

RENVILLE COUNTY COMMISSIONERS' PROCEEDINGS  
FOR THE MONTH OF APRIL 2026

APRIL 7, 2026

Board convened at 9:15 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman.

Sean Mattern, Road Supervisor, met with the Board. They have taken the wings off of the blades, put up load restriction signs and finished tarring.

Ryan Ackerman and Sabrina Herrmann, Ackerman-Estvold Engineering, met with the Board to present an update on the Mouse River Park bridge project. The substructure is complete and the beams need to be delivered to the site. Projected completion date is September 2026. The Souris River Joint Board will be starting the design phase of the levies at the Park. Ryan and Dan Steinberger talked to the Board about the bridge replacement project in White Ash Township. The Board has approved the replacement with the NDDOT for three, 10X16' concrete box culverts at the August 19, 2025 board meeting.

Shawn Nett, Terri Reidman and the Board toured the Courtroom to access the electrical upgrades needed. The Board asked Chad Schmidt, Custodian, to contact Reed Plesuk about updating the carpet in the Courtroom. The projects can be submitted to the Court Facilities Grant program for a 75/25 cost share. The deadline for the application is May 31, 2026.

Chad Schmidt, Custodian, informed the Board of the need to replace the water tank and the chemical tank in the boiler room.

Moved by Comm. Haman, second by Comm. Hansen to approve the quarterly reports for the period ending March 31, 2026. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen that the minutes of March 2026 be approved as presented. Motion carried by unanimous vote of aye.

RESOLUTION-2026-7

Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T	Monthly Charges	64.67
Circle Sanitation	Sanitation/Cthse/R&B	140.00
Comp Cam	Door Control System	12,655.50
Dakota Fire Extinguishers	Annual Service/Cthse	383.26

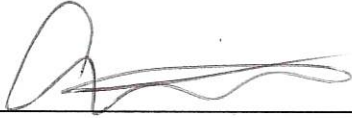
Glass Doctor of Minot	Windshield/2024 F150	555.00
Glenburn City	Water/Garbage/R&B	55.60
John Deere Financial	Parts	76.14
Mohall Ambulance Service	Transport/Mileage	161.00
Mohall Jack & Jill	Garbage Bags/Cleaner/Coffee	139.28
NDACo Resources Group	Power Edge T440 Upgrade	641.00
Nett's Electric	Update Building 2 Electrical	1,332.27
North Prairie Garage	Tire Repair/SHE/R&B	84.20
O'Keeffe Oil	Diesel	4,978.09
Otter Tail Power	Electricity/R&B	131.23
ProForms	Receipt Books	364.35
Propane Services	Propane/Cthse	3,903.65
Pungo's LLC	South Comfort Station Materials	5,650.00
Quadient Finance	Postage	2,268.00
Renville County Farmer	Comm/Equal Notice/Job Opening/Culvert	875.55
Renville County Treasurer	Car Wash/POST Test/Postage/Toner	203.64
SRT Communications	Monthly Charges	1,106.46
Stein's	Hand Towels	262.19
Victoria Trout	Mileage/Meals	349.50
Universal Services	Toner	159.00
Upper Souris Water Users	Water/MRP/R&B	187.90
UpSkill HR	March HR Consulting	1,870.00
Verizon Wireless	Monthly Charges	173.91
VISA	Travel/Radios/Parts/Registration	4,080.56
Waste Management Services	Sanitation/MRP	1,486.57
Westlie Motors	Repair 22 Ford Exp/Fuse/Oil	3,537.05
WEX Health	April Administration Fee	70.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on April 7, 2026 by Commissioner Haman who moved its adoption, was seconded by Commissioner Hansen and adopted by a unanimous vote of aye.



Attest:

  
 \_\_\_\_\_  
 Andy Gates, Board Chairman

  
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 LeAnn M. Pollman, County Auditor

Correspondence addressed to the Board's attention was reviewed and discussed. Travel requests and officers reports were approved as presented.

The Board met with County Recorder, Danielle Petersen via TEAMS. She informed the Board that she had accepted Terri Reidman's resignation on April 2<sup>nd</sup>. She will be done April 17<sup>th</sup>. Danielle requested Board approval to list the job opening. Comm. Hansen asked Danielle if the position would be part-time as there does not seem to be a need for a full-time position in the Recorder's office. It was discussed by the Board to rearrange duties from other offices in order to make the job opening a full time position. Risk management duties and additional Park duties were suggested. The position would allow the County Recorder to have 17.5 hours a week and the other duties, to be supervised by the Auditor's Office, to have 17.5 hours a week for a total of 35 hours. The job description will be discussed with Julie Vetter, HR Consultant, Danielle and LeAnn.

The meeting adjourned at 11:15 a.m.

APRIL 21, 2026

Board convened at 8:30 a.m. Present: Chairman Andy Gates, Commissioner Jamee Hansen and Commissioner Rick Haman. Julie Vetter, HR Consultant, was also present.

County Recorder, Danielle Petersen, met with the Board to discuss the current vacant Deputy Recorder position. She requested the position be filled as a full time position and presented her reasons for that request including passport applications, marriage licenses and possibly returning the Planning & Zoning coordinator position back to the County Recorder's office. Discussion followed. The Board felt the office was not busy enough to warrant a full time position. Danielle presented the Board with statistics of passports, jury trials, Clerk of Court documents and Recorder documents received by her office so far this year. Moved by Comm. Haman, second by Comm. Hansen to fill the vacant Deputy Recorder at 20 hours per week. Motion carried by unanimous vote of aye. Julie will work with Danielle on putting an ad together for the position.

The Board asked Danielle to inquire concerning the cost of having all of the records that need to scanned done by a scanning service.

Kristy Titus, DES Coordinator, discussed the Emergency Response Trailer with the Board. The current trailer needs updating. Kristy would prefer to get a pull type enclosed trailer to house all of the emergency response equipment. She has received a \$5,000.00 grant from Pembina Pipeline Corporation to aid in the purchase of a new trailer. The Board is supportive of the project. Kristy would eventually sell the current trailer.

Kent Indvik, Wold Engineering, met with the Board to discuss road and bridge projects. Moved by Comm. Haman, second by Comm. Hansen to approve the Preliminary Engineering Agreement for removal of Pleasant Bridge, project # FXBA-0038(055), PCN 25042 Bridge Removal. Motion carried by unanimous vote of aye. Estimated cost for the County is \$72,000.00 which includes preliminary engineering and environmental testing.

Two NDDOT Special Road Fund projects were discussed. First, the parking lot project at the Grano Bridge site. Moved by Comm. Haman, second by Comm. Hansen to accept the SRF funding for the project. The County share of the project is estimated at \$235,000.00. Motion carried by unanimous vote of aye. Second, the chip seal on the west access road into Mouse River Park. Moved by Comm. Hansen, second by Comm. Haman to accept the SRF funding for the project. Motion carried by unanimous vote of aye. The County share of the project is

estimated at \$43,500.00.

Kent also discussed the Flex Fund Grant Program. The County had applied in 2025 for two projects and they were both rated Platinum but did not get funded. Kent will resubmit the two projects for the 2026 Flex Fund Grant rounds.

The following resolution was introduced by Comm. Hansen, second by Comm. Haman to accept the bid for the White Ash Bridge project. Motion carried by unanimous vote of aye.

### RESOLUTION 2026-8

WHEREAS, the bid in the amount of \$939,408.87 from Central Specialties Inc. received in the bid opening of April 10, 2026 for Project BRJ-0038(053) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of RENVILLE County will award to Central Specialties Inc. the contract for Project BRJ-0038(053) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

County: RENVILLE



Andy Gates, Chairman  
Board of County Commissioners

This is to certify that the above resolution was adopted and passed at a meeting of the Board of County Commissioners at County on April 21, 2026.

ATTEST:

LeAnn M. Pollman  
County Auditor

Sean Mattern, Road Supervisor, met with the Board. The furnaces have been installed in the Mohall Shop. Kenyon is working on repairing and replacing signs along County roads. Sean will replace the tires on the sign truck.

Bethany Gates, County Agent, gave the Board an update on her department. Her Administrative Assistant, Anastasia Bigler-Seaburg, is going to Fargo for a staff support conference. They will have many 4-H events coming up this summer. Bethany will be holding Private Applicator training on May 1st.

Moved by Comm. Hansen, second by Comm. Haman to approve the estimate from Nett's Electric to update the lighting in the Courtroom and run new electrical receptacles under the desks in the Courtroom. Danielle is applying for a Court Facilities Grant to help with the costs.

Julie Vetter, HR Consultant, gave the Board a brief update on recent activities in her office. She presented the Board the job description for the Auditor's position. Moved by Comm. Haman, second by Comm. Hansen to approve the job description as presented. Motion carried by unanimous vote of aye.

Chad Schmidt, Custodian, met with the Board. They discussed the roofing repairs that will be done later this summer.

Moved by Comm. Hansen, second by Comm. Haman to approve the proposal from Rath & Mehrer to audit the County for the 2025 fiscal year. They will be here May 18 and May 19. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen to approve the Clerk of Court agreement with the State for 2027 and 2028. The agreement was resent to the County because of missing language in the prior agreement. Motion carried by unanimous vote of aye.

Moved by Comm. Haman, second by Comm. Hansen to approve the estimate from Kingdom Builders to remove the debris from the old hospital building. Motion carried by unanimous vote of aye. The cost is \$35,000.00. Once the debris is removed, the Dept of Environmental Quality will continue with asbestos abatements. The County has a Brownfields grant to cover the asbestos abatement costs.

Correspondence addressed to the Board's attention was reviewed and discussed. Officers reports were approved as presented.

#### RESOLUTION-2026-9

#### Resolution Allowing Claims & Ordering Payment Thereof

Whereas, the County Auditor has audited and the Departments have approved the following claims against the County of Renville and have certified that such claims are properly payable by said County, and that the said County Auditor has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Renville;

Now therefore, be it resolved by the County Commissioners of the County of Renville, North Dakota, that the following bills and claims be and thereby are, ordered paid.

<u>Payee</u>	<u>For</u>	<u>Amount</u>
AT&T Mobility	Monthly Charges/SHE	421.54
Attorney General	24/7 Program	155.00
Brite Way Window Cleaning	Clean Windows	375.00
Cenex Fleet Fueling	Gas/SHE	3,125.92
Enerbase Cooperative Resources	Oil Change/Tire Repair/SHE	85.98
Envision Cooperative	Gas/Bolt/Oil/Mouse Traps	996.17
EverSpring Suites	Travel/Spelling Bee	110.00
Gaffaney's	Quarterly Copies/Maintenance Fee	874.62
Heisler Auto	Wiper Blades/Oil/Filter	229.87
Thurston Johnson	Mileage/Spelling Bee	246.00
Mohall City	Water	296.85
MLS School	Travel/MathCounts	121.54

Montana Dakota Utilities	Electricity	5,370.21
ND State's Atty Assoc	2026 Dues	400.00
NDSU Extension	County Agent Salary	6,260.06
PowerPlan	Cutting Edges/Bolts	4,082.81
Sherwood City	Water/Garbage	87.38
Softchoice Corporation	MS Office Standard Toughbooks	959.88
Souris Basin Planning Council	2026 Joint Powers Membership	3,000.00
Spray Sync	Spray Module/Annual License	1,100.00
Holly Thompson	Mileage/Math Counts	246.00
The Map Squad	MRP Campground Map	200.00
Tolley City	Garbage/Tolley Shop	480.00
Uniform Center	Uniforms/Body Armor/SHE	1,937.95
Vanguard Appraisals	Service Plus Hours	2,880.00

Be it further resolved, that the County Auditor be, and she hereby is authorized and directed to draw warrants for the above claims from the respective funds, and that the County Auditor be, and she hereby is, authorized to execute and deliver such warrants.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on April 21, 2026 by Commissioner Hansen who moved its adoption, was seconded by Commissioner Haman and adopted by a unanimous vote of aye.



Attest:

LeAnn M. Pollman, County Auditor

Andy Gates, Board Chairman

The meeting adjourned at 11:05 a.m.

Board ordered the following bills paid for the month of April 2026:

Check Number	Date	Payee	Amount
147673	04/06/2026	AT & T MOBILITY	\$64.67
147674	04/06/2026	PUNGO'S LLC	\$5,650.00
147675	04/06/2026	VISA	\$4,080.56
147676	04/07/2026	ALVERDES, WILLIAM A	\$47.85
147677	04/07/2026	CIRCLE SANITATION	\$140.00
147678	04/07/2026	COMP CAM	\$12,655.50
147679	04/07/2026	Dakota Fire Extinguisher	\$383.26
147680	04/07/2026	GATE CITY BANK	\$107.87
147681	04/07/2026	GLASS DOCTOR	\$555.00
147682	04/07/2026	GLENBURN CITY	\$55.60
147683	04/07/2026	INFORMATION TECH DEPT	\$1,631.35
147684	04/07/2026	JOHN DEERE FINANCIAL	\$76.14
147685	04/07/2026	KLINGBEIL-TROUT, VICTORIA	\$349.50
147686	04/07/2026	LIVING WATERS CLEANING	\$3,259.06
147687	04/07/2026	Mohall Ambulance	\$161.00
147688	04/07/2026	MOHALL JACK & JILL	\$139.28

147689	04/07/2026	NDACO RESOURCES GROUP	\$641.00
147690	04/07/2026	NETT'S ELECTRIC	\$1,332.27
147692	04/07/2026	O KEEFFE OIL COMPANY	\$4,978.09
147693	04/07/2026	OTTER TAIL POWER COMPANY	\$131.23
147694	04/07/2026	Pro Forms	\$364.35
147695	04/07/2026	PROPANE SERVICE INC	\$3,903.65
147696	04/07/2026	QUADIENT FINANCE USA	\$2,268.00
147697	04/07/2026	RENVILLE COUNTY FARMER	\$875.55
147698	04/07/2026	RENVILLE COUNTY TREASURER	\$203.64
147699	04/07/2026	SOURIS RIVER TELEPHONE	\$1,106.46
147700	04/07/2026	STEINS INC	\$262.19
147701	04/07/2026	Universal Services	\$159.00
147702	04/07/2026	UPPER SOURIS WATER DIST	\$187.90
147703	04/07/2026	VERIZON WIRELESS	\$173.91
147704	04/07/2026	VETTER, JULIE	\$1,870.00
147705	04/07/2026	WASTE MANAGEMENT OF ND	\$1,486.57
147706	04/07/2026	WESTLIE MOTOR CO	\$3,537.05
147707	04/07/2026	WEX HEALTH	\$70.00
147712	04/23/2026	AT & T MOBILITY	\$421.54
147713	04/23/2026	ATTORNEY GENERAL	\$155.00
147714	04/23/2026	BRITE-WAY WINDOW CLEANING	\$375.00
147715	04/23/2026	CENEX FLEETCARD	\$3,125.92
147716	04/23/2026	ENERBASE COOP	\$85.98
147717	04/23/2026	ENVISION COOPERATIVE	\$996.17
147718	04/23/2026	EVERSPRING SUITES	\$110.00
147719	04/23/2026	FREEMAN, LYLE	\$40.60
147720	04/23/2026	GAFFANEY'S OF MINOT INC	\$874.62
147721	04/23/2026	HEISLER AUTO	\$229.87
147722	04/23/2026	JOHNSON, THURSTAN	\$246.00
147723	04/23/2026	MOHALL CITY	\$296.85
147724	04/23/2026	MLS# 1	\$121.54
147725	04/23/2026	Montana-Dakota Utilities Co.	\$5,370.21
147726	04/23/2026	ND STATES ATTORNEY ASSOC	\$400.00
147727	04/23/2026	NDSU EXTENSION SERVICE	\$6,260.06
147728	04/23/2026	POWERPLAN	\$4,082.81
147729	04/23/2026	SHERWOOD CITY	\$87.00
147730	04/23/2026	SOFTCHOICE CORPORATION	\$959.88
147731	04/23/2026	SOURIS BASIN PLANNING	\$3,000.00
147732	04/23/2026	SPRAYSYNC	\$1,100.00
147733	04/23/2026	THE MAP SQUAD	\$200.00
147734	04/23/2026	THOMPSON, HOLLY	\$246.00
147735	04/23/2026	TOLLEY CITY	\$480.00
147736	04/23/2026	UNIFORM CENTER	\$1,937.95
147737	04/23/2026	VANGUARD APPRAISALS	\$2,880.00

Payroll \$ 121,166.17

Expenditures, by fund, approved by the Board for the month of April, 2026: General, \$184,512.89; Road & Bridge, \$33,121.39; Highway Tax, \$49,260.56; 9-1-1, \$1,232.00; Veteran Service, \$1,112.69; County Agent, \$11,909.06; Weed Control, \$3,122.09; Sheriff Reserve, \$8,130.90.


Details of the bills are on file in the Auditor's office.

RENVILLE COUNTY BOARD OF COMMISSIONERS



  
\_\_\_\_\_  
Andy Gates, Board Chairman

Attest:

  
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LeAnn M. Pollman, County Auditor