

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF SEPTEMBER 2023

SEPTEMBER 5, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Frank Anderson, RDO Equipment salesperson, stopped in to introduce himself to the Board. He stated a new motorgrader takes 5 to 6 months to deliver once purchased.

Sean Mattern, Road Supervisor, met with the Board. They have put pit run on CR#7, the box culverts at the Park were cleaned out so they could be inspected and the part for Marty's blade is here. The White Ash bridge replacement project was discussed. Moved by Comm. Gates, second by Comm. Hansen to approve the use of box culverts for the project. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to approve the contract with Tyler Technologies for new software. The cost is \$178,348.00 with an annual maintenance cost of \$24,299.00. Motion carried by unanimous vote of aye. The conversion will start in January 2024.

No bids were received for the Coal Bid opening. The Board will publish and rebid on October 3, 2023.

Correspondence addressed to the Board's attention was reviewed and discussed. The Board discussed a proposal from NDACo to coordinate the cell phone carrier service payments to the Counties. All 53 counties in the state would have to participate in order for the proposal to work. The Board will ask Aaron Birst at NDACo when the resolution is needed. The proposed resolution will also be sent to St Atty Seymour Jordan for review.

Moved by Comm. Hansen, second by Comm. Gates that the minutes of August 2023 be approved as presented. Motion carried by unanimous vote of aye.

Kristy Titus met with the Board to discuss the DES Coordinator position. She would like it to be a full time position. The Board reviewed information describing the duties of the position and what more could be done if Kristy worked full time. A portion of salary and expenses is reimbursed by the State each year. Moved by Comm. Gates, second by Comm. Hansen to approve the DES Coordinator position as full time beginning January 1, 2024. Motion carried by unanimous vote of aye.

County Agent Bethany Gates introduced her new administrative assistant to the Board. Alyssa Beaver started August 28th.

RESOLUTION-2023-19

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly

payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Aramark	Shop Towels/Rugs/R&B	320.00
AT&T Mobility	Monthly Charges	62.28
Carter Septic Services	Sanitation/MRP	1,330.00
Circle Sanitation	Sanitation/R&B/MRP	111.25
Gaffaney's	Copies/REC/AUD	448.61
Glenburn City	Water/Sanitation/R&B	55.60
Gravel Products	Washed Rock Chips	324.30
Heisler Auto	Repairs	935.00
Jordan Law Office	July/Aug St Atty Services	6,099.00
Mayo Construction	CP-3823(023)/CP-3836(023)/Pmt #3	6,251.26
Montana Dakota Utilities	Electricity	6,133.45
NDACo	Aug/9-1-1	271.94
Newman Signs	Traffic Signs/R&B	339.89
Northern Tire & Diesel	Tire Repair/R&B	201.08
O'Keeffe Oil	Diesel/Oil/R&B	9,640.82
Otter Tail Power	Electricity/R&B	57.04
LeAnn Pollman	Mileage/Election/AUD	131.00
Quadient Leasing	Postage Meter Lease	224.58
Ramkota Hotel	Lodging/Titus/AUD	176.40
Renville County Farmer	Comm/Notices/Bids	378.41
Smitty's Lawn, Snow & Tree Service	Tree Removal/MRP	1,500.00
Souris River Telephone	Monthly Charges	1,246.37
Stein's	Tissue/Towels/Cleaners/MRP	941.85
Third Watch Communications	Install Equipment/Repairs/SHE	4,774.83
Visa	Equipment/Gas/SHE/MRP	4,634.16
Wold Engineering	Survey New Campground/MRP	1,000.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

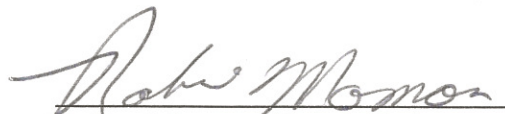
The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 5, 2023 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



Attest:



LeAnn M. Pollman, County Auditor


Robert Marmon, Board Chairman

The meeting adjourned at 10:50 a.m.

SEPTEMBER 19, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Sean Mattern, Road Supervisor, met with the Board. The blade stationed at Glenburn is back from repairs. The overhead doors have been installed at the Mohall Shop. Chris Michel helped Darrell at the Mouse River Park with access to the new campground. NDDOT informed Sean that they will be inspecting the bridge north of Sherwood. They have started mowing the County roads.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented. August payroll was approved as presented.

Comm. Gates introduced the following resolution and moved for its adoption:

2023-21

Resolution of Support

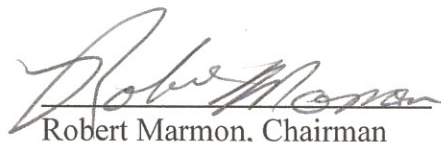
**RESOLUTION APPROVING AGREEMENT WITH RENVILLE COUNTY AND
SOURIS BASIN PLANNING COUNCIL FOR PURPOSE OF REGIONAL LIVESTOCK
PLANNING GRANT ACCEPTANCE**

WHEREAS Renville County on behalf of its County Commission desires to enter into Agreement with the Souris Basin Planning Council to apply for a Regional Livestock Planning Grant which the County is eligible for. The Agreement further provides the County with identification of suitable locations for rural economic development, including animal feeding operations, agricultural processing and storage facilities, and other agriculture related development.

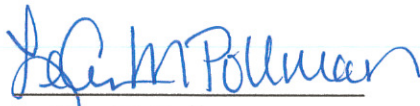
NOW, THEREFORE, BE IT RESOLVED by the Renville County Board of Commissioners, North Dakota as follows:

1. Following completion of the site analysis process the County will review county and township zoning and land use regulations. The County may update any zoning or land use regulations based on recommendations of site analysis process. Additionally, the County will provide information to townships of said county so they may review and update zoning and land use regulations as they see fit.
2. That the Chair of the County Board of Commissioners and the County Board Clerk are authorized to sign the Agreement.

Passed and Adopted by the Renville County Commission on this 19th day of September, 2023.


Robert Marmon, Chairman

ATTEST:



LeAnn M. Pollman
County Auditor



Motion seconded by Comm. Hansen. On vote all voted aye and none voted nay and the resolution was duly adopted.

At 10:00 a.m. the Board held the public preliminary budget hearing. A citizen appeared before the Board with questions about the budget. He was informed of the Homestead Credit Program that could help with payment of his taxes.

County Sheriff, Roger Hutchinson, met with the Board. He has a deputy that will attend the Academy in Bismarck for 5 weeks this fall. The rest of the classes will be online. Jake Kaufman is donating a 308 rifle to the department. Roger stated the Dodge pickup will need to be sold. Some of the equipment in the Dodge will be able to be used in the new patrol vehicle. Roger will need to purchase a radio for that new vehicle.

RESOLUTION-2023-20

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Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Chain/Bar Oil/Battery/R&B	116.92
American Garage Door	Overhead Doors/R&B	20,755.00
Attorney General	24/7 Sobriety Program	230.00
Cenex Fleetcard	Gas/SHE	3,680.72
Citizens Agency	Motorgrader Rental Insurance	74.00
CNA Surety	Notary Bond/REC	50.00
Enerbase	Oil Change/USB Cable	107.13
Envision	Gas/Oil Change/Trash Bags	1,646.90
ESRI	Arc GIS Subscription	550.00
Andy Gates	Jul-Sep/Mileage/Comm	70.74
Jamee Hanson	Jul-Sep/Mileage/Comm	275.10
Heisler Auto	Alternator/Brakleen/Fuel Cap/R&B	935.00
Information Tech Dep	T-1 Access/Office 365/Netmotion	1,023.80
Jason's Super Foods	Clorox/Hefty Bags/Cthse	37.08
Lowe's Garden Center	Trees/MRP	1,151.16
Robert Marmon	Jul-Sep/Mileage/Comm	65.50
Mohall City	Water/Cthse/R&B	313.30

Northland Electric	Repair Pedestal/MPR	270.72
Otis Elevator Co	Fuel Impact Fee/Cthse	100.00
Reservation Telephone	Sep/9-1-1	120.00
Sherwood City	Water/Sanitation/R&B	85.25
Robin Stark	Lodging/Mileage/Meals/Hose/AUD/Cthse	598.75
Stein's	Towels/Tissue/MPR	491.00
Third Watch Communications	Replace Battery/2019 Ford	292.39
Gabe Titus	Mileage/Meals/AUD	267.60
Kristy Titus	Rescue Worker Meals	212.67
Uniform Center	Uniforms/SHE	1,086.40
Universal Services	Toner Cartridge/AUD	318.00
Upper Souris Water	Water/MPR/R&B	658.00
Ward Co Sheriff's Office	Paper Service/SHE	41.75
Waste Management	Sanitation/MPR	951.54

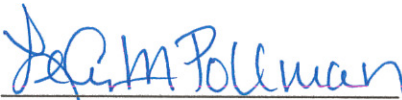
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The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on September 19, 2023 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



Attest:


Robert Marmon, Board Chairman


LeAnn M. Pollman, County Auditor

The meeting adjourned at 10:55 a.m.

Board ordered the following bills paid for the month of September 2023:

Check History

CHECK#	NAME	AMOUNT	DATE
143063	ARAMARK	320.00	09/06/2023
143064	ROSS CARTER	1,330.00	09/06/2023
143065	CIRCLE SANITATION INC	111.25	09/06/2023
143066	GAFFANEY'S OF MINOT INC	448.61	09/06/2023
143067	GLENBURN, CITY OF	55.60	09/06/2023
143068	GRAVEL PRODUCTS, INC.	324.30	09/06/2023
143069	JORDAN LAW OFFICE, PLLC	6,099.00	09/06/2023
143070	MAYO CONSTRUCTION	6,251.26	09/06/2023
143071	ND ASSOCIATION OF COUNTIES	271.94	09/06/2023
143072	NEWMAN SIGNS INC	339.89	09/06/2023
143073	NORTHERN DIESEL AND TIRE	201.08	09/06/2023
143074	O'KEEFFE OIL COMPANY	9,640.82	09/06/2023
143075	OTTER TAIL POWER COMPANY	57.04	09/06/2023
143076	POLLMAN, LEANN M	131.00	09/06/2023

143077	QUADIENT LEASING USA INC	224.58	09/06/2023
143078	Ramkota Hotel	176.40	09/06/2023
143079	Renville County Farmer	378.41	09/06/2023
143081	SMITTY'S LAWN TREE	1,500.00	09/06/2023
143082	Souris River Telephone	1,246.37	09/06/2023
143083	STEINS INC	941.85	09/06/2023
143084	THIRD WATCH COMMUNICATIONS	4,774.83	09/06/2023
143085	VISA	4,634.16	09/06/2023
143086	WOLD ENGINEERING	1,000.00	09/06/2023
143090	ACME TOOLS	116.92	09/19/2023
143091	AMERICAN GARAGE DOOR	20,755.00	09/19/2023
143092	ATTORNEY GENERAL	230.00	09/19/2023
143093	Cenex Fleetcard	3,680.72	09/19/2023
143094	CITIZENS INSURANCE AGENCY INC	74.00	09/19/2023
143095	CNA SURETY	50.00	09/19/2023
143096	ENERBASE COOP	107.13	09/19/2023
143097	ENVISION COOPERATIVE	359.90	09/19/2023
143098	ESRI	550.00	09/19/2023
143099	GATES, ANDY	70.74	09/19/2023
143100	HANSEN, JAMEE	275.10	09/19/2023
143101	HEISLER AUTO	935.00	09/19/2023
143102	INFORMATION TECHNOLOGY DEPT	1,023.80	09/19/2023
143103	JASON'S SUPER FOODS	37.08	09/19/2023
143104	LOWE'S GARDEN CENTER	1,151.16	09/19/2023
143105	MARMON, ROBERT	65.50	09/19/2023
143106	Mohall, City of	313.30	09/19/2023
143107	NORTHLAND ELECTRIC INC.	270.72	09/19/2023
143108	Otis Elevator Company	100.00	09/19/2023
143109	Reservation Telephone	120.00	09/19/2023
143110	SHERWOOD CITY	85.25	09/19/2023
143111	Stark, Robin	598.75	09/19/2023
143112	STEINS INC	491.00	09/19/2023
143113	TITUS, GABRIEL	267.60	09/19/2023
143114	TITUS, KRISTY	212.67	09/19/2023
143115	UNIFORM CENTER	1,086.40	09/19/2023
143116	Universal Services	318.00	09/19/2023
143117	UPPER SOURIS WATER DISTRICT	658.00	09/19/2023
143118	VERIZON WIRELESS	516.93	09/19/2023
143119	WARD COUNTY SHERIFF	41.75	09/19/2023
143120	WASTE MANAGEMENT OF ND	951.54	09/19/2023
143121	ENVISION COOPERATIVE	1,646.90	09/22/2023
143123	THIRD WATCH COMMUNICATIONS	292.39	09/22/2023

Payroll	\$ 140,191.44
Weed Department	\$ 1,258.00

Expenditures, by fund, approved by the Board for the month of September, 2023: General, \$143,139.18; Road & Bridge, \$50,606.49; County Infrastructure, \$6,251.26; Highway Tax, \$41,428.53; 9-1-1, \$1,434.32; Veteran Service, \$1,015.86; County Agent, \$4,644.11; Weed Control, \$1,817.90; Sheriff Reserve, \$11,761.12.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS


 Robert Marmon, Board Chairman



Attest:


 LeAnn M. Pollman, County Auditor