

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF JUNE 2023

JUNE 6, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Sean Mattern, Road Supervisor, met with the Board. Gravel has been placed on county roads #7 & 3A. Sean removed the load restrictions on May 30<sup>th</sup>. They will begin mowing the top cut on County roads on July 5<sup>th</sup>.

Moved by Comm. Hansen, second by Comm. Gates to approve a utility permit from SRT Communications. They will be boring cable under CR#6. Motion carried by unanimous vote of aye.

The County has \$46,885.93 in Federal COVID funding remaining. These funds were designated by the NDDOT for use in infrastructure maintenance. The NDDOT has moved these funds into the County's Federal Aid fund for future road maintenance use.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed. Travel requests were approved as presented. May payroll was approved as presented.

Moved by Comm. Gates, second by Comm. Hansen that the minutes of May 2023 be approved as presented. Motion carried by unanimous vote of aye.

The County received \$5,231.62 from NDACo as a premium and safety program refund.

Moved by Comm. Gates, second by Comm. Hansen to add Gabriel Titus to all County financial institution accounts. This includes: Citizens State Bank, Gate City Bank and First Western Bank. Motion carried by unanimous vote of aye.

RESOLUTION-2023-13

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

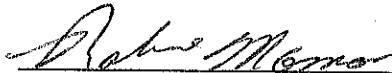
<u>Payee</u>	<u>For</u>	<u>Amount</u>
Ag Week	Subscription/Co Agt	64.00
AT&T Mobility	Monthly Charges/Multi User	62.28
Aramark	Rugs/Shop Towels/R&B	282.92
Carter Septic Service	Sanitation/MRP	490.00


Cenex Fleetcard	Gas/SHE	2,701.17
Circle Sanitation	Sanitation/Cthse/R&B	111.25
Dakota Truck & Farm Service	Shocks/Compressor Hose/Filters/R&B	597.95
Envision	Gas/Concrete/Filters/MRP/R&B	1,688.60
FDHU	2 <sup>nd</sup> Qtr Mill Levy	14,853.75
Gartner's Jack & Jill	Groceries/Grano Fishing Project	944.98
Bethany Gates	Mileage/Co Agt	790.34
Glenburn City	Water/Sanitation/R&B	55.60
Heisler Auto	Grease/Oil/R&B	376.83
Mitch Heisler	2022 & 2023 Park Board Salary	500.00
Jason's Super Foods	Lysol/Trash Bags/Cthse	37.55
John Deere Financial	Hydraulic Hose/Fittings/R&B	115.20
Rena Johnson	Lodging/Meals/Mileage/9-1-1	456.00
Lexipol	Lexipol Police One Annual Rate	820.80
Ann Millerbernd	Mileage/Meals/SHE	295.79
Minot Coal	Coal/Cthse	3,326.28
Mitch's Window Cleaning	Clean Courthouse Windows	350.00
Mohall Ambulance	Transport Body/Coroner	34.70
Mohall Public School	Play Day Ribbons/Supt Schools	185.99
Montana Dakota Utilities	Electricity	3,215.74
NDACo	May/9-1-1	266.33
NDEMA	2023 Conference Registration	90.00
NDCRA	Conference Registration/REC	200.00
ND State Tax Commissioner	Refund Overpayment of HC	1,343.91
NDSU	County Fair Exhibit Tags/CoAgt	62.50
Northern Diesel & Tire	Tires/Tire Repair/WEED/MRP	1,021.82
O'Keeffe Oil	Diesel/R&B	15,221.57
Otter Tail Power	Electricity/R&B	90.90
Danielle Petersen	Mileage/REC	61.57
Prairie Bistro	Plants/Cthse	342.55
Propane Services	Propane/MRP	472.29
Quadient Leasing	2 <sup>nd</sup> Qtr Postage Meter Lease	224.58
Renville County Treasurer	Aluminum Dock/HR Conference Reg	3,778.87
Souris River Joint Board	MRP Flood Protection Annual Pmt	10,000.00
Souris River Telephone	Monthly Charges	1,247.34
Souris River Telephone	Jun/9-1-1	112.50
Stein's	Cleaner/Towels/Tissue/Cthse/MRP	480.41
Turtle Mountain Comm	May/Dispatch Line	54.77
Tyler Technologies	Label Printer Maint Agreement/REC	195.48
US Postal Service	Box Rent #68 & #487/Multi/Co Agt	292.00
Upper Souris Water Dist	Water/R&B/MRP	65.70
Verizon Wireless	Monthly Charges	542.09
Visa	Fence/Lumber/Ram/Seed/Cuffs/Belt	5,508.26
Tom Witteman	2022 & 2023 Park Board Wages	500.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on June 6, 2023 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor

At 10:00 a.m. the meeting was opened for equalization purposes. Tax Director Diana Krause and Assistant Tax Director Gabe Titus met with the Board to discuss and review the townships' and cities' valuations. Diana noted that the valuations have been approved by the respective township boards and city councils. Moved by Comm. Hansen, second by Comm. Gates to approve the equalization report as presented for the 2023 tax year. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to close the courthouse on Monday, July 3, 2023. Motion carried by unanimous vote of aye.

Sheriff Roger Hutchinson met with the Board. He informed the Board of Sarah Lage's resignation as of May 31, 2023. He will be interviewing for a deputy. Deputy Lisle is attending in person training at the Law Enforcement Training Academy in Bismarck. Roger discussed some needed equipment updates that will be needed in the next year. He discussed 2024 budget needs with the Board.

The Board received their 2024 budget information from Auditor Pollman.

The meeting adjourned at 11:00 a.m.

JUNE 20, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Tom Pabian, Refuge Manager at the Upper Souris NWR, met with the Board to discuss an issue with fisherman parking on the Grano Bridge. Comm. Gates showed Tom a picture of several vehicles parked on the bridge and lawn chairs and coolers also on the bridge. The south side of the bridge has a protected walkway for individuals to fish from, but many are using the north side of the bridge. Tom will check with other refuge managers to see what they may have done to alleviate the problem. It is a safety issue. Many vehicles use the road including agricultural equipment. The County will contact NDDOT concerning the safety concerns. Tom will also contact them. Signs will need to be placed at the bridge informing the public of no parking on the bridge.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

Moved by Comm. Hansen, second by Comm. Gates to replace lost warrant #10142 in the amount of \$55.07 for Jeffrey Palmer. The check has been lost. Motion carried by unanimous vote of aye.

The Board discussed the distribution of Oil Revenues received by the County. Moved by Comm. Gates, second by Comm. Hansen to deposit oil revenues into the Road & Bridge fund for the months of July, August, September and October 2023; and to deposit into the Highway Fund for the months of November and December 2023. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to use \$50,000.00 of the Local Assistance & Tribal Consistency Fund dollars to pay for a patrol vehicle for the Sheriff's Department. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to remove item #2305, a shredder, from the Social Services inventory. The shredder no longer works. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to approve the 2022 Audit report as presented. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. He received an estimate of \$22,000.00 from Overhead Door Co to replace 3 doors at the Mohall Shop. The Board asked Sean to try and get two more estimates for comparison.

County Road #9 overlay has been completed and Mayo Construction is now working on the section of road at Glenburn.

#### RESOLUTION-2023-14

##### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

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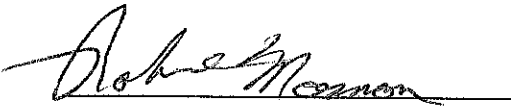
<u>Payee</u>	<u>For</u>	<u>Amount</u>
BSC Student Finance	Lodging/SHE	625.00
Enerbase	Oil Change/SHE	73.94
Farmers Union Oil	Tire Repair/MRP	368.19
Andrew Gates	Apr-Jun/Mileage	70.74
Jamee Hansen	Apr-Jun/Mileage	235.80
HR Collaborative	Teleconference Registration	50.00
Information Tech Dep	T-1 Access/Office 365/Netmotion	1,044.85

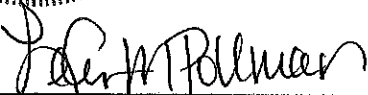
IAAO	Membership/Titus/AUD	120.00
Jordan Law Office	Apr/May St Atty Services	9,584.50
ND Envelope	Camping Envelopes/MRP	1,650.00
Nelson Auto Center	2023 Ford Expedition/SHE	51,242.46
Northland Electric	Pedestal Wiring Repair/MRP	1,012.38
Power Plan	Cutting Edges/R&B	6,951.00
Prairie Bistro & Gardens	Plants/MRP	252.16
Pringle & Herigstad	Mental Health Proceedings	169.00
Rath & Mehrer	2022 Audit	20,000.00
Renville County Farmer	Comm/Notary Stamp	446.01
Reservation Telephone	Jun/9-1-1	120.00
Sherwood City	Water/Sanitation/R&B	85.20
Tyler Tech	VetraSpec Software/VSO	449.00
Universal Services	Toner Cartridge/AUD	88.00
Upper Souris Water District	Water/R&B/MRP	72.00
Verizon Connect	Monthly Service	32.38
Waste Management	Sanitation/MRP	965.42

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on June 20, 2023 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor

The Board discussed the 2024 budget.

Board ordered the following bills paid for the month of June 2023:

Check History

CHECK#	NAME	AMOUNT	DATE
142611	AT T MOBILITY	62.28	06/01/2023
142612	Montana-Dakota Utilities Co.	3,215.74	06/01/2023
142613	Turtle Mountain Communication	54.77	06/01/2023
142667	VISA	5,508.26	06/06/2023
142668	AG WEEK	64.00	06/06/2023
142669	ARAMARK	282.92	06/06/2023
142671	ROSS CARTER	490.00	06/06/2023

142672	Cenex Fleetcard	2,701.17	06/06/2023
142673	CIRCLE SANITATION INC	111.25	06/06/2023
142674	DAKOTA TRUCK FARM SERVICE	597.95	06/06/2023
142675	ENVISION COOPERATIVE	1,688.60	06/06/2023
142678	GATES, BETHANY	790.34	06/06/2023
142679	GLENBURN, CITY OF	55.60	06/06/2023
142680	HEISLER AUTO	273.88	06/06/2023
142681	HEISLER, MITCH	500.00	06/06/2023
142682	JASON'S SUPER FOODS	37.55	06/06/2023
142683	JOHN DEERE FINANCIAL	115.20	06/06/2023
142684	Johnson, Renae	456.00	06/06/2023
142685	LEXIPOL LLC	820.80	06/06/2023
142686	MILLERBERND, ANN	295.79	06/06/2023
142687	MINOT COAL INC	3,326.28	06/06/2023
142688	MITCH'S WINDOW CLEANING	350.00	06/06/2023
142689	Mohall Ambulance	34.70	06/06/2023
142690	MLS SCHOOL DIST 1	185.99	06/06/2023
142691	ND ASSOCIATION OF COUNTIES	266.33	06/06/2023
142692	ND EMERGENCY MGMT ASSOC	90.00	06/06/2023
142693	ND COUNTY RECORDERS ASSOC	200.00	06/06/2023
142694	ND STATE TAX COMMISSIONER	1,343.91	06/06/2023
142695	NORTH DAKOTA STATE UNIVERSITY	62.50	06/06/2023
142696	NORTHERN DIESEL AND TIRE	1,021.82	06/06/2023
142697	O'KEEFFE OIL COMPANY	15,221.57	06/06/2023
142698	OTTER TAIL POWER COMPANY	90.90	06/06/2023
142700	PETERSEN, DANIELLE	61.57	06/06/2023
142701	PRAIRIE BISTRO AND GARDENS	342.55	06/06/2023
142702	Propane Service Inc	472.29	06/06/2023
142703	QUADIENT LEASING USA INC	224.58	06/06/2023
142704	Renville County Treasurer	3,778.87	06/06/2023
142706	SOURIS RIVER JOINT BOARD	10,000.00	06/06/2023
142707	Souris River Telephone	1,247.34	06/06/2023
142708	Souris River Telephone	112.50	06/06/2023
142709	STEINS INC	480.41	06/06/2023
142710	TYLER TECHNOLOGIES INC	195.48	06/06/2023
142711	US POSTAL SERVICE	292.00	06/06/2023
142712	UPPER SOURIS WATER DISTRICT	65.70	06/06/2023
142713	VERIZON WIRELESS	542.09	06/06/2023
142714	WITTEMAN, TOM	500.00	06/06/2023
142715	Renville County Farmer	35.00	06/06/2023
142716	PLAIN TOWNSHIP	203.68	06/07/2023
142718	BSC STUDENT FINANCE	625.00	06/20/2023
142719	ENERBASE COOP	73.94	06/20/2023
142720	Farmers Union Oil-Kenmare	368.19	06/20/2023
142721	GATES, ANDY	70.74	06/20/2023
142722	HANSEN, JAMEE	235.80	06/20/2023
142723	HR COLLABORATIVE	50.00	06/20/2023
142724	INFORMATION TECHNOLOGY DEPT	1,044.85	06/20/2023
142725	IAAO	120.00	06/20/2023
142726	JORDAN LAW OFFICE, PLLC	9,584.50	06/20/2023
142727	Mohall, City of	113.12	06/20/2023
142728	ND ENVELOPE COMPANY	1,650.00	06/20/2023
142729	NELSON AUTO CENTER	51,242.46	06/20/2023
142730	NORTHLAND ELECTRIC INC.	1,012.33	06/20/2023
142731	POWERPLAN	6,951.00	06/20/2023
142732	PRAIRIE BISTRO AND GARDENS	252.16	06/20/2023
142733	PRINGLE AND HERIGSTAD	169.00	06/20/2023
142734	RATH AND MEHRER PC	20,000.00	06/20/2023
142735	Renville County Farmer	446.01	06/20/2023
142736	Reservation Telephone	120.00	06/20/2023
142737	SHERWOOD CITY	85.20	06/20/2023
142738	TYLER TECHNOLOGIES INC	449.00	06/20/2023
142739	Universal Services	88.00	06/20/2023
142740	UPPER SOURIS WATER DISTRICT	72.00	06/20/2023
142741	VERIZON CONNECT NWF, INC	32.38	06/20/2023
142742	WASTE MANAGEMENT OF ND	965.42	06/20/2023
142753	AT & T MOBILITY	62.28	06/28/2023
142754	Montana-Dakota Utilities Co.	4,420.82	06/28/2023
142755	Turtle Mountain Communication	54.77	06/28/2023

Payroll	\$ 138,646.05
Weed Department	\$ 3,972.50

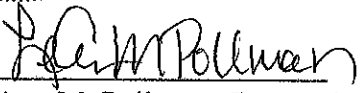
Expenditures, by fund, approved by the Board for the month of June, 2023: General, \$188,468.64; Road & Bridge, \$42,776.11; Highway Tax, \$40,489.34; LATCF, \$50,000.00; 9-1-1, \$1,997.20; Veteran Service, \$1,025.49; County Agent, \$5,583.04; Weed Control, \$20,004.82; Sheriff Reserve, \$12,192.42.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor