

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF JULY 2024

JULY 2, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates. Rick Haman was also present.

Kristy Titus, DES Coordinator, met with the Board to discuss storm shelters in the County. Currently the shelter for Mohall City is the Courthouse. No other city in the County uses a County facility. Kristy noted the facility should be FEMA approved and the Courthouse does not have FEMA approval. Moved by Comm. Hansen, second by Comm. Gates to remove the County Courthouse as the storm shelter for Mohall City. Motion carried by unanimous vote of aye. The City of Mohall needs to have a location that their employees can open in an emergency. Tolley and Sherwood cities use various church basements.

Moved by Comm. Gates, second by Comm. Hansen to approve a utility permit for Dig It Up Backhoe Services. They will be boring a waterline under County Road #2. Motion carried by unanimous vote of aye.

The County has received a maintenance estimate for the elevator from Otis Elevator Co. Auditor Pollman will contact Otis Elevator to see if it is a required maintenance item.

Moved by Comm. Hansen, second by Comm. Gates to approve the 2023 Audit Report from Rath & Mehrer. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen that the minutes of June 2024 be approved as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates that the quarterly reports for the period ended June 30, 2024 be approved and accepted. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented.

Sean Mattern, Road Supervisor, met with the Board. Farden Construction will begin graveling near Glenburn July 15th. The Board requested Sean to arrange to have striping done on some County pavement. The fuel tank from the Mohall Shop has been moved to the Tolley Shop. The new motorgrader should be complete next week.

Chad Schmidt, Custodian, discussed the flooring in the Community Room with the Board. There are several broken tiles and many loose tiles. Chad will gather some estimates to replace the flooring.

RESOLUTION-2024-12

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly

payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

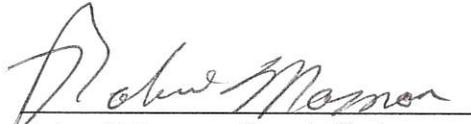
<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Batteries	418.00
Mary Lou Alexander	Canvass Board/Mileage	101.80
AT&T	Monthly Charges	63.61
Bottineau Co Sheriff	Inmate Boarding	255.00
Carter Septic Services	Sanitation/MRP	1,050.00
Circle Sanitation	Sanitation	111.25
Citizens Insurance Agency	Lawnmower/MRP	8.00
Dakota Fire Extinguisher	2 Fire Extinguishers	558.00
Enerbase	Oil Change/SHE	82.66
Farmers Union Hardware	Batteries/Trash Bags/Flush Valve	150.40
Farmers Union Lumber	Treated Wood/Decking Boards/MRP	747.21
Glenburn City	Water/Sanitation	55.60
Barbara Glessing	Canvass Board	75.00
Heisler Auto	Wiper Blade/Filters/Cleaner	129.85
Information Technology Dept	WAN/Netmotion/Office 365	1,058.35
John Deere Financial	Battery	411.34
Lexipol	Policy Manual/Training Fee/SHE	4,342.41
Miller Electric	Hook up Fuel Tank/Mohall Shop	1,769.28
Minot Daily News	Subscription	273.00
Montana Dakota Utilities	Replace Street Light/MRP	290.43
Montana Dakota Utilities	Electricity	4,038.52
Motorola Solutions	MicroTik Camera/SHE	145.00
NRG	Tech Support	240.00
NorMont Equipment	Cold Patch	1,384.60
North Country Mercantile	Battery/Mower Blades	436.45
Northern Tire & Diesel	Tires/Repairs/Oil Change	1,214.04
O'Keeffe Oil	Diesel	9,372.97
Otter Tail Power	Electricity	78.47
Danielle Petersen	Meals/Mileage	321.98
Prairie Bistro & Gardens	Flowers/Cthse/MRP	503.49
Rath & Mehrer	2023 Audit	14,000.00
SRT Communications	Monthly Charges	1,099.66
Robin Stark	Mileage	32.16
The Ground Up	Remove Tree/MRP	300.00
Turtle Mountain Comm	Jul/Dispatch Line	55.23
Tyler Technologies	Project Management/Training/AUD	4,520.00
Tyler Technologies	Zebra Printer/REC	205.25
Upper Souris Water Users	Water/R&B/MRP	330.50
Visa	Lodging/Picnic Table Frames/Supplies	2,021.94
Workforce Safety Insurance	Volunteer Policy	250.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County

Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on July 2, 2024 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.




Robert Marmon, Board Chairman

Attest:


LeAnn M. Pollman, County Auditor

The meeting adjourned at 10:45 a.m.

JULY 23, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates. Rick Haman was also present.

Seymour Jordan, State's Attorney, spoke via phone with the Board. They discussed the current Court Services Contract the County has with Mohall City. The County currently is required to pay 100% of any prosecution cases that come from Mohall City. Becky Nelson, Court Administration Services was also in attendance and brought the Board several examples of contracts that other counties have with cities. The Board will review other contract options.

Sean Mattern, Road Supervisor, met with the Board. The fuel tank is operational at the Tolley Shop, the mowing is almost done and the new motorgrader will be completed this week. The Board asked him to order gravel for the Mouse River Park, check on striping several miles of County roads and to repair the potholes on the west access road into the Mouse River Park. The Board would like to see some detail of daily activities on Sean's timesheets.

Moved by Comm. Hansen, second by Comm. Gates to fix several soft spots on CR#7 and one on CR#26. Farden Construction will do the repairs at an estimated cost of \$35,000.00. Motion carried by unanimous vote of aye.

Renaee Johnson, 9-1-1 Coordinator, discussed her 2025 budget with the Board. Bottineau County dispatch will be replacing a recording device and Renville County's share would be \$11,217.50. The equipment will be ordered in January.

No bids were received for the sale of the 1978 Bluefin Seahawk board.

Roger Hutchinson, County Sheriff, met with the Board. He discussed his 2025 budget requests. Adam Siegrist will be the new School Resource Officer for the department.

Moved by Comm. Gates, second by Comm. Hansen to accept the estimate for courthouse

roof repairs from Tecta America Roofing in the amount of \$3,280.00. Motion carried by unanimous vote of aye.

Chad Schmidt, Custodian, discussed updates needed in the Courthouse building. Windows, tuckpointing and heating & air conditioning are the most needed. He is looking into grant opportunities. Chad will gather the necessary estimates to get the process started.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Gates, second by Comm. Hansen that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to approve replacement of lost warrant #10233 paid to Jennifer Hefter in January. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to approve replacement of lost warrant #144153 paid to Alex Ness in May. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented.

Moved by Comm. Hansen, second by Comm. Gates to approve the General Purpose Financial Statements for 2023. Motion carried by unanimous vote of aye.

RESOLUTION-2024-13

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AAA Heating & Sheet Metal	Air Conditioner/MRP	6,650.00
Attorney General	ND 24/7 Sobriety Program	150.00
Butler Machinery	Motorgrader/R&B	239,700.00
Cenex Fleet Fueling	Gas/Sheriff	2,548.76
Enerbase	Oil Change/SHE	98.94
Envision Cooperative	Fuel/QwikLift/Supplies	1,592.46
Farmers Union Oil	Marking Fun Spray/Caulking Piston	21.98
Linde Gas & Equipment	Cylinder Lease/R&B	412.90
Mohall City	Water/Sanitation/R&B/Cthse	126.82
Mohall Jack & Jill	Cleaning Supplies/Soda/Cthse	118.32
Montana Dakota Utilities	Monthly Service	5,868.76
Newman Signs	Street Sign/MRP	78.35
ND State Radio Communications	LETS Terminal Fees/SHE	120.00

LeAnn Pollman	Travel Reimbursement/AUD	584.42
Renville County Farmer	Subscription/Publications	834.13
Renville County Treasurer	Car Wash/Meals/Retirement Exp	825.98
Reservation Telephone	Jul/9-1-1	120.00
Richardson Ag	Gas/MRP	398.60
Sherwood City	Water/Sanitation	88.66
Vanguard Appraisals	Annual Service Fee	5,050.00
Verizon Wireless	Monthly Charges	607.99
Waste Management	Sanitation/MRP	962.13

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on July 23, 2024 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Gates and adopted by a unanimous vote of aye.



Robert Marmon
Robert Marmon, Board Chairman

LeAnn M. Pollman
LeAnn M. Pollman, County Auditor

The Board discussed the 2025 budget.

Deputy Auditor Victoria Klingbeil-Trout gave the Board some information on GPS systems. They would like to have tracking devices on County owned vehicles.

The meeting adjourned at 1:15 p.m.

Board ordered the following bills paid for the month of July 2024:

Check History

CHECK#	NAME	AMOUNT	DATE
145048	ACME TOOLS	418.00	07/29/2024
145049	ALEXANDER, MARY LOU	101.80	07/29/2024
145050	AT T MOBILITY	63.91	07/29/2024
145051	BOTTINEAU COUNTY SHERIFF	255.00	07/29/2024
145052	CIRCLE SANITATION INC	111.25	07/29/2024
145053	CITIZENS INSURANCE AGENCY INC	8.00	07/29/2024
145054	Dakota Fire Extinguisher	558.00	07/29/2024
145055	ENERBASE COOP	82.66	07/29/2024
145056	FARMERS UNION HARDWARE	150.40	07/29/2024
145057	Farmers Union Oil-Kenmare	747.21	07/29/2024
145058	GLENBURN, CITY OF	55.60	07/29/2024
145059	Glessing, Barbara	75.00	07/29/2024
145060	HEISLER AUTO	129.85	07/29/2024
145061	INFORMATION TECHNOLOGY DEPT	1,058.35	07/29/2024

145062	JOHN DEERE FINANCIAL	411.34	07/29/2024
145064	LEXIPOL LLC	4,342.41	07/29/2024
145065	MDU	290.43	07/29/2024
145066	MILLER ELECTRIC, INC.	1,769.28	07/29/2024
145067	MINOT DAILY NEWS	273.00	07/29/2024
145068	Montana-Dakota Utilities Co.	4,038.52	07/29/2024
145069	MOTOROLA SOLUTIONS INC	145.00	07/29/2024
145070	NDACO RESOURCES GROUP INC	240.00	07/29/2024
145071	NORMONT EQUIPMENT	1,384.60	07/29/2024
145072	NORTH COUNTRY MERCANTILE	436.45	07/29/2024
145073	NORTHERN DIESEL AND TIRE	1,214.04	07/29/2024
145074	O'KEEFFE OIL COMPANY	9,372.97	07/29/2024
145075	OTTER TAIL POWER COMPANY	78.47	07/29/2024
145076	PETERSEN, DANIELLE	321.98	07/29/2024
145077	PRAIRIE BISTRO AND GARDENS	503.49	07/29/2024
145078	RATH AND MEHRER PC	14,000.00	07/29/2024
145079	ROSS CARTER	1,050.00	07/29/2024
145080	Souris River Telephone	1,099.66	07/29/2024
145081	Stark, Robin	32.16	07/29/2024
145082	THE GROUND UP	300.00	07/29/2024
145084	Turtle Mountain Communication	55.23	07/29/2024
145085	TYLER TECHNOLOGIES INC	4,520.00	07/29/2024
145086	TYLER TECHNOLOGIES INC	205.25	07/29/2024
145087	UPPER SOURIS WATER DISTRICT	330.50	07/29/2024
145088	VISA	2,021.94	07/29/2024
145089	WORKFORCE SAFETY AND INSURANCE	250.00	07/29/2024
145090	AAA HEATING AND SHEET METAL	6,650.00	07/29/2024
145091	ATTORNEY GENERAL	150.00	07/29/2024
145092	BUTLER MACHINERY	239,700.00	07/29/2024
145093	Cenex Fleetcard	2,548.76	07/29/2024
145094	ENERBASE COOP	98.94	07/29/2024
145095	ENVISION COOPERATIVE	1,592.46	07/29/2024
145096	ENVISION COOPERATIVE	440.46	07/29/2024
145097	Farmers Union Oil-Kenmare	21.98	07/29/2024
145098	LINDE GAS EQUIP	412.90	07/29/2024
145099	Mohall, City of	126.82	07/29/2024
145100	MOHALL, JACK AND JILL	118.32	07/29/2024
145101	Montana-Dakota Utilities Co.	5,868.76	07/29/2024
145103	ND State Radio Communications	120.00	07/29/2024
145104	NEWMAN SIGNS INC	78.35	07/29/2024
145105	OPTIMUM AG SOLUTIONS	224.96	07/29/2024
145106	POLLMAN, LEANN M	584.42	07/29/2024
145108	Renville County Farmer	834.13	07/29/2024
145109	Renville County Treasurer	825.98	07/29/2024
145110	Reservation Telephone	120.00	07/29/2024
145111	RICHARDSON AG INC	398.60	07/29/2024
145112	SHERWOOD CITY	88.66	07/29/2024
145116	VANGUARD APPRAISALS, INC	5,050.00	07/29/2024
145117	VERIZON WIRELESS	607.99	07/29/2024
145118	WASTE MANAGEMENT OF ND	962.13	07/29/2024

Payroll \$148,472.38

Weed Department \$ 6,062.50

Expenditures, by fund, approved by the Board for the month of ^{July} 2024: General, \$181,245.65; Road & Bridge, \$274,191.42; Highway Tax, \$44,082.37; 9-1-1, \$1,282.48; Veteran Service, \$1,032.59; County Agent, \$4,388.01; Weed Control, \$6,842.92; Sheriff Reserve, \$10,078.00.

Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



Robert Marmon
Robert Marmon, Board Chairman

Attest:

LeAnn M. Pollman
LeAnn M. Pollman, County Auditor