

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS
FOR THE MONTH OF JANUARY 2025

JANUARY 7, 2025

Board convened at 9:00 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Sean Mattern, Road Supervisor, met with the Board. The crew are doing equipment maintenance. He has purchased some scaffolding for painting at the County shops.

Julie Vetter, UpSkill HR, met with the Board. The County is interested in having a part time human resource person. Julie is a certified human resource professional. She will put together some information for the Board to see what the most pressing needs are for the County. Kristy Titus, Danielle Petersen and Victoria Trout-Klingbeil were also present for the presentation.

Moved by Comm. Hansen, second by Comm. Haman to allocate the Oil Revenue to the General Fund from January to June; to the Road & Bridge Fund from July and August and to the Highway Tax Fund from September to December 2025. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen that the minutes of December 2024 be approved as presented. Motion carried by unanimous vote of aye.

At 10:00 a.m., the time set to open insurance bids, Comm. Haman moved that the bid on hand be opened, second by Comm. Hansen. Motion carried by unanimous vote of aye. It was noted that the bid, from Citizen State Agency, was received in a timely manner. Moved by Comm. Gates, second by Comm. Hansen that the bid of Citizens Agency be accepted for inland marine, general liability, and auto insurance. Motion carried by unanimous vote of aye. Agents Mike Nehring and Mason Nehring were present for the bid opening.

Mason gave the Board an update on the Fire & Tornado coverage for the County.

County Sheriff Roger Hutchinson met with the Board. He picked up the new 2023 Ford Expedition. It will be outfitted soon. Roger would like to use the Asset Forfeiture funds to help pay for body cameras. Roger, State's Attorney Seymour Jordan and Auditor LeAnn Pollman are the committee that approves allocations from the Asset Forfeiture Fund. Roger gave the Board his yearly report on calls for service. He also informed the Board that he named Ryder Donohue and Adam Siegrist as Deputies of the Year for the department.

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests were approved as presented. December payroll was reviewed and filed.

Auditor Pollman gave the Board a report on the cost per vote for the General Election. The cost was \$10.08 per vote.

Moved by Comm. Hansen, second by Comm. Haman to approve the Lost Warrant request from Darrell Iverson. Check #10256 for \$20.00 was lost. Motion carried by unanimous vote of aye to replace the check.

Moved by Comm. Haman, second by Comm. Hansen to open the bids for the sale of the 2008 Arctic Cat Prowler. Motion carried by unanimous vote of aye. Seven bids were received in a timely manner. Moved by Comm. Hansen, second by Comm. Haman to approve the high bid of \$2,750.00 from Steven Olson. Motion carried by unanimous vote of aye.

RESOLUTION-2025-01

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
Acme Tools	Scaffolding/R&B	3,058.38
Advanced Business Methods	2024 Copier Lease/Copies	327.15
AT&T	Monthly Charges	64.14
Attorney General	ND 24/7 Sobriety Program	155.00
Bottineau County	9-1-1 Lines/2024	33,176.85
Cenex Fleet Fueling	Gas/Sheriff	3,272.24
Circle Sanitation	Sanitation	140.00
Citizens Insurance Agency	Add/2023 Expedition	98.00
EDND	2025 Dues/JDA	150.00
Envision	Gas/Oil/Putty/Screws	922.02
Farmers Union Hardware	Condensate Pump/MRP	125.03
Farmers Union Lumber	Dead Bolt/MRP	50.81
Bethany Gates	December Mileage	97.15
Glenburn City	Water/Sanitation	55.60
Gravel Products	Salted Sand	3,427.25
IAAO	Dues 2025	160.00
Jack & Jill Groceries	Paper Plates/Bakery/DES	46.52
Jergyboy's Powersports	UTV Maintenance/SHE	1,921.71
John Deere Financial	Hose/Fittings/Hydraulic Fluid	1,000.76
National Association of Counties	2025 Dues	450.00
ND 911 Association	2025 Dues	100.00
NDACo	Workers Comp Premium/2025	19,868.18
NDACo	D&A Testing/2025 Dues	7,744.20
NDACo Resources Group	2025 Annual Agreement	19,096.96
ND County Auditors & Treasurers	2025 Dues	400.00
ND Envelope	Envelopes	539.15
ND Emergency Managers Assoc	2025 Dues	50.00
ND Safety Council	2025 Dues	380.00
ND State University	Final Pmt/Seed Conditioning Facility	10,000.00
O'Keeffe Oil	Diesel	5,195.89
Otis Elevator Company	2025 Maintenance Contract	1,762.44
Otter Tail Power Company	Electricity/R&B	97.19


Danielle Petersen	Mileage	89.78
PowerPlan	Bolt/Cutting Edge	7,986.19
PRIA	2025 Dues	60.00
Propane Services	Propane/Cthse	2,382.96
Radisson Hotel Bismarck	Lodging/Hutchinson	102.50
Sherwood City	Water/Sanitation	87.08
SRT Communication	Monthly Charges	1,097.70
Tuff Trucks	Grill Guard/Mud Flaps	1,748.27
Tyler Technologies	DocuPro/Contract Services/Taxwise	8,047.77
Upper Souris Water District	Water/MRP	184.40
VISA	Cables/Stapler/Air filters/Uniform	2,279.33
Westlie Motor Company	Mount & Balance/SHE	168.00
WEX Health	Jan/Admin Fee	70.00
Wold Engineering	Co Wide Safety Project	8,475.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on January 7, 2025 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



Attest:


 Andy Gates, Board Chairman


 LeAnn M. Pollman, County Auditor

The meeting adjourned at 11:30 a.m.

JANUARY 21, 2025

Board convened at 9:30 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Sean Mattern, Road Supervisor, met with the Board with a brief update for the Road Department.

Kristy Titus, DES Coordinator, asked the Board to rescind the 2024 Burn Policy. She will discuss the 2025 season burn policy with the Board in March. Moved by Comm. Hansen, second by Comm. Haman to rescind the 2024 County Burn Policy. Motion carried by unanimous vote of aye.

Auditor LeAnn Pollman presented information concerning pledge of securities from Citizen's State Bank and First Western Bank. Moved by Comm. Haman, second by Comm. Hansen that the pledge of securities report be accepted as presented. Motion carried by unanimous vote of aye.

Moved by Comm. Hansen, second by Comm. Haman that the quarterly reports for the period ended December 31, 2024 be approved and accepted. Motion carried by unanimous vote of aye.

Gabe Titus, Tax Director, met with the Board to discuss ag land values for 2025. The values are within the allowable 90 to 100% tolerance according to the State. Moved by Comm. Hansen, second by Comm. Haman to leave the values for ag land at the 2024 level. Motion carried by unanimous vote of aye.

Dan Steinberger visited with the Board about a culvert issue south of Tolley. They also discussed a bridge in White Ash Township that is scheduled to be replaced in 2026.

RESOLUTION-2025-2

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
American Welding & Gas	ARGON MIX	251.90
Butler Machinery	VisionLink/Oil	392.43
Heisler Auto	Transmission Oil/Wiper Blades	409.16
Information Technology Dept	WAN/Office 365/NetMotion	1,193.80
Jordan Law Office	States Attorney Services	3,037.00
MOCIC	Dues/2025	100.00
Mohall Ambulance	Transport Body	39.60
City of Mohall	Water	123.54
Montana Dakota Utilities	Electricity	4,010.92
NDACo	Special Ops Fund/GIS Services	3,800.00
NDACo	Marriage License/2024 Applications	4.00
ND County Recorder's Assoc	Dues 2025	500.00
NDSU Extension	County Agent Salary/Oct-Dec 2024.	6,092.61
ND State Radio Communications	LETS Terminal Fees	120.00
Pringle & Herigstad PC	Court Appointed Attorney Fees	368.00
Renville County Farmer	Comm/Equip Sale	312.13
Reservation Telephone	Jan/9-1-1	120.00
Waste Management	Sanitation/MRP	334.87

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on January 21, 2025 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



LeAnn M. Pollman
Attest:

LeAnn M. Pollman, County Auditor

Andy Gates

Andy Gates, Board Chairman

The meeting adjourned at 11:00 a.m.

Board ordered the following bills paid for the month of January 2025:

Check Number	Date	Payee	Amount
145718	01/02/2025	AT & T MOBILITY	\$64.14
145719	01/02/2025	JOHN DEERE FINANCIAL	\$1,000.76
145720	01/02/2025	VISA	\$2,279.33
145721	01/09/2025	ACME TOOLS	\$3,058.38
145722	01/09/2025	Advanced Business Methods	\$549.22
145724	01/09/2025	ATTORNEY GENERAL	\$155.00
145725	01/09/2025	BOTTINEAU COUNTY	\$33,176.85
145726	01/09/2025	Cenex Fleetcard	\$3,272.24
145727	01/09/2025	CIRCLE SANITATION INC	\$140.00
145728	01/09/2025	CITIZENS INSURANCE AGENCY INC	\$98.00
145729	01/09/2025	ECONOMIC DEV ASSOC OF ND	\$150.00
145730	01/09/2025	ENVISION COOPERATIVE	\$922.02
145731	01/09/2025	FARMERS UNION HARDWARE	\$125.03
145732	01/09/2025	FARMERS UNION LUMBER	\$50.81
145733	01/09/2025	GATES, ANDY	\$12.60
145734	01/09/2025	GATES, BETHANY	\$97.15
145735	01/09/2025	GLENBURN CITY	\$55.60
145736	01/09/2025	GRAVEL PRODUCTS	\$3,427.25
145738	01/09/2025	IAAO	\$160.00
145739	01/09/2025	JACK & JILL GROCERIES	\$46.52
145740	01/09/2025	JERGYBOY'S POWERSPORTS	\$1,921.71
145742	01/09/2025	NACO	\$450.00
145743	01/09/2025	ND 911 ASSOCIATION	\$100.00
145744	01/09/2025	ND ASSOCIATION OF COUNTIES	\$19,868.18
145745	01/09/2025	ND ASSOCIATION OF COUNTIES	\$7,744.20
145746	01/09/2025	ND CO AUDITORS & TREAS ASSOC	\$400.00
145747	01/09/2025	ND Dept of Transportation	\$4,659.66
145748	01/09/2025	ND EMERGENCY MGMT ASSOC	\$50.00
145749	01/09/2025	ND ENVELOPE COMPANY	\$539.15
145750	01/09/2025	ND SAFETY COUNCIL	\$380.00
145751	01/09/2025	NDACO RESOURCES GROUP INC	\$19,086.96
145752	01/09/2025	NDSU	\$10,000.00
145753	01/09/2025	O'KEEFFE OIL COMPANY	\$5,195.89

145754	01/09/2025	Otis Elevator Company	\$1,762.44
145755	01/09/2025	OTTER TAIL POWER COMPANY	\$97.19
145756	01/09/2025	PETERSEN, DANIELLE	\$89.78
145757	01/09/2025	POWERPLAN	\$7,986.19
145758	01/09/2025	PRIA	\$60.00
145759	01/09/2025	Propane Service Inc	\$2,382.96
145760	01/09/2025	Radisson Hotel	\$102.50
145761	01/09/2025	SHERWOOD CITY	\$87.08
145762	01/09/2025	Souris River Telephone	\$1,097.70
145763	01/09/2025	TUFF TRUCKS	\$1,748.27
145764	01/09/2025	TYLER TECHNOLOGIES INC	\$5,387.77
145765	01/09/2025	TYLER TECHNOLOGIES INC	\$2,660.00
145766	01/09/2025	UPPER SOURIS WATER DISTRICT	\$184.40
145767	01/09/2025	WESTLIE MOTOR	\$168.00
145768	01/09/2025	WEX HEALTH	\$70.00
145769	01/09/2025	WOLD ENGINEERING	\$8,475.00
145825	01/14/2025	VERIZON WIRELESS	\$566.23
145832	01/23/2025	AMERICAN WELDING AND GAS	\$251.90
145833	01/23/2025	BUTLER MACHINERY	\$392.43
145835	01/23/2025	HEISLER AUTO	\$409.16
145836	01/23/2025	INFORMATION TECHNOLOGY DEPT	\$1,193.80
145837	01/23/2025	JORDAN LAW OFFICE, PLLC	\$3,037.00
145838	01/23/2025	MOCIC	\$100.00
145839	01/23/2025	Mohall Ambulance	\$39.60
145840	01/23/2025	MOHALL CITY	\$123.54
145841	01/23/2025	Montana-Dakota Utilities Co.	\$4,010.92
145842	01/23/2025	ND ASSOCIATION OF COUNTIES	\$3,800.00
145843	01/23/2025	ND ASSOCIATION OF COUNTIES	\$4.00
145844	01/23/2025	ND COUNTY RECORDERS ASSOC	\$500.00
145845	01/23/2025	ND State Radio Communications	\$120.00
145846	01/23/2025	NDSU EXTENSION SERVICE	\$6,092.61
145847	01/23/2025	PRINGLE AND HERIGSTAD	\$368.00
145848	01/23/2025	Renville County Farmer	\$312.13
145849	01/23/2025	Reservation Telephone	\$120.00
145850	01/23/2025	WASTE MANAGEMENT OF ND	\$334.87


Payroll \$119,156.91

Expenditures, by fund, approved by the Board for the month of January, 2025: General, \$209,253.49; Road & Bridge, \$69,850.36; Highway Tax, \$49,071.88; 9-1-1, \$24,671.39; Veteran Service, \$1,112.52; Document Preservation, \$2,693.88; County Agent, \$11,580.15; Weed Control, \$2,334.72; Sheriff Reserve, \$7,675.50.


Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS




 Andy Gates, Board Chairman

Attest:


 LeAnn M. Pollman, County Auditor