

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF OCTOBER 2024

OCTOBER 1, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Peter Gates, Renville County Water Resource Board member met with the Board. The County had received a bill from the Souris River Joint Board in the amount of \$18,972.38 stating it was for levee inspection fees. Peter spoke to Dan Steinberger about the billing. Dan is a member of the Souris River Joint Board and the Renville County Water Resource Board. He will look into the billing and let us know what he finds out.

Sean Mattern, Road Supervisor, met with the Board. They are almost done mowing the county roads. If there is time the crew will mow the County roads once more before winter. They are switching back to 5 - eight hour days as of October 7th.

Moved by Comm. Hansen, second by Comm. Gates to approve November 1 as the bale removal notice date for road right of ways. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen to approve the HUD Civil Rights Certificate from the NW Regional Housing Authority. Krista Alexander is the Executive Director. Motion carried by unanimous vote of aye.

Moved by Comm. Gates, second by Comm. Hansen that the minutes of September 2024 be approved as presented. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports and September payroll were approved as presented.

Moved by Comm. Hansen, second by Comm. Gates that the quarterly reports for the period ended September 30, 2024 be approved and accepted. Motion carried by unanimous vote of aye.

The Board reviewed a proposal from BradCo Restoration for tuckpointing work on the Courthouse. Moved by Comm. Hansen, second by Comm. Gates to approve the Optional Proposal which will involve areas of immediate concern including the SE corner of the building and the chimney area. Motion carried by unanimous vote of aye. Total cost is \$109,290.00. The work will be done as soon as possible in the spring of 2025.

Moved by Comm. Gates, second by Comm. Hansen to approve an application for grant funding through the ND State Historical Society in the amount of \$50,000.00. Motion carried by unanimous vote of aye. The funds would be used to offset the cost of the tuckpointing project.

Jill McDonald and Rene Enders met with the Board to discuss the County's on going support of the Domestic Violence Crisis Center. Rene has an office in Mohall. The DVCC helped 20 adults and children in 2023 and 194 services of various kinds were provided in Renville County in 2023. Moved by Comm. Hansen, second by Comm. Gates to continue the County's \$20,000.00 funding for the 2025 FY. Motion carried by unanimous vote of aye.

Comm. Hansen introduced the following resolution and moved for its adoption, second by Comm. Gates. Motion carried by unanimous vote of aye.

### RESOLUTION-2024-18

BE IT RESOLVED that the following salaries be paid for the calendar year 2025:

County Commissioner (each)	21,216.00
Auditor	87,900.00
Deputy Auditor/Tax Director	60,024.00
Deputy Auditor/Assist Tax Director	60,024.00
County Recorder/Clerk of Court	74,958.00
Deputy County Recorder	61,950.00
State's Attorney	75,000.00
Custodian	63,636.00
Sheriff	89,604.00
Deputy Sheriff/Sgt	74,160.00
Deputy Sheriffs (each)	72,000.00
Road Supervisor	77,316.00
Road Personnel (each)	68,814.00
DES Coordinator	84,054.00
County Agent- <b>County Share</b>	25,000.00
Clerk-County Agent	40,002.00

Single health insurance policy for full-time employees. County will pay employee's share of state retirement for eligible employees.

Dated this 1st day of October, 2024



  
Robert Marmon, Board Chairman

Attest:

  
LeAnn M. Pollman, County Auditor

Comm. Gates introduced the following resolution and moved for its adoption, second by Comm. Hansen and duly adopted by unanimous vote of aye:

BE IT RESOLVED, That the following levies be approved for the 2023 tax year levy:

### RESOLUTION 2024-19

Fund	Estimated CY	2024 Tax
	2025	Year Levy
	Expenditures	
General	2,807,151	1,000,000
Road and Bridge	1,937,500	400,000

Highway Tax	603,628	0
Emergency	100,000	0
E 9-1-1	70,609	0
Veteran Service	15,300	12,000
County Agent	97,152	75,000
Pesticide Fund	750	0
Weed/Spurge Control	83,494	40,000
Council On Aging	55,090	30,000
Historical Society	45,280	7,500
Water Resource Board	58,400	6,266
Hazardous Chemical	5,000	0
State Medical Center		1 Mill
1st District Health	66,953	70,000
Garrison Diversion		1 Mill
Soil Conservation	286,800	85,620
Sheriff Reserve Fund	97,000	0
Document Preservation	20,000	0
Rural Ambulance	127,950	126,150
Job Development Authority	110,100	48,836
Public Airport	835,500	98,000
Infrastructure Fund	579	0
Capital Improvement	50,000	0



Attest:

  
Robert Marmon, Board Chairman

  
LeAnn M. Pollman, County Auditor

County Sheriff, Roger Hutchinson, met with the Board. He had received a quote for a camera system for the department. The estimate from Motorola is: \$119,000.00. They do not lease equipment. Roger does have a grant available to him for \$30,000.00.

#### RESOLUTION-2024-20

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;



Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T	Monthly Charges	64.03
Bison Sites Inc	Website Annual Fee	450.00
Bradco Restoration	Tuckpointing/5% Contract Pmt	5,464.50
Circle Sanitation	Sanitation	111.25
Election Systems & Software	Ballot Creation	2,314.95
Envision Cooperative	Fuel/WEED	596.86
Farmers Union Lumber	Picnic Table Boards/MRP	558.54
Farmers Union Hardware	Shed Paint/Storage Box/MRP	195.93
Bethany Gates	July/August Mileage	124.62
Glenburn City	Water/Sanitation	55.60
Gooseneck Implement	2024 JD Gator/MRP	12,537.00
John Deere Financial	Mower Blades/R&B	536.96
Jamie Keys	Remove/Install Flooring/Community Rm	2,075.00
Victoria Klingbeil-Trout	Mileage/Risk Manager Meeting	67.00
Mohall Ambulance	Body Transportation	405.60
Northland Electric	Repair Light/MRP	126.75
Otter Tail Power	Electricity/R&B	71.79
Danielle Peterson	Mileage	62.98
Ramada By Wyndham	Lodging Vanguard Meeting	192.60
Renville County Treasurer	Car Wash/Pressure Washer	613.85
SRT Communications	Monthly Charges	1,112.76
Gabriel Titus	Mileage/Vanguard Meeting	268.40
Kristy Titus	Mileage/DES/P&Z	320.26
Turtle Mountain Communications	Dispatch Line	55.43
Tyler Technologies	Taxwise License/School ERP Imp	18,079.00
Upper Souris Water District	Water	435.20
VISA	Training/Batteries/Winter Survival	3,460.55
WEX Health	Monthly Administration Fee	70.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 1, 2024 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman

Attest:



LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:00 a.m.

OCTOBER 15, 2024

Board convened at 9:00 a.m. Present: Chairman Robert Marmon, Commissioner Jamee Hansen and Commissioner Andy Gates.

Peter Gates, Renville County Water Resource Board member, met with the Board. He had spoken to the Souris Valley Joint Board and the fee for levee inspection is due from the Water Board. Peter stated that the Water Board has funds but if they pay the entire \$18,972.38 it will severely deplete their existing funds. Moved by Comm. Hansen, second by Comm. Gates to have the County pay half of the bill and the Water Board the remaining half. Motion carried by unanimous vote of aye.

Sean Mattern, Road Supervisor, gave the Board an update on what his department has been doing. The mowing should be done today and they are working on wind rows. The striping at Tolley is done.

Roger Hutchinson, County Sheriff, met with the Board. He discussed the body camera system and server needed by his department. He has \$35,000.00 available in grant funds but no budgeted funds remaining for equipment. It was suggested by the Board that he apply for gaming funds available in the County. The estimated cost for the equipment is \$44,000.00. The new patrol vehicle should arrive soon. Roger will sell the 2019 Ford Expedition to help offset the cost of the new vehicle. To decommission the old vehicle and put all the needed equipment in the new patrol vehicle will be \$11,200.00. Moved by Comm. Hansen, second by Comm. Gates to pay for the decommission costs and installation of new equipment out of the County general fund. Motion carried by unanimous vote of aye. The UTV is getting the bumper replaced.

Moved by Comm. Gates, second by Comm. Hansen to open the motorgrader bids on hand. Motion carried by unanimous vote of aye. Bids were received from the following:

General Equipment	\$268,500.00
Butler Machinery	\$244,180.00
RDO Equipment	\$344,500.00

Moved by Comm. Hansen, second by Comm. Gates to approve the bid from Butler Machinery for a new motorgrader. Motion carried by unanimous vote of aye. The trade allowance from Butler Machinery is \$130,000.00 for the 2018 JD 770G motorgrader.

Moved by Comm. Gates, second by Comm. Hansen to approve the minimum sale prices for the properties received by the County through three year tax action. Motion carried by unanimous vote of aye.



Kristy Titus, DES Coordinator, discussed the County's burn ban and the extremely dry conditions.

Moved by Comm. Hansen, second by Comm. Gates to appoint Danielle Petersen as the County Commissioners delegate to the ND State Fair annual meeting. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Gates to remove and discard item #1101, water cooler and item #2042, television from inventory. The items no longer work. Motion carried by unanimous vote of aye.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented.

#### RESOLUTION-2024-21

##### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

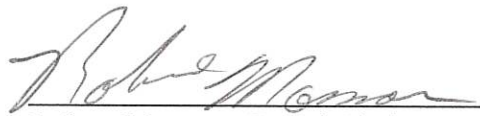
<u>Payee</u>	<u>For</u>	<u>Amount</u>
Attorney General	ND 24/7 Sobriety Program	150.00
Bottineau County	Push to Talk System	5,965.50
Bottineau County Sheriff	September Room & Board Jail	5,349.97
Butler Machinery	Oil Filters Parts/R&B	565.86
Carter's Septic Service	Septic Service/ MRP	975.00
Cenex Fleet Fueling	Gas/Sheriff	2,795.79
Dallmann Services	Striping/County Roads	16,348.67
Enerbase	Service Sheriff Vehicle	25.00
Envision	Fuel/Cat Food/MRP/R&B	1,230.84
Heisler Auto	Service 2019 Expedition/SHE	537.13
Information Technology	WAN/Office 365/Netmotion	1,163.35
Jack & Jill Groceries	Cleaning Supplies/Soda	91.37
Mohall City	Water/Sanitation/R&B/Cthse	111.62
Mohall Jack & Jill	Soda/Cleaning Supplies/Cthse	114.11
Montana Dakota Utilities	Electricity	3,246.50
National Sheriffs Association	Dues	125.00
Northern Diesel & Tire	Repair Tire/Service/Oil Change	388.00
ND State Radio Communications	Oct/LETS	120.00
O'Keeffe Oil	Diesel/R&B	3,552.35
Renville County Farmer	Election Notices/Comm/Mowing/Job Ad	565.53
Reservation Telephone	Oct/9-1-1	120.00
Richardson Ag	Gas/Weed control/MRP	120.33

Sherwood City	Water/Sanitation	86.25
Souris River Jt Board	Levee Inspection Fee	9,486.19
Stalker Radar	RADAR Module and Power Cable	280.00
Stein's Inc	Toilet Paper/Hand Towels/MRP	565.04
The Ground Up	Tree Removal/MRP	1,638.00
Third Watch Communications	Patrol Vehicle Equipment	11,200.00
US Records Midwest	Deed Binder/Document Repair Tape	432.88
Verizon Wireless	Monthly Charges	566.11
Waste Management	Sanitation/MRP	1,027.33

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on October 15, 2024 by Commissioner Gates who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



  
Robert Marmon, Board Chairman



LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:30 a.m.

Board ordered the following bills paid for the month of October 2024:

Check Number	Date	Payee	Amount
145364	10/02/2024	AT & T MOBILITY	\$64.03
145365	10/02/2024	BISON SITES	\$450.00
145366	10/02/2024	BRADCO RESTORATION	\$5,464.50
145367	10/02/2024	CIRCLE SANITATION	\$111.25
145368	10/02/2024	ES&S	\$2,314.95
145369	10/02/2024	FARMERS UNION HARDWARE	\$195.93
145370	10/02/2024	FARMERS UNION LUMBER	\$558.54
145371	10/02/2024	GATES, BETHANY	\$124.62
145372	10/02/2024	GLENBURN CITY	\$55.60
145373	10/02/2024	GOOSENECK IMP-KENMARE	\$12,537.00
145374	10/02/2024	JOHN DEERE FINANCIAL	\$536.96
145375	10/02/2024	KEYS, JAMIE	\$2,075.00
145376	10/02/2024	KLINGBEIL-TROUT, VICTORIA	\$67.00
145377	10/02/2024	Mohall Ambulance	\$405.60
145378	10/02/2024	NORTHLAND ELECTRIC	\$126.75
145379	10/02/2024	OTTER TAIL POWER	\$71.79
145380	10/02/2024	PETERSEN, DANIELLE	\$62.98
145381	10/02/2024	RAMADA BISMARCK	\$192.60



145382	10/02/2024	Renville County Treasurer	\$613.85
145383	10/02/2024	Souris River Telephone	\$1,112.76
145384	10/02/2024	TITUS, GABRIEL	\$268.40
145385	10/02/2024	TITUS, KRISTY	\$320.26
145386	10/02/2024	Turtle Mountain Communication	\$55.43
145387	10/02/2024	TYLER TECHNOLOGIES INC	\$18,079.00
145388	10/02/2024	UPPER SOURIS WATER DIST	\$435.20
145389	10/02/2024	VISA	\$3,460.55
145390	10/02/2024	WEX HEALTH	\$70.00
145441	10/15/2024	ATTORNEY GENERAL	\$150.00
145442	10/15/2024	BOTTINEAU COUNTY	\$5,965.50
145443	10/15/2024	BOTTINEAU CO SHERIFF	\$925.00
145444	10/15/2024	BUTLER MACHINERY	\$5,493.37
145445	10/15/2024	Cenex Fleetcard	\$2,795.79
145446	10/15/2024	DALLMANN SERVICES	\$16,348.67
145447	10/15/2024	ENERBASE COOP	\$25.00
145448	10/15/2024	ENVISION COOPERATIVE	\$1,230.84
145449	10/15/2024	HEISLER AUTO	\$537.13
145450	10/15/2024	INFORMATION TECH DEPT	\$1,163.35
145451	10/15/2024	JACK & JILL GROCERIES	\$91.37
145452	10/15/2024	MOHALL CITY	\$111.62
145453	10/15/2024	NATIONAL SHERIFFS ASSOC	\$125.00
145454	10/15/2024	ND State Radio Communications	\$120.00
145455	10/15/2024	NORTHERN DIESEL & TIRE	\$388.00
145456	10/15/2024	O'KEEFFE OIL COMPANY	\$3,552.35
145457	10/15/2024	Renville County Farmer	\$565.53
145458	10/15/2024	Reservation Telephone	\$120.00
145459	10/15/2024	RICHARDSON AG INC	\$120.33
145460	10/15/2024	ROSS CARTER	\$975.00
145461	10/15/2024	SHERWOOD CITY	\$86.25
145462	10/15/2024	STALKER RADAR	\$280.00
145463	10/15/2024	STEINS INC	\$565.04
145464	10/15/2024	THE GROUND UP LLC	\$1,638.00
145465	10/15/2024	THIRD WATCH COMM	\$11,200.00
145466	10/15/2024	US RECORDS MIDWEST LLC	\$432.88
145467	10/15/2024	VERIZON WIRELESS	\$566.11
145468	10/15/2024	WASTE MANAGEMENT OF ND	\$1,027.33
145469	10/18/2024	Montana-Dakota Utilities Co	\$3,246.50
145470	10/18/2024	SOURIS RIVER JOINT BOARD	\$9,486.19
145481	10/29/2024	AT & T MOBILITY	\$64.15
145482	10/29/2024	JOHN DEERE FINANCIAL	\$1,217.61
145483	10/29/2024	ND ASSOC OF ASSESSING	\$85.00
145484	10/29/2024	ND Public Employees Ret System	\$18.28
145485	10/29/2024	TECTA AMERICA DAKOTAS	\$3,280.00
145486	10/29/2024	Turtle Mountain Communication	\$55.60

Payroll \$153,557.21

Weed Department \$ 1,333.50

Expenditures, by fund, approved by the Board for the month of October, 2024: General, \$207,688.60; Road & Bridge, \$47,783.70; Highway Tax, \$49,398.74; 9-1-1, \$1,282.53; Veteran Service, \$1,085.89; Document Preservation, \$432.88; County Agent, \$6,583.78; Weed Control, \$1,544.04; Sheriff Reserve, \$7,742.50.

Details of the bills are on file in the Auditor's office.



RENVILLE COUNTY BOARD OF COMMISSIONERS



Attest:

LeAnn M. Pollman  
LeAnn M. Pollman, County Auditor

Robert Marmon  
Robert Marmon, Board Chairman