/9-1-1	259.67
Northland Electric	Replace Circuit Breaker/Locate Line/MRP	286.76
O'Keeffe Oil	Diesel/R&B	10,959.00
Otter Tail Power	Electricity/R&B	61.64
Power Plan	Edges/R&B	2,317.00
Pringle & Herigstad	Mental Health Proceedings	260.00
Propane Services	Propane/Cthse	2,187.50
Ramkota	Lodging/DES	172.80
Renville County Farmer	Comm/Job Openings/Mowing Notice	547.69
Souris River Telephone	Monthly Charges	1,267.10
Robin Stark	Mileage/Meals/AUD	217.50
Verizon Wireless	Monthly Charges	721.39
Visa	Fence/GIS/Training/Gas	4,173.29
Westlie Motor Company	Repair Squad #63/SHE	4,113.95
Wold Engineering	Loraine E&W Overlay/R&B	4,777.24

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 6, 2022 by Commissioner Langehaug who moved its adoption, was seconded by Commissioner Stanley and adopted by a unanimous vote of aye.



*Robert Marmon*  
 Robert Marmon, Board Chairman

Attest:

*LeAnn M. Pollman*  
 LeAnn M. Pollman, County Auditor

The meeting adjourned at 12:15 p.m.

OCTOBER 18, 2022

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner William Stanley and Commissioner Arnold Langehaug.

Chad Johnson, RDO Equipment, visited with the Board. He asked when the Board would be bidding another motorgrader. The delivery date for a motorgrader is about 8 months out. Sean Mattern and the Board discussed the possibility of getting a sanding truck instead of a motorgrader. Chad will put some options together and get back to the Board.

Sean Mattern, Road Supervisor, gave the Board an update on the activities in the department. They are almost done mowing. They will be fixing and replacing signs in the next week.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

The Board reviewed the 2022 tax year levies for the County.

At 10:00 a.m. a hearing was held to review the appraisals of various properties acquired through tax action. Seven parcels were acquired through tax action. No one appeared for the hearing. Moved by Comm. Stanley, second by Comm. Langehaug that the minimum sale price stated on the appraisal notices be accepted for the parcels acquired through 2021 tax action. Motion carried by unanimous vote of aye.

Sheriff Roger Hutchinson met with the Board. The patrol vehicle he ordered has been cancelled by the dealership and then reordered for a 2023 Ford F150 pickup. The dealership cannot give a definite delivery date, but hopefully sometime in 2023. Roger and the Board discussed ordering the 2024 patrol vehicle now because of supply difficulties. Moved by Comm. Stanley, second by Comm. Marmon to order a 2023/2024 patrol vehicle. Motion carried by unanimous vote of aye.

Sheriff Hutchinson stated that he has two persons interested in being part-time deputies for the department.

The Board discussed the Highway Safety Grant program. The campaigns are for Seat Belt use and Speed. Moved by Comm. Stanley, second by Comm. Langehaug to approve the Sheriff's department participation in these campaigns. Motion carried by unanimous vote of aye.

#### RESOLUTION-2022-25

##### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Attorney General	24/7 Sobriety Program	300.00
B&D Donor Recognition	Leaf Engraving/MRP	30.45
Enerbase	Service/SHE	57.74
Information Tech Dept	T-1 Access/Netmotion	764.10
Matt Johnson Plumbing	Clear Clogged Sink/MRP	151.00
Mohall City	Water/R&B/Cthse	99.42
NDACo	ILG/Continuing Education	420.00
NDDOT	Bridge Program/BRC-BRS-0099(008)	1,884.30
ND State Radio Communications	LETS/SHE	120.00
NDSU Extension	Salary/Co Agt	4,812.46
OTIS Elevator Company	Elevator Upgrade/Cthse	6,594.00
Danielle Petersen	Mileage/Meal/Clerk	217.50



Quadient Financial	Postage	5,500.00
Ramkota Hotel	Lodging/NDACo Convention	1,468.80
Renville County	Transfer CARES Funds	15,289.11
Reservation Telephone	Monthly Charges	120.00
Sherwood City	Water/R&B	85.26
Souris River Telephone	Oct/9-1-1	112.50
Stein's	Towels/Tissue/MPR	816.22
Kristy Titus	Mileage/DES	120.00
Uniform Center	Caps/Pants/SHE	138.96
Upper Souris Water Dist	Water/R&B/MPR	573.00
Verizon Connect	Monthly Service	32.38
Waste Management	Sanitation/MPR	1,741.49

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 18, 2022 by Commissioner Stanley who moved its adoption, was seconded by Commissioner Langehaug and adopted by a unanimous vote of aye.



*Robert Marmon*  
 Robert Marmon, Board Chairman

Attest:  
*LeAnn M. Pollman*  
 LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:30 p.m.

Board ordered the following bills paid for the month of October 2022:

Check History

CHECK#	NAME	AMOUNT	DATE
141570	ADVANCED BUSINESS METHODS	188.37	10/03/2022
141571	ARAMARK	252.30	10/03/2022
141572	AT T MOBILITY	83.48	10/03/2022
141573	Montana-Dakota Utilities Co.	6,065.35	10/03/2022
141574	VISA	4,173.29	10/03/2022
141622	ACME TOOLS	119.00	10/06/2022
141623	ROSS CARTER	1,120.00	10/06/2022
141624	Cenex Fleetcard	2,785.54	10/06/2022
141625	CIRCLE SANITATION INC	111.25	10/06/2022
141626	DAKOTA TRUCK FARM SERVICE	494.50	10/06/2022

141627	ENVISION COOPERATIVE	3,482.35	10/06/2022
141628	FARMERS UNION LUMBER	56.07	10/06/2022
141629	FIRESIDE OFFICE SOLUTIONS	181.54	10/06/2022
141630	GATES, BETHANY	318.13	10/06/2022
141631	GLENBURN, CITY OF	54.85	10/06/2022
141632	GOOSENECK IMPLEMENT	4,900.52	10/06/2022
141633	HEISLER AUTO	79.25	10/06/2022
141634	JASON'S SUPER FOODS	76.68	10/06/2022
141635	Johnson, Renae	217.50	10/06/2022
141636	KRAUSE, DIANA	150.00	10/06/2022
141637	ND ASSOCIATION OF COUNTIES	259.67	10/06/2022
141638	NORTHLAND ELECTRIC INC.	286.76	10/06/2022
141639	O'KEEFFE OIL COMPANY	10,959.33	10/06/2022
141640	OTTER TAIL POWER COMPANY	61.64	10/06/2022
141641	POWERPLAN	2,317.00	10/06/2022
141642	PRINGLE AND HERIGSTAD	260.00	10/06/2022
141643	Propane Service Inc	2,187.50	10/06/2022
141644	Ramkota Hotel	172.80	10/06/2022
141645	Renville County Farmer	547.69	10/06/2022
141646	Souris River Telephone	1,267.10	10/06/2022
141647	Stark, Robin	217.50	10/06/2022
141648	VERIZON WIRELESS	721.39	10/06/2022
141649	WESTLIE MOTOR CO	4,113.95	10/06/2022
141650	WOLD ENGINEERING	4,777.24	10/06/2022
141651	ATTORNEY GENERAL	300.00	10/18/2022
141652	B AND D DONOR RECOGNITION	30.45	10/18/2022
141653	ENERBASE COOP	57.74	10/18/2022
141654	INFORMATION TECHNOLOGY DEPT	764.10	10/18/2022
141655	MATT JOHNSON PLUMBING	151.00	10/18/2022
141656	Mohall, City of	99.42	10/18/2022
141657	ND ASSOCIATION OF COUNTIES	420.00	10/18/2022
141658	ND Dept of Transportation	1,884.30	10/18/2022
141659	ND State Radio Communications	120.00	10/18/2022
141660	NDSU EXTENSION SERVICE	4,812.46	10/18/2022
141661	Otis Elevator Company	6,594.00	10/18/2022
141662	PETERSEN, DANIELLE	217.50	10/18/2022
141663	QUADIENT FINANCE USA	5,500.00	10/18/2022
141664	Ramkota Hotel	1,468.80	10/18/2022
141665	Renville County	15,289.11	10/18/2022
141666	Reservation Telephone	120.00	10/18/2022
141667	SHERWOOD CITY	85.26	10/18/2022
141668	Souris River Telephone	112.50	10/18/2022
141669	STEINS INC	816.22	10/18/2022
141670	TITUS, KRISTY	120.00	10/18/2022
141671	UNIFORM CENTER	138.96	10/18/2022
141672	UPPER SOURIS WATER USERS ASSOC	573.00	10/18/2022
141673	VERIZON CONNECT NWF, INC	32.38	10/18/2022
141674	WASTE MANAGEMENT OF ND	1,741.49	10/18/2022



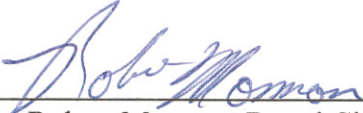
Expenditures, by fund, approved by the Board for the month of October, 2022: General, \$141,993.21; Road & Bridge, \$42,719.05; Highway Tax, \$37,124.73; Capital Improvements, \$6,594.00; 9-1-1, \$1,758.43; Veteran Service, \$964.22; County Agent, \$11,378.01; Weed Control, \$200.00; Sheriff Reserve, \$10,365.08.

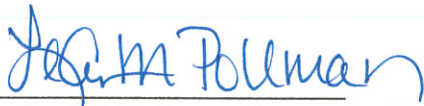
Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Attest:

  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor