

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF FEBRUARY 2023

FEBRUARY 7, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Sean Mattern, Road Supervisor, met with the Board. Sean hired Brady Brooks. He will run a motorgrader out of the Tolley Shop. He started February 1st. Sean discussed the repair options for the 1998 truck. The mulcher is also being repaired.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Hansen, second by Comm. Gates that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to remove inventory item #950, computer and item #1875, laptop from inventory. The items no longer work and will be discarded. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to void check #10076 for \$27.90. The check was written February 3, 2022. The person the check was issued to has moved and does not want to bother with a reissue of the check. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to approve a three year contract with The Village for the Employee Assistance Program. Motion carried by unanimous vote of aye.

RESOLUTION-2023-4

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Advanced Business Methods	Copier Lease/Copies/Soc Serv	171.61
Aramark	Industrial Towels/Rugs	252.30
Office of Attorney General	24/7 Program	310.00
AT&T Mobility	Monthly Charges	62.62
Cenex Fleetcard	Gas/SHE	2,545.95
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Citizens Insurance Agency	Truck Insurance/R&B	1,207.00
Dakota Truck & Farm	Disable Idle Shut Down/R&B	148.40
Envision	Gas/Oil Change/Supplies	1,015.58

Fireside Office Solutions	File Labels/AUD	10.45
Glenburn City	Water/Sanitation/R&B	54.85
Gravel Products	Salted Sand/R&B	5,259.54
Heisler Auto	Repairs/Headlight	205.70
Holiday Inn Fargo	Lodging/Co Agt	176.80
Information Technology Dept	T-1 Access/Netmotion/Wireless	985.55
Jason's Super Foods	Wipes/Soap/Pop	106.19
Jordan Law Office	Dec/Jan St Atty Services	3,807.00
Marmon LLC	Launder Floor Mats/Cthse	129.30
Mid States Wireless	Radio Tower Repair	807.50
Montana Dakota Utilities	Electricity	8,754.32
Turtle Mountain Communications	Feb/Dispatch Line	54.76
NDACo	Special OPS Fund/SHE	200.00
NDACo	Drug & Alcohol Testing Annual Fee	617.40
NDACo	Jan/9-1-1	264.72
NDSU	NCREC Seed Plant/NDSU	10,000.00
Northland Electric	Ballast/Locate Underground Wire	410.44
O'Keefe Oil	Diesel/R&B	14,586.09
Otter Tail Power	Electricity/R&B	113.96
Danielle Petersen	Mileage	419.20
Power Plan	Replace DEF Module Harness	951.60
Renville County Farmer	Mtg Notice/Bids	107.30
Renville County Treasurer	Car Wash/License/Postage	162.57
Reservation Telephone	Feb/9-1-1	120.00
Souris River Telephone	Monthly Charges	1,756.76
Souris River Telephone	Dec & Feb/9-1-1	225.00
Sunset Law Enforcement	Ammo/SHE	3,999.48
Tuff Trucks	Grille Guard/Mudflaps/2022 EXP	1,469.97
Uniform Center	Shipping Cost/SHE	6.50
Verizon Wireless	Monthly Charges/Phones	1,349.21
Visa	Battery/Gas/Hub/Pipe	2,093.12
Waste Management	Sanitation	402.79

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on February 7, 2023 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



Attest:

LeAnn M. Pollman

LeAnn M. Pollman, County Auditor

Robert Marmon

Robert Marmon, Board Chairman

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed. Travel requests were approved as presented.

Moved by Comm. Gates, second by Comm. Hansen that the minutes of January 2023 be approved as presented. Motion carried by unanimous vote of aye.

Mark Cook, Garrison Diversion director, met with the Board. He gave them an overview on the history of Garrison Diversion and what they are currently working on. Garrison Diversion has given funds to the Mouse River Park through their grant program over the past several years.

Moved by Comm. Gates, second by Comm. Hansen that the Equipment Rental Bids be opened. It was noted that three bids were received in a timely manner and accompanied by the required certificate of insurance and contractor's license. Qualifying bids were received from: Sundre Sand & Gravel, RDO Equipment and Farden Construction. Moved by Comm. Gates, second by Comm. Hansen to accept these bids. Motion carried by unanimous vote of aye.

Roger Hutchinson, County Sheriff, met with the Board. He has received some of the equipment for the new patrol vehicle. Joe Sandoval is working full time as of January 1, 2023 and Jon Berg is working part time. Dan Moss resigned as of February 12, 2023. The Watch Guard computer (server) is in need of repair. It is still under warranty. He also discussed the 2022 statistics with the Board. The department saw 2,024 calls for service in 2022. He is advertising for a new full time deputy.

The meeting adjourned at 11:05 a.m.

FEBRUARY 16, 2023

Comm. Marmon attended a meeting at First District Health Unit.

FEBRUARY 21, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Diana Krause, Tax Director, met with the Board to revisit the ag land valuation increase that was approved at the January 24th, 2023 meeting. She has reviewed the data again and would like to suggest a 9.5% increase for ag land for the 2023 tax year. Moved by Comm. Gates, second by Comm. Hansen to approve a 9.5% increase for ag land for the coming tax year. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Marmon to appoint Allan Engh and Jamee Hansen to the JDA Board. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to remove and discard two items from inventory: #2165 - chair and #1619 - keyboard. Motion carried by unanimous vote of aye.

Sheriff Roger Hutchinson met with the Board briefly. He is interviewing an applicant for deputy sheriff position today. Deputies Sandoval and Berg are working part time and that is going well. The department is looking at a grant for equipment and Kristy Titus is also working on a grant for the department. He will be asking for a one year extension for the School

Resource Officer grant.

Sean Mattern, Road Supervisor, met with the Board. He asked the Board if they want him to repair the oldest truck or look for a good used truck to replace it. Moved by Comm. Hansen, second by Comm. Gates to allow Sean to look for a new “used” truck. He will check the State auction in the spring.

Jason Mayfield, Wold Engineering, brought the engineering contract to the Board. Moved by Comm. Gates, second by Comm. Hansen to approve the contract with Wold Engineering. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to open the two bids received for the next road project. The project will encompass CR#9 north from Mohall, 4 miles and then from Glenburn west 3.5 miles. Bids were received from Central Specialties (\$2,116,494.78) and Mayo Construction (\$1,680,795.16). Moved by Comm. Hansen, second by Comm. Gates to accept the bid from Mayo construction. Roll call vote as follows: Comm. Marmon - aye; Comm. Hansen - aye; and Comm. Gates - aye. Motion carried.

Correspondence addressed to the Board’s attention was reviewed and discussed. Officers reports were reviewed and filed.

RESOLUTION-2023-5

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Battery Packs/R&B	372.35
Renae Johnson	Mileage/9-1-1	65.50
Diana Krause	Mileage/Meals/Lodging/AUD	442.00
Miller Electric	Replace Water Cutoff Switch/Cthse	2,943.34
Mohall City	Water/R&B/Cthse	131.04
NDACTVSO	Conference Registration/Dues/VSO	170.00
NDSU	Extension Folders/Co Agt	15.00
Nelson Auto	2023 Ford F150/SHE	43,135.88
Northland Electric	Thermostats/Boiler	799.50
Danielle Petersen	Travel/REC	94.32
Propane Services	Propane/Cthse	5,834.20
Ramada Bismarck	Lodging/AUD	264.60
Renville Co Council on Aging	2021 Mill Match	3,281.67
Sherwood City	Water/R&B	85.70
Robin Stark	Meals/Mileage/AUD	255.10
Tuff Trucks	Lomax Urethane/SHE	999.99

Verizon Connect
Williams County

Monthly Service/SHE
Insurance/Auto Start/Soc Serv

32.38
438.21

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on February 21, 2023 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

Auditor Pollman asked the Board to review a new logo for clothing for County employees. Moved by Comm. Gates, second by Comm. Hansen to allow a \$25.00 per employee allowance to go towards the purchase of an item of clothing with the new County logo embroidered on it. Motion carried by unanimous vote of aye.

The meeting adjourned at 10:50 a.m.

Board ordered the following bills paid for the month of February 2023:

Check History

CHECK#	NAME	AMOUNT	DATE
142099	AT T MOBILITY	62.62	02/01/2023
142100	Montana-Dakota Utilities Co.	6,543.82	02/01/2023
142101	Turtle Mountain Communication	54.76	02/01/2023
142102	VISA	2,093.12	02/01/2023
142158	ADVANCED BUSINESS METHODS	171.61	02/08/2023
142159	ARAMARK	252.30	02/08/2023
142160	ATTORNEY GENERAL	310.00	02/08/2023
142161	Cenex Fleetcard	2,545.95	02/08/2023
142162	CIRCLE SANITATION INC	111.25	02/08/2023
142163	CITIZENS INSURANCE AGENCY INC	1,207.00	02/08/2023
142164	DAKOTA TRUCK FARM SERVICE	148.40	02/08/2023
142165	ENVISION COOPERATIVE	1,015.58	02/08/2023
142166	GLENBURN, CITY OF	54.85	02/08/2023
142167	GRAVEL PRODUCTS, INC.	5,259.54	02/08/2023
142168	HEISLER AUTO	205.70	02/08/2023
142169	HOLIDAY INN FARGO	176.80	02/08/2023
142170	INFORMATION TECHNOLOGY DEPT	985.55	02/08/2023
142171	JASON'S SUPER FOODS	106.19	02/08/2023
142172	JORDAN LAW OFFICE, PLLC	3,807.00	02/08/2023
142173	MARMON LLC	129.30	02/08/2023
142174	MIDSTATES WIRELESS	807.50	02/08/2023
142175	ND ASSOCIATION OF COUNTIES	200.00	02/08/2023
142176	ND ASSOCIATION OF COUNTIES	617.40	02/08/2023
142177	ND ASSOCIATION OF COUNTIES	264.72	02/08/2023
142178	NDSU	10,000.00	02/08/2023
142179	NORTHLAND ELECTRIC INC.	410.44	02/08/2023

142180	O'KEEFFE OIL COMPANY	14,586.09	02/08/2023
142181	OTTER TAIL POWER COMPANY	113.96	02/08/2023
142182	PETERSEN, DANIELLE	419.20	02/08/2023
142183	POWERPLAN	951.60	02/08/2023
142184	Renville County Farmer	124.74	02/08/2023
142185	Renville County Treasurer	162.57	02/08/2023
142186	Reservation Telephone	120.00	02/08/2023
142187	Souris River Telephone	1,756.76	02/08/2023
142188	Souris River Telephone	225.00	02/08/2023
142189	SUNSET LAW ENFORCEMENT	3,999.48	02/08/2023
142190	TUFF TRUCKS	1,469.97	02/08/2023
142191	UNIFORM CENTER	6.50	02/08/2023
142192	VERIZON WIRELESS	1,349.21	02/08/2023
142193	WASTE MANAGEMENT OF ND	402.79	02/08/2023
142194	FIRESIDE OFFICE SOLUTIONS	10.45	02/09/2023
142195	ACME TOOLS	372.35	02/21/2023
142196	Johnson, Renae	65.50	02/21/2023
142197	KRAUSE, DIANA	442.00	02/21/2023
142198	MILLER ELECTRIC, INC.	2,943.34	02/21/2023
142199	Mohall, City of	131.04	02/21/2023
142200	NORTH DAKOTA STATE UNIVERSITY	15.00	02/21/2023
142201	NDCVSO ASSN	170.00	02/21/2023
142202	NELSON AUTO CENTER	43,135.88	02/21/2023
142203	NORTHLAND ELECTRIC INC.	799.50	02/21/2023
142204	PETERSEN, DANIELLE	94.32	02/21/2023
142205	Propane Service Inc	5,834.20	02/21/2023
142206	RAMADA BISMARCK	264.60	02/21/2023
142208	SHERWOOD CITY	85.70	02/21/2023
142209	Stark, Robin	255.10	02/21/2023
142210	TUFF TRUCKS	999.99	02/21/2023
142211	VERIZON CONNECT NWF, INC	32.38	02/21/2023
142212	WILLIAMS COUNTY	438.21	02/21/2023
142213	RAMADA BISMARCK	88.20	02/21/2023

Payroll	\$126,897.46
Weed Dept.	\$ 1,258.00

Expenditures, by fund, approved by the Board for the month of February, 2023: General, \$187,257.02; Road & Bridge, \$303,078.53; Highway Tax, \$41,439.23; 9-1-1, \$1,723.61; Veteran Service, \$1,186.18; County Agent, \$4,724.30; Weed Control, \$1,458.00; Sheriff Reserve, \$10,561.08.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Attest:

LeAnn M. Pollman

LeAnn M. Pollman, County Auditor

Robert Marmon
Robert Marmon, Board Chairman