

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF DECEMBER 2023

DECEMBER 5, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

The Auditor, acting as Chairperson, called for nominations for Board Chairman. Comm. Gates nominated Comm. Marmon. No other nominations were made. Moved by Comm. Gates, second by Comm. Hansen that nominations cease and that a unanimous ballot be cast for Comm. Marmon as Board Chairman. Motion carried by unanimous vote of aye. Chrm. Marmon called for nominations for Vice-Chairman. Comm. Hansen nominated Comm. Gates. No other nominations were made. Moved by Comm. Hansen, second by Comm. Marmon that nominations cease and that a unanimous ballot be cast for Comm. Gates as Vice-Chairman. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. November payroll was reviewed and filed.

Moved by Comm. Hansen, second by Comm. Gates that the minutes of November 2023 be approved as presented. Motion carried by unanimous vote of aye.

The Board discussed the schedule of appointments to various County boards.

Moved by Comm. Gates, second by Comm. Hansen to approve the Beer & Liquor licenses for Danny's Bar & Bottle Shop Inc d/b/a Country Mouse Bar for the 2024 calendar year. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, met with the Board. The crew are doing equipment maintenance. They have been grading where necessary and also doing some mulching along County roads.

Krista Alexander, NW Regional Housing Authority representative met with the Board. She gave the Board the year end report from 2022 and discussed the five year plan for the Housing Authority. Moved by Comm. Hansen, second by Comm. Gates to approve the five year plan for the Housing Authority. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to remove from inventory and discard a calculator (#325) that no longer works. Motion carried by unanimous vote of aye.

Jack Pung met with the Board to discuss a property the County recently received through tax action. Jack offered the Board \$1,000.00 for Lot 5, Block 5, Eastside 1<sup>st</sup> Addition, Mohall City. Moved by Comm. Hansen, second by Comm. Gates to accept the offer of \$1,000.00 for the property. Motion carried by unanimous vote of aye.

RESOLUTION-2023-29

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Aramark	Rugs/Shop Towels/R&B	490.97
Bottineau County	PRO-EQ/New Equipment	25,551.00
Cenex Fleetcard	Gas/SHE	2,950.42
Circle Sanitation	Sanitation/R&B/Cthse	111.25
Envision	Gas/Bolts/Screws	1,483.42
Bethany Gates	Mileage/Meals/Co Agt	729.46
Glenburn City	Water/Sanitation/R&B	55.60
Graphics Lettering & Trim	Decals/SHE	766.00
Gravel Products	Salted Sand/R&B	3,374.79
Darrell Iverson	Camping Fees/MRP	22,105.49
John Deere Financial	Gear Box/Pressure Sensor/Battery/R&B	6,470.50
Motorola Solutions	Camera Cables/SHE	110.00
NDACo	Nov/9-1-1	271.51
Northern Diesel & Tire	Tires/Truck/Pickup/R&B	1,199.12
O'Keeffe Oil	Diesel/R&B	9,986.15
Otter Tail Power	Electricity/R&B	77.66
Quadiant Leasing	Postage Meter Lease	224.58
Renville County Farmer	Comm/Tax Sale Notice/Bids	499.28
Renville County Treasurer	Tax Deposit	4,779.20
Souris River Telephone	Monthly Charges	1,392.02
Tyler Technology	Project Management	1,080.00
Verizon Connect	Monthly Service/SHE	32.38
Visa	Emergency Kits/Windshield/Lodging	6,526.34
Wold Engineering	Countywide Safety Project Pmt 1&2	69,460.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on December 5, 2023 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman



Attest:



LeAnn M. Pollman, County Auditor

The meeting adjourned at 10:30 a.m.

The Board attended the Mouse River Park Board meeting at 11:00 a.m.

DECEMBER 19, 2023

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Jason Mayfield, Wold Engineering, met with the Board. The County is applying for an Agriculture Infrastructure Grant through the ND Dept of Agriculture. The proposed project would cover 4 miles of County Rd #7 and 2 miles on County Rd #26. The work would involve cement stabilization along with 3" of gravel. There would also be a small grade raise near the intersection of CR#7 and CR#26. This area has been a safety concern for many years. The estimated cost is \$1,589,254.43. The grant allows \$1.25 million and the County would have to cover the balance.

Jason has also assisted with the County applying for a FLEX Transportation Fund grant. This grant would cover CR#9, 11 miles of shoulder work and raising the grade in some areas. The estimated cost is \$3.2 million. Moved by Comm. Marmon, second by Comm. Gates to apply for the grant. Motion carried by unanimous vote of aye. There is a 10% match required of the County for this grant.

Moved by Comm. Gates, second by Comm. Hansen to approve the chipseal project for CR#9 north, then west towards Loraine; and Glenburn west for a total of 16.3 miles. The estimated cost is \$980,000.00. The County could use Prairie Dog funds for this project. Motion carried by unanimous vote of aye.

The County received \$99,460.95 in Legacy Earnings from the State. These funds are to be used for Road & Bridge projects.

Arlyn Keith, a resident who lives along east CR#2, met with the Board. He would like to see better ice removal in the winter months. He is concerned for the safety of those driving that highway.

Kristy Titus, DES Coordinator, met with the Board to discuss the recent Critical Infrastructure inspection done by the State. There are several items in the report that can be implemented in and outside of the Courthouse. Homeland Security grants may be able to help with the cost of these changes.

Moved by Comm. Gates, second by Comm. Hansen to approve the current precinct lines for the County and to approve the Renville County Courthouse as the in-person voting location for the 2024 election cycle. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to appoint Norine Johnson as the Inspector of Elections for the 2024 election cycle. Motion carried by unanimous vote of aye.

Roger Hutchinson, Sheriff, gave the Board an update for his department. Deputy Adam Siegrist graduated from the Academy on December 15<sup>th</sup>. He has ordered two Toughbooks through NRG. The cost is \$10,004.39. The side by side has been ordered through the Homeland Security grant. The patrol vehicle order was cancelled so Roger will be looking at other options. He also needs to upgrade the server for his department. Moved by Comm. Hansen, second by Comm. Gates to upgrade the server at a cost of \$11,000.00. Motion carried by unanimous vote of aye. The cost will be paid for from the Technology Fund.

Moved by Comm. Hansen, second by Comm. Gates to approve the 2024 agreement with NRG. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were reviewed and filed.

Moved by Comm. Gates, second by Comm. Hansen to approve the following 2023 Budget amendments:

Expense Funds: County Park, +\$47,000.00; General Fund Insurance, +\$8,500.00; County Infrastructure Fund, +\$1,470,000.00; Capital Improvement, +\$15,000.00; Sheriff Reserve, +\$41,700.00 and ARPA, +\$61,500.00.

Revenue Funds: County Infrastructure Fund, +\$1,500,000.00 and Local Assistance and Tribal Consistency Fund, +\$50,000.00.

Motion carried by unanimous vote of aye.

#### RESOLUTION-2023-30

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Aladdin Food Management	Academy Meals/SHE	705.00
Attorney General	24/7 Sobriety Program	135.00
Dakota Business Solutions	Postage Meter Ink/Multi User	235.99
Enerbase	Oil Change/SHE	68.94
Andy Gates	Oct-Dec/Mileage	70.74
Bethany Gates	Cell Phone Reimbursement/Mileage	736.24
Jamee Hansen	Oct-Dec/Mileage	413.96
Information Tech Dept	Netmotion/T-1 Access/Office 365	1,013.65

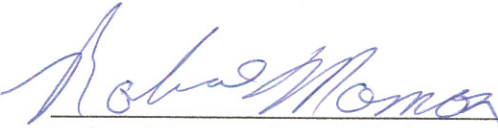


Jason's Super Foods	Tissue/Spic-n-Span/Water/R&B/Cthse	30.19
Renae Johnson	Mileage/Meals/9-1-1	268.60
Robert Marmon	Oct-Dec/Mileage	279.03
Mohall City	Sanitation/R&B/Cthse	124.28
NDDOT	Bridge Inspection	570.51
Northland Electric	Replace Ballast/MRP	111.34
Danielle Peterson	Mileage/Cookie Tray/REC	121.57
Power Plan	Bolts/R&B	620.00
Propane Services	Propane/Cthse	6,360.48
Renville County Farmer	Job Opening/JDA	44.00
Renville County Treasurer	Postage/Co Agt/JDA	425.00
Renville County Treasurer	Payroll Advance/Car Wash/Hydraulic Jack	825.69
Reservation Telephone	Dec/9-1-1	120.00
Chad Schmidt	Haul Ash/Mileage/Cthse	352.40
Sherwood City	Water/Sanitation/R&B	86.16
Softchoice Corporation	Software/SHE	291.51
Kristy Titus	Mileage/DES	248.90
Verizon Wireless	Monthly Charges	566.99
Waste Management	Sanitation/MRP	142.06

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on December 19, 2023 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



  
 Robert Marmon, Board Chairman

  
 LeAnn M. Pollman, County Auditor

Moved by Comm. Gates, second by Comm. Hansen that the following appointments be made: Park Board, Tom Witteman (CY 2024-2025) and Mitch Heisler (CY 2024-2025); Weed Board, Mike Limke (CY 2024-2026) and William Alverdes (CY 2024-2027); School Reorganization Board, Jerick Hensen (CY 2024-2026); Water Resource Board, Guy Solemsaas (CY 2024-2026); DES Coordinator, Kristy Titus (CY 2024); 9-1-1 Coordinator, Renae Johnson (CY 2024); Veteran Service Officer, Lynn Price (CY 2024-2025), FDHU, David Stark, (CY 2024); Souris Basin Planning Council, Robert Marmon and alternate Jamee Hansen (CY 2024); 9-1-1 Advisory Board, Chairman Robert Marmon, State's Attorney Seymour Jordan, County Sheriff Roger Hutchinson, Renae Johnson, Mike Overton and Michelle Helming (CY 2024);

Planning Commission, Lyle Freeman (CY 2024-2027) and David Henderson (CY 2024-2027); Job Development Authority, Dan Dew (CY 2024-2026), Mary Marmon (CY 2024-2026) and Jamee Hansen (CY 2024-2026); Risk Manager, Robin Stark (CY 2024) and Selective Service Board, Robert Marmon(until revoked). Motion carried by unanimous vote of aye.

The meeting adjourned at 11:30 a.m.

Board ordered the following bills paid for the month of December 2023:

### Check History

CHECK#	NAME	AMOUNT	DATE
143415	ARAMARK	490.97	12/06/2023
143416	BOTTINEAU COUNTY	25,551.00	12/06/2023
143417	Cenex Fleetcard	2,950.42	12/06/2023
143418	CIRCLE SANITATION INC	111.25	12/06/2023
143419	ENVISION COOPERATIVE	1,483.42	12/06/2023
143420	FARMERS UNION LUMBER	184.45	12/06/2023
143421	GATES, BETHANY	729.46	12/06/2023
143422	GLENBURN, CITY OF	55.60	12/06/2023
143423	GRAPHICS LETTERING	766.00	12/06/2023
143424	GRAVEL PRODUCTS, INC.	3,374.79	12/06/2023
143425	Iverson, Darrell	22,105.49	12/06/2023
143426	JOHN DEERE FINANCIAL	6,470.50	12/06/2023
143427	MOTOROLA SOLUTIONS INC	110.00	12/06/2023
143428	ND ASSOCIATION OF COUNTIES	271.51	12/06/2023
143429	NORTHERN DIESEL AND TIRE	1,199.12	12/06/2023
143430	O'KEEFFE OIL COMPANY	9,986.15	12/06/2023
143431	OTTER TAIL POWER COMPANY	77.66	12/06/2023
143432	QUADIANT LEASING USA INC	224.58	12/06/2023
143433	Renville County Farmer	499.28	12/06/2023
143434	Renville County Treasurer	4,779.20	12/06/2023
143435	Souris River Telephone	1,392.02	12/06/2023
143436	TYLER TECHNOLOGIES INC	1,080.00	12/06/2023
143437	VERIZON CONNECT NWF, INC	32.38	12/06/2023
143438	VISA	6,526.34	12/06/2023
143439	WOLD ENGINEERING	69,460.00	12/06/2023
143440	VERIZON WIRELESS	566.99	12/14/2023
143441	ALADDIN FOOD MGMT SERVICES	705.00	12/19/2023
143442	ATTORNEY GENERAL	135.00	12/19/2023
143443	DAKOTA BUSINESS SOLUTIONS	235.99	12/19/2023
143444	ENERBASE COOP	68.94	12/19/2023
143445	GATES, ANDY	70.74	12/19/2023
143446	GATES, BETHANY	736.24	12/19/2023
143447	HANSEN, JAMEE	413.96	12/19/2023
143448	INFORMATION TECHNOLOGY DEPT	1,013.65	12/19/2023
143449	JASON'S SUPER FOODS	30.19	12/19/2023
143450	Johnson, Renae	268.60	12/19/2023
143451	MARMON, ROBERT	279.03	12/19/2023
143452	Mohall, City of	125.28	12/19/2023
143453	ND Dept of Transportation	570.51	12/19/2023
143454	NORTHLAND ELECTRIC INC.	111.34	12/19/2023
143455	PETERSEN, DANIELLE	121.57	12/19/2023
143456	POWERPLAN	620.00	12/19/2023
143457	Propane Service Inc	6,360.48	12/19/2023
143458	Renville County Farmer	44.00	12/19/2023
143459	Renville County Treasurer	425.00	12/19/2023
143460	Renville County Treasurer	825.69	12/19/2023
143461	Reservation Telephone	120.00	12/19/2023
143462	SHERWOOD CITY	86.16	12/19/2023
143463	SOFTCHOICE CORPORATION	291.51	12/19/2023
143464	TITUS, KRISTY	248.90	12/19/2023
143465	WASTE MANAGEMENT OF ND	142.06	12/19/2023
143466	SCHMIDT, CHAD	352.40	12/19/2023


Payroll	\$133,647.42
Weed Department	\$ 1,258.00

Expenditures, by fund, approved by the Board for the month of December, 2023:  
General, \$177,744.27; Road & Bridge, \$110,138.78; Highway Tax, \$41,048.74; 9-1-1,  
\$1,702.60; Veteran Service, \$1,030.65; County Agent, \$6,111.79; Weed Control, \$1,458.00;  
Sheriff Reserve, \$11,469.50.

Details of the bills are on file in the Auditor's office.



Attest

  
LeAnn M. Pollman, County Auditor

RENVILLE COUNTY BOARD OF COMMISSIONERS

  
Robert Marmon, Board Chairman