

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF NOVEMBER 2023

NOVEMBER 7, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Sean Mattern, Road Supervisor, met with the Board. One of the tractors is broke down and one of the mowers. They both should be fixed soon. Farden Construction has finished spreading gravel on several County roads. Sean received two estimates for a 12,000 gallon fuel tank for the Mohall Shop. North Star Ag's estimate was \$37,300.00 and Envision's estimate was 39,483.00. Moved by Comm. Hansen, second by Comm. Gates to purchase the tank from North Star Ag. Motion carried by unanimous vote of aye.

Auditor Pollman had received an email from Ashley Gulke asking about paving 11 miles of CR#9. The estimate for new pavement is \$1 million to \$1.5 million a mile. The County does not have funds for a project of that size.

Correspondence addressed to the Board's attention was reviewed and discussed.

RESOLUTION-2023-27

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Aramark	Shop Towels/Rugs/R&B	320.00
AT&T Mobility	Monthly Charges	63.61
Attorney General	24/7 Program	200.00
Bismarck Hotel & Conf Center	Lodging/NDACo Convention	963.00
Bottineau Co Sheriff	Prisoner Medical/Jail	341.60
Cenex Fleetcard	Gas/SHE	3,677.86
Dakota Fluid Power	Repairs/R&B	66.22
Dakota Truck & Farm	Gaskets/R&B	26.16
Envision	Gas/Antifreeze/Towels/Tissue	2,038.76
Farden Construction	Gravel/R&B	16,411.50
Glenburn City	Water/Sanitation/R&B	55.60
Gooseneck Implement	Repairs/R&B	3,333.33
Graphics Lettering & Trim	Vehicle Graphics/SHE	490.00
Heisler Auto	2019 Exp Repairs/SHE	2,220.56
Information Tech Dept	T-1 Access/Office 365/Wireless	1,013.65
Jason's Super Foods	Trash Bags/Cthse	35.67

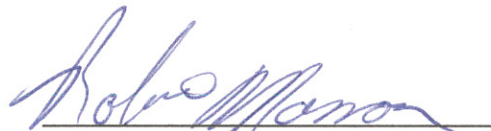
John Deere Financial	Blades/Clamps/R&B	411.85
Melby Construction	Replace Hydrants/MRP	1,650.00
Montana Dakota Utilities	Electricity	3,933.35
NDACo	Oct/9-1-1	783.57
Northern Diesel & Tire	Tires/Tire Repair/R&B/SHE	816.06
Northland Electric	Locate Underground Wire/MRP	182.00
O'Keeffe Oil	Diesel/R&B	7,422.46
Otter Tail Power	Electricity/R&B	59.45
Power Plan	Edges/R&B	6,951.00
Ren Co Farmer	Comm/Notices	268.74
Sherwood City	Water/Sanitation/R&B	85.60
Softchoice	Server-Tyler Tech Conversion	2,065.03
Souris River Telephone	Monthly Charges	1,096.54
Tyler Technologies	Project Mgmt 25%/Technology	480.00
Verizon Wireless	Monthly charges	569.22
Visa	Gas/Lodging/Registration	1,650.85
Waste Management	Sanitation/MRP	1,354.94

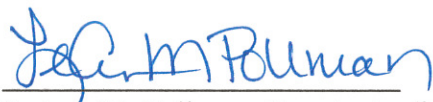
Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on November 7, 2023 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



Attest:

  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor

Auditor Pollman asked the Board to consider having the commissioner minutes scanned by ArcaSearch. The estimate is \$14,995.00 to scan all the books. There is a \$1,299.00 annual fee to maintain and add to the records. The Board will revisit this request at a later date.

The Board discussed the need for office space for the new JDA employee. They had previously toured the two offices by the Courtroom. Moved by Comm. Hansen, second by Comm. Gates to have the Judge's chamber become the JDA office and the judge be moved to the court reporter office. Locks will be changed as needed. Motion carried by unanimous vote of aye. Comm. Marmon had spoken to Danielle about the need for office space.

The meeting adjourned at 11:00 a.m.

The Board attended the Township Officers meeting at 11:00 a.m.

NOVEMBER 21, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Jason Mayfield, Wold Engineering, met with the Board to discuss grant opportunities and future road projects. He is working on the Ag Infrastructure grant for cement stabilization and graveling on the south 4 miles of CR#7 and then east on CR#26. Estimated cost is \$1.6 million which includes engineering. There is also a Flex Fund grant program that has no maximum and the County could possibly use Federal Aid dollars for their cost share. Letters of support from ag businesses and producers will be needed. Jason said the Safety Projects with the NDDOT have been moved back to 2025.

Sean Mattern, Road Supervisor, met with the Board. The graveling and mowing is done for the season. The tractors and mowers have been repaired and will be stored in the Tolley Shop for the winter. Sean will order gravel from Farden for County roads for next spring.

One person appeared for the Tax Sale. The County acquired four properties due to lack of payment of 2020 taxes. The lot in Norma sold to Greg Gottschall.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

Moved by Comm. Hansen, second by Comm. Gates to approve the Court Services Contract with Mohall City. Motion carried by unanimous vote of aye.

The Board met with County Recorder/Clerk of Court Danielle Petersen. The Board was disappointed with an email sent by Danielle to the court administrator, the judge and to them. They felt the issue should have been handled face to face. They discussed the need for office space for the JDA coordinator. After much discussion it was agreed that the center office used by the Court secretary will be made available to the JDA coordinator. Danielle will arrange for locks to be changed where needed in order to maintain courtroom security. Current JDA Coordinator, Kristy Titus, was also in attendance.

Roger Hutchinson, County Sheriff, gave the Board an update on calls for service for the month of October. He informed the Board that the department has received \$23,077.00 thru the "Back the Blue" grant from the State. Moved by Comm. Hansen, second by Comm. Gates to approve Sheriff Hutchinson to disperse the grant as he sees fit. Motion carried by unanimous vote of aye.

Sheriff Hutchinson also discussed equipment needs with the Board. One of the patrol vehicles needs a new "toughbook" computer. Also, the camera system needs a new server. Roger is looking at grants to help with the cost of the new system. The estimated cost of the server is \$11,095.00. The Dodge pickup will be transferred to the Road Department for their use. The door at the storage facility is being fixed on Friday. The Board received a thank you email from a Canadian citizen Deputy Ann Millerbernd recently helped. Ralph VanOostveen had struck a moose but was not injured. Deputy Millerbernd made sure he had the help he needed to continue his journey home.

RESOLUTION-2023-28

Resolution Allowing Claims & Ordering Payment Thereof

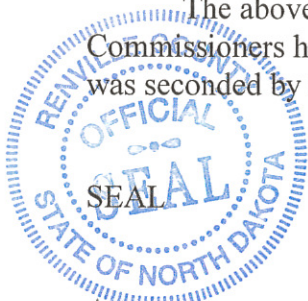
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Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Baymont by Windham	Lodging/VSO	288.90
Butler Machinery	Oil/Filters/R&B	1,408.76
Farden Construction	Gravel Co Roads #1,2 & 3	23,886.00
First District Health Unit	4 <sup>th</sup> Qtr Mill Levy	14,853.75
Jordan Law Office	Sept/Oct St Atty Services	3,819.00
Marmon LLC	Mop Head/Towels/Cthse	46.98
Mohall City	Water/Sanitation/Cthse/R&B	140.00
NDACo	Convention Registration/ILG Classes	1,345.00
Danielle Petersen	Mileage/State Fair Board Meeting	61.57
PRIA	Membership Dues	60.00
Propane Services	Propane/Cthse	1,775.24
Renville County Treasurer	Post Licenses/Mud Flaps/Meals/SHE	2,123.90
Reservation Telephone	Nov/9-1-1	120.00
Secretary of State	Notary Renewal/Petersen	36.00
Stein's	Tissue/Cthse	63.57
Chad Schmidt	Mileage/Cthse	90.39
Gabe Titus	Meals/Mileage/AUD	434.60
Upper Souris Water District	Water/MRP/R&B	72.00
Verizon Connect	Monthly Service/SHE	32.38

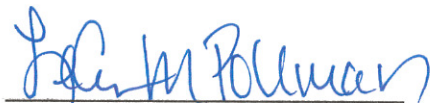
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The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on November 21, 2023 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
 Robert Marmon, Board Chairman

Attest:

  
 LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:30 a.m.

Board ordered the following bills paid for the month of November 2023:

### Check History

CHECK#	NAME	AMOUNT	DATE
143256	AT T MOBILITY	63.61	11/01/2023
143257	Montana-Dakota Utilities Co.	3,933.35	11/01/2023
143258	VISA	1,650.85	11/01/2023
143310	ARAMARK	320.00	11/07/2023
143311	ATTORNEY GENERAL	200.00	11/07/2023
143312	BISMARCK HOTEL CONFERENCE CE	963.00	11/07/2023
143313	BOTTINEAU COUNTY SHERIFF	341.60	11/07/2023
143314	Cenex Fleetcard	3,677.86	11/07/2023
143315	DAKOTA FLUID POWER INC	66.22	11/07/2023
143316	DAKOTA TRUCK FARM SERVICE	169.15	11/07/2023
143317	ENVISION COOPERATIVE	2,038.76	11/07/2023
143318	FARDEN CONSTRUCTION INC	16,411.50	11/07/2023
143319	GLENBURN, CITY OF	55.60	11/07/2023
143320	GOOSENECK IMPLEMENT	3,333.33	11/07/2023
143321	GRAPHICS LETTERING	490.00	11/07/2023
143322	HEISLER AUTO	2,220.56	11/07/2023
143323	INFORMATION TECHNOLOGY DEPT	1,013.65	11/07/2023
143324	JASON'S SUPER FOODS	35.67	11/07/2023
143325	JOHN DEERE FINANCIAL	411.85	11/07/2023
143326	MELBY CONSTRUCTION	1,650.00	11/07/2023
143327	ND ASSOCIATION OF COUNTIES	783.57	11/07/2023
143328	NORTHERN DIESEL AND TIRE	816.06	11/07/2023
143329	NORTHLAND ELECTRIC INC.	182.00	11/07/2023
143330	O'KEEFE OIL COMPANY	7,422.46	11/07/2023
143331	OTTER TAIL POWER COMPANY	59.45	11/07/2023
143332	POWERPLAN	6,951.00	11/07/2023
143333	Renville County Farmer	268.74	11/07/2023
143334	SHERWOOD CITY	85.60	11/07/2023
143335	SOFTCHOICE CORPORATION	2,065.03	11/07/2023
143336	Souris River Telephone	1,096.54	11/07/2023
143337	TYLER TECHNOLOGIES INC	480.00	11/07/2023
143338	VERIZON WIRELESS	569.22	11/07/2023
143339	WASTE MANAGEMENT OF ND	1,354.94	11/07/2023
143340	BAYMONT BY WINDHAM	288.90	11/21/2023
143341	BUTLER MACHINERY	1,408.76	11/21/2023
143342	FARDEN CONSTRUCTION INC	23,886.00	11/21/2023
143343	FIRST DISTRICT HEALTH UNIT	14,853.75	11/21/2023
143344	JORDAN LAW OFFICE, PLLC	3,819.00	11/21/2023
143345	MARMON LLC	46.98	11/21/2023
143346	Mohall, City of	140.00	11/21/2023
143347	ND ASSOCIATION OF COUNTIES	1,345.00	11/21/2023
143348	PETERSEN, DANIELLE	61.57	11/21/2023
143349	PRIA	60.00	11/21/2023
143350	Propane Service Inc	1,775.24	11/21/2023
143352	Renville County Treasurer	2,123.90	11/21/2023
143353	Reservation Telephone	120.00	11/21/2023
143354	SCHMIDT, CHAD	90.39	11/21/2023
143355	SECRETARY OF STATE	36.00	11/21/2023
143356	STEINS INC	63.57	11/21/2023
143357	TITUS, GABRIEL	434.60	11/21/2023
143358	UPPER SOURIS WATER DISTRICT	72.00	11/21/2023
143359	VERIZON CONNECT NWF, INC	32.38	11/21/2023

Payroll	\$ 155,457.71
Weed Department	\$ 1,258.00

Expenditures, by fund, approved by the Board for the month of November, 2023: General, \$141,757.85; Road & Bridge, \$84,350.24; Highway Tax, \$41,334.98; 9-1-1, \$2,122.46; Veteran Service, \$1,319.55; County Agent, \$3,928.75; Weed Control, \$1,458.00; Sheriff Reserve, \$32,726.50.

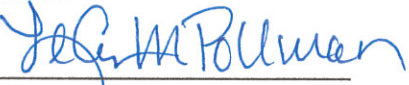
Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor